

Resolution 2009-14

To Establish a Voice Recording Policy of Public Meetings Hamiltonban Township, Adams County, Pennsylvania

BE IT RESOLVED, this 7th day of July, 2009, by the Board of Supervisors of Hamiltonban Township, Adams County, Pennsylvania the following:

WHEREAS, in adherence to the Commonwealth of Pennsylvania Second Class Township Code, the Pennsylvania Sunshine Act and the Pennsylvania Right to Know Open Records Act, the Board of Supervisors of Hamiltonban Township transcribes for the public record all public meetings held to transact business for the Township of Hamiltonban, and

WHEREAS , to insure an accurate transcription of the proceedings of said public meetings, the Board of Supervisors of Hamiltonban Township has given consent to the Township Secretary/Treasurer, Municipal Authority Secretary, Commissions Secretaries and Recorders to utilize the assistance of a voice recording device if she/he so desires, and

WHEREAS, the Board hereby establishes a Policy for Use and Retention of Voice Recording Device, and

NOW, THEREFORE, this Resolution is duly adopted by the Board of Supervisors of Hamiltonban Township this 7th day of July, 2009.

ATTEST:

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon, Chairman
Hamiltonban Township Board of Supervisors