

**Hamiltonban Township and Fairfield Borough  
Joint Parks and Recreation Commission (JPRC)  
Minutes of Tuesday, February 11, 2020**

**Regular Meeting:**

**Call to Order Time:** 7:00PM by Dean Thomas; Vice-Chairman

**Attending:** Dean Thomas; Vice-Chairman, Bob Gordon; Hamiltonban Township Board of Supervisors Liaison, Coleen Reamer; Community Grant Volunteer, Matt Inskip; Secretary, Rob Olyphant; Treasurer, John Messeder; Gettysburg Times, Pat Pileggi; Fairfield Borough Council Member, Steve Zimmerman; Zimmerman's Landscaping

**Approval of Agenda:** 1<sup>st</sup> Rob, 2<sup>nd</sup> Matt

**Approval of Minutes from January 14, 2020:** 1<sup>st</sup> Matt 2<sup>nd</sup> Rob

**Public Comment:** Steve Zimmerman with Green Gathering came to discuss the trees and planting. The tree planting is scheduled for March 28<sup>th</sup> with a rain date of April 4<sup>th</sup>. The planting will start at 8:30 AM and last until approximately 12:30 PM. The commission plans to provide a simple lunch, probably hot dogs, chips and drinks. Mr. Zimmerman will come the day before and punch holes for the trees. When the commission inquired what to bring the day of planting Mr. Zimmerman suggested shovels and rakes. There will be 30 trees planted. Mr. Zimmerman is going to pick trees he feels will be best suited for the intent of the project since some of our donors did not elect a specific tree. Mr. Zimmerman is also planning on obtaining and delivering some good soil to mix with the peat moss since the park soil is so rocky. The amending of the soil is part of the planting process. Mr. Zimmerman emphasized how Green Gathering tries to encourage young people to be involved. With that in mind, Terry and Nina will put the event on Facebook. Some ideas were to reach out to the FFA and the Boy Scouts, Coleen offered to contact both organizations.

**Treasurer's Report:** Parks & Recreation General Fund balance was \$10,415.87 as of 1/31/2020  
Nina has been in touch with ACNB, they are going to start waiving the monthly fee of \$2.

**Old/New Business:**

A. **Grants Updates:** No updates

B. **Workday discussion:** The commission will coordinate park preparation and cleanup on March 28<sup>th</sup> with the tree planting.

C. **Boy Scouts:** No news

D. **Bridge discussion:** The Township Zoning Officer/Inspector, "Wilbur", is requiring the bridge be constructed to commercial code requirements, including engineer stamped drawings. This will make the project more complicated than the commission had originally hoped. Brandon Guyer, KPI Engineering is going to try to help us find a bridge engineer that will donate part or all of the engineering cost. There are excess funds from tree donations that could be used towards the bridge project which have been earmarked to do so. The donors have volunteered to this change.

E. **Shade trees:** Dean has been working on finding out what needs to be done to order the plaques. To do so, Dean reported that we need to provide a purchase order and is to review with Nina. Please refer to above Public Comment for more tree discussion.

F. **Kite Day:** Set for April 25, 2020. Coleen suggested signs to be made. Coleen to start advertising after tree planting.

**Township Meetings:** The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Rd at the local prevailing time of 7:00 PM unless otherwise noted.

\* Board of Supervisors Meeting- February 18,2020

\* Hearing Draft Zoning Ordinance- February 20,2020 at Fairfield High School (Weather date of February 27, 2020)

\* Planning Commission-February 25,2020

\* Board of Supervisors Meeting-March 3,2020

\* Parks and Recreation Commission-March 10,2020

**Adjourn Time:** 7:52 PM. 1<sup>st</sup> Rob, 2<sup>nd</sup> Dean

Submitted by: Matthew Inskip