

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Regular Monthly Meeting Minutes
June 7, 2011

At 7:00 PM Vice-chairman Reamer called the meeting to order and welcomed the public to the meeting. The Pledge of Allegiance was recited. She announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Coleen N. Reamer, James E. Grinder, Harry Rood and Douglas Woerner. Robert L. Gordon was excused from the meeting. Vice-chairman Reamer stated that there was a quorum.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., EMA Coordinator Donald Wills and Officer Juanita Larmer.

Commission Members Present: Planning Commission and Recreation and Parks Commission Secretary Doreen Premo, Sewer Authority Chairman Laura Morgan, and Sewer Authority member Jay McDannell.

Public: Dale Premo, Robert Sharrah of Sharrah Designs Group, Inc., Julie Shelton, Constable Edward Crisp, Doug Bless, Dave Martin of the Fountaindale Volunteer Fire Department, Karl Pryor of Catoclin Mountain Surveys, and Stanley Crilley.

Approval of the Agenda: The Board of Supervisors unanimously approved the Agenda with the addition of manhole repair quotes under the Sewer Report.

Approval of the Minutes: Supervisor Woerner motioned to approve the May 3, 2011 Board of Supervisors Meeting Minutes and the May 26, 2011 Board of Supervisors Workshop Minutes. Supervisor Rood seconded. The motion carried unanimously. Vice-chairman Reamer noted that an Executive Session was held just prior to the May 26, 2011 Workshop to discuss the Orrtanna Wastewater Treatment Plant.

Public Comment: Constable Edward Crisp addressed the Board with regard to who is able to contact a Constable for his services. Supervisor Woerner, unbeknownst to the Board and to the Fairfield Area School District, contacted Constable Crisp last week requesting that he provide his services at the Fairfield School's Eight Grade Dance. Constable Crisp stated that only Officer Larmer or Secretary/Treasurer Feiler conveying the request of the majority of the Board of Supervisors has the authority to request his services.

The Board reviewed the fire companies' reports that were submitted prior to the meeting for the month of May from the South Mountain Fire & Ambulance Department and the Cashtown Community Fire Department.

Mr. Premo directed questions to Supervisor Woerner concerning his accountability as a Hamiltonban Township Supervisor.

Solicitor's Report: Solicitor Battersby submitted his formal report at the meeting. He stated that the illegal business owner on Cold Springs Road has filed for bankruptcy and that the stay will have to be lifted before the Solicitor can proceed further. He also mentioned that he has been contacted by some Township residents regarding notices that they have received from the Code Enforcement Officer regarding violations to the Township Nuisance Ordinance. Solicitor Battersby pointed out that the Township has still not received the Consent Order Agreement from the Department of Environmental Protection with regard to the Orrtanna Wastewater Treatment Plant. A discussion followed. Supervisor Rood motioned to accept the Solicitor's report. Supervisor Grinder seconded. The motion carried unanimously.

Public Comment: Mr. Crilley addressed the Board with regard to a violation notice that he received from the Code Enforcement Officer as a result of violating the Township Nuisance Ordinance. Mr. Crilley left the meeting at 7:25 PM.

Planning Commission Report: Secretary Premo submitted her formal report prior to the meeting.

Supervisor Rood motioned to approve the request for a Planning Waiver & Non-building Declaration for the Martha Mae Shryock White Woerner Preliminary/Final Subdivision Plan. Supervisor Woerner seconded. The motion carried unanimously. Vice-chairman Reamer motioned to conditionally approve the Martha Mae Shryock White Woerner Preliminary/Final Subdivision Plan based on the completion of outstanding comment number nine from the C.S. Davidson, Inc. comment letter of May 19, 2011 relative to the easements. Supervisor Rood seconded. The motion carried unanimously. Mr. Sharrah left the meeting at 7:30 PM.

Supervisor Woerner motioned to approve Resolution 2011-13; Sewer Planning Module for Iron Springs Plaza. Supervisor Grinder seconded. The motion carried unanimously.

Supervisor Rood motioned to approve the request for a Planning Waiver & Non-building Declaration for the Blue Ridge Sportsmen's Association Subdivision Preliminary/Final Plan. Supervisor Grinder seconded. The motion carried unanimously. Supervisor Grinder motioned to conditionally approve the Blue Ridge Sportsmen's Association Subdivision Preliminary/Final Plan based on the fact that all outstanding comments by C.S. Davidson, Inc. have been addressed. Supervisor Rood seconded. The motion carried unanimously. Mr. Pryor left the meeting at 7:43 PM.

Vice-chairman Reamer motioned to approve the Jacqueline G. Boyd Subdivision Preliminary Plan to be reviewed as a Preliminary/Final Plan, motioned to approve the request for a Planning Waiver & Non-building Declaration and motioned to approve the Jacqueline G. Boyd Subdivision Preliminary/Final Plan. Supervisor Grinder seconded. The motion carried unanimously. Mr. Bless left the meeting at 7:45 PM.

Supervisor Rood motioned to accept the Planning Commission report. Supervisor Woerner seconded. The motion carried unanimously.

EMA Report: EMA Coordinator Wills submitted his formal report at the meeting. Supervisor Rood motioned to accept the EMA Report. Supervisor Woerner seconded. The motion carried unanimously.

New Business: Vice-chairman Reamer motioned to direct Laura Morgan, Chairman of the Municipal Sewer Authority to sign H2O PA contract. Supervisor Grinder seconded. The motion carried unanimously. Ms. Morgan, Mr. McDannell and Solicitor Battersby left the meeting at 7:50 PM.

