

Resolution Number 2009-23
Hamiltonban Township, Adams County, Pennsylvania

Overtime Policy

WHEREAS, an updated standard Personnel Policy was put into effect September 1, 2007; and

WHEREAS, the Hamiltonban Township Board of Supervisors has performed a revision to section 12 of said policy regarding overtime and emergency overtime; and

THEREFORE, BE IT RESOLVED that the Board of Supervisors of Hamiltonban Township, Adams County, desires to adopt, by resolution, the updated section regarding overtime and emergency overtime in the Hamiltonban Township Personnel Policy.

Adopted November 4, 2009

Board of Supervisors
Hamiltonban Township

ATTESTED BY:

Deborah K. Feiler
Secretary/Treasurer

Chairman Robert L. Gordon

Vice Chairman James E. Grinder

Police Coordinator Coleen N. Reamer

Supervisor Dale J. Premo

Supervisor Harry Rood

12. PAY RATES/PAY PERIOD

Overtime - Employees are not to perform work beyond their regularly scheduled hours without prior approval of the Board of Supervisors unless such work is required by an emergency which could cause danger or inconvenience to the public, or which could result in damage to property or equipment, or which could result in significant financial loss to the township. Approved overtime work will be compensated by payment of one and one-half hours monetary pay for each overtime hour worked. It is the policy of Hamiltonban Township *not* to award “comp time” as overtime payment.

Emergencies - With respect to hours worked during snow or other emergencies, employees called out in such circumstances shall be credited with a minimum of one hour of time worked, and shall earn pay at the rate of one and half hours monetary pay for this and all hours worked until the commencement of the next regular workday. At that time, and if continuing to work, the employee shall be compensated at the employee’s normal hourly wage rate.