

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Budget Workshop
December 6, 2022

At 6:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: J. Edward Deardorff, Coleen Reamer, Robert L. Gordon and Douglas Woerner. David B. Martin absent.

Staff Present: Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr.

Public Present: none.

Executive Session: The Board went into executive session for a personnel matter at 6:01 PM. Returned at 6:06 PM.

Approval of the Agenda: by Board consensus.

Public Comment: None

Discussion: Secretary Garretson provided drafts 2023 Budgets of General Fund, State Liquid Fuels and Capital Reserve.

Discussion began with State Liquid Fuel. Supervisor Reamer asked if the Adams County ARPA funding of \$16,968.11 could be put into SLF account. Secretary Garretson said no they would have to be held separately. Board asked Secretary/Treasurer Garretson to verify with Zelenkowski & Axelrod there are no restrictions on use of these funds. If none, Board requested they be moved to the Capital Reserve fund for Roads. No further discussion or changes for State Liquid Fuels budget.

Board reviewed Capital Improvements Plan – no changes to be made.

Board review of General Fund Budget, which Secretary/Treasurer Garretson said two minor tweaks in payables based on this year. Correction to be made for 392.530 ARPA Transfer to 392.000 Inter Fund Operating Transfer as funds were transferred in 2022 for Mt. Hope Rd Project which has been postponed to 2023, and currently in operating reserves. Board discussion of \$212,000.00 to be drawn from Capital Reserve to balance budget. \$50,000.00 to be used for architect/Engineer for maintenance equipment pole building, and \$162,000.00 to come from Roads Line. Board agreed to special meeting to approve budgets on December 28, 2022 at 10:00 AM.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door and website.

- Board of Supervisors Meeting – December 6, 2022
- Parks and Recreation Commission – December 13, 2022
- Board of Supervisors Meeting – December 20, 2022
- Planning Commission – December 27, 2022

Adjournment: Chairman Deardorff motioned to adjourn at 6.40 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

Nina Garretson

J. Edward Deardorff

Secretary/Treasurer

Chairman