Sewer Report: Roadmaster Harbaugh submitted his formal sewer report prior to the meeting. He added that the Muffin Monster (sewage chewer) needs to be replaced. The Board reviewed the two quotes that have been received for sewer line maintenance. The Board is still waiting on a third quote. Supervisor Rood motioned to accept the Sewer Report. Supervisor Woerner seconded. The motion carried unanimously.

Road Report: Roadmaster Harbaugh submitted his formal report prior to the meeting. The Board reviewed the road report. Roadmaster Harbaugh along with Rusty Ryan of the Adams County Conservation District looked into a resident's concern with regard to stormwater erosion on Cold Springs Road. Vice-chairman Reamer motioned to engage the Township's stormwater engineer to investigate the property owner's stormwater problem. Supervisor Woerner seconded. The motion carried unanimously. Supervisor Grinder motioned to accept the Road Report. Supervisor Woerner seconded. The motion carried unanimously.

Recreation and Parks Commission (RPC) Report: Secretary Premo submitted her formal report prior to the meeting. At their May meeting the commission discussed the Peer to Peer study that will be considered at the Feasibility Study of Regional Recreation Programs meeting. Vice-chairman Reamer motioned to accept the RPC report. Supervisor Rood seconded. The motion carried unanimously.

Tax Collection Committee (TCC) Report: Voting Delegate Premo submitted her formal report at the meeting. She gave a summary of the June 1, 2011 TCC meeting. The TCC voted on the future structure of the committee and Option 3, the Joint TCC Approach which means the TCC delegates replace the York Adams Tax Board of the directors was passed. Supervisor Grinder motioned to accept the TCC report. Supervisor Woerner seconded. The motion carried unanimously.

Stormwater Planning Advisory Committee (SPAC): Vice-chairman Reamer submitted her formal report at the meeting. The Act 167 stormwater management model ordinance was discussed. Vice-chairman Reamer motioned to accept the SPAC report. Supervisor Grinder seconded. The motion carried unanimously.

New Business: Supervisor Grinder motioned to renew the contract with Land and Sea Services, LLC for another year for their services as the Township's Zoning Officer and Pennsylvania Uniform Construction Code Inspection Services. Supervisor Rood seconded. The motion carried unanimously.

No bids were received for the renovation of an ADA compliant office restroom. The Board discussed what happens next.

Supervisor Grinder motioned to waive the fee for the building permit for the Township's renovation of an ADA complain office restroom when the renovation comes about. Supervisor Rood seconded. The motion carried unanimously.

Supervisor Grinder motioned to award the bid for line painting of the Township roads to Alpha Space Control Co., Inc. Supervisor Rood seconded. The motion carried unanimously.

Supervisor Grinder motioned to direct Fred Heerbrandt of Wm. F. Hill & Assoc to being working on a plant design for the Orrtanna Wastewater Treatment Plant at a date designated by the Board. Supervisor Rood seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to begin the Penn Vest application process for the Orrtanna Wastewater Treatment Plant borrowings. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Grinder motioned to appoint Deborah K. Feiler as the Treasurer to the Municipal Sewer Authority. Supervisor Rood seconded. The motion carried unanimously.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report prior to the meeting. The Board reviewed and discussed his report for the month of May. Supervisor Grinder motioned to accept the Zoning Officer's Report. Supervisor Woerner seconded. The motion carried unanimously.

Code Enforcement Officer's Report: Mr. Bill Gardiner submitted his formal report prior to the meeting. The Board reviewed the May report. Vice-chairman Reamer motioned to accept the Code Enforcement Officer's report. Supervisor Rood seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the May 2011 Check Detail report. The Board reviewed the May financial statements. Mr. Premo asked if the financial statements for all funds are still being printed monthly and distributed to each Board member prior to the Board of Supervisors meeting. Vice-chairman Reamer concurred and added that, by request, any resident a may receive copies

of the financial statements at any time. Supervisor Grinder motioned to approve all expenditures for the month of May and to accept the Treasurer's Report. Supervisor Rood seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. Vice-chairman Reamer motioned to accept the Secretary's Report. Supervisor Woerner seconded. The motion carried unanimously.

Police Report: Officer Larmer submitted her formal report prior to the meeting. For the month of May 2011 there were 61 complaints or service calls, 12 arrest and 7 investigations. She traveled 1,096 miles and used 108.1 gallons of fuel. Vice-chairman Reamer motioned to accept the Police Report. Supervisor Rood seconded. The motion carried unanimously.

Old Business: Roadmaster Harbaugh asked for direction from the Board with regard to residents that are asking for help with rain water runoff and other road concerns. He also asked the Board to reconsider scraping the old tractor mower and put it out to bid as he feels that the Township can get more money for the mower that way. There are also parties interested in bidding. Vice-chairman Reamer motioned to put the old tractor mower out for a minimum bid of \$1,100 and free of all guarantees from the Township. Supervisor Rood seconded. The motion carried unanimously.

The Board discussed zoning and nuisance ordinance issues.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission – June 8 2011.
- Planning Commission – June 28, 2011.
- Board of Supervisors Workshop – June 30, 2011.
- Board of Supervisors – July 5, 2011.

Special Notices: None.

Public Comment: Chief Martin asked the Board to contact Penn Dot with regard to the detour at the intersection of Harbaugh Valley Road and Route 116. The detour signs are making it hard to see oncoming traffic.

Mrs. Shelton asked the Board if there is any information from Harrisburg regarding the proposed land swap between the Department of Conservation and Natural Resources and ISP Minerals, Inc. Vice-chairman Reamer mentioned that a meeting has been set up with the Adams County Green Space Committee who are the recommending body to the Adams County Commissioners to discuss the proposed land swap.

Adjournment: At 9:15 PM Supervisor Rood motioned to adjourn the meeting. Supervisor Grinder seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Coleen N. Reamer
Vice-chairman