

## Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

August 16 2022

**Board Meeting:** At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

**Supervisors Present:** J. Edward Deardorff, Robert Gordon, David Martin, Douglas Woerner and Coleen Reamer.

**Staff/Consultants:** Solicitor Matthew Battersby, Roadmaster Ray Herr, and Secretary/Treasurer Nina Garretson

**Public:** Amy Reinke, Bill Reinke and Michael Sites.

**Approval of the Agenda:** Vice-Chairman Woerner motioned to add 3.a. Amy Reinke, 3910 Bullfrog Rd, 8.e 401 Mt. Hope Road violations. and 8.f 4325 Fairfield Road trailer and approve amended agenda. Chairman Deardorff seconded. The motion carried unanimously.

**Public Comment:** Amy Reinke, 3910 Bullfrog Road read statement regarding their property and gave copy to Board along with memo from engineer Jack Powell (attached). She stated that they are in the process of having the septic system upgraded to accommodate 5-bedroom property but has fell behind in the work, which they thought would be completed in August. She requested the Board grant a waiver on using the property as a homestay for September to honor the reservations she currently has, as she has already accepted bookings thinking the work would be completed in time. She stated the septic system should be completed by mid-September. Chairman Deardorff motioned to approve the use of property as homestay for September contingent that the replacement of the septic system be completed. Supervisor Reamer seconded. The motion carried unanimously. The Reinke's left the meeting at 7:15 PM.

Michael Sites, 1765 Mt Hope Road stated that Sharrah Design Group is working the Adams County Conservation District in regards to his subdivision plans that they will revise and submit. He thanked the Board for the extension granted. He left the meeting at 7:17 PM.

**Approval of the Minutes:** Vice-Chairman Woerner motioned to approve the August 2, 2022 Board of Supervisors Meeting minutes. Supervisor Reamer seconded. The motion carried unanimously.

**Solicitor's Report:** Solicitor Battersby stated he has reviewed the Zoning Amendments for shooting ranges, RV & tent hosting and small wireless facilities and he is okay with all. Board said the shooting ranges are for commercial projects, and that the small zoning committee is to further discuss vacant lots in regards to the RV & tent hosting.

Solicitor Battersby has signed letters for District IV property owners who have not complied with ordinance 2016-02 for septic pumping and inspection.

Vice-Chairman Woerner motioned to approve the Solicitor's Report. Chairman Deardorff seconded. The motion carried unanimously. Solicitor left the meeting at 7:32 PM.

**Road Report:** Roadmaster Herr reported line painting to be done tomorrow. He said the 2015 F550 is at shop and needs new front axels.

Supervisor Gordon motioned to approve purchase of booster PAC jump box at a cost of \$350.00 from Napa. Supervisor Reamer seconded. The motion carried unanimously.

Roadmaster Herr reported the road mower needs two skid shoes which he has ordered. Road Department continues mowing.

Roadmaster Herr updated the Board that the 2023 Mack build date is scheduled for March.

Roadmaster Herr said they continue to work on Moritz Rd. He anticipates being done in next two weeks.

Vice-Chairman Woerner motioned to approve Roadmaster report. Supervisor Reamer seconded. The motion carried unanimously.

**Secretary/Treasurer's Report:** Secretary Garretson provided P&L financial reports to the Board prior to the meeting. She stated as of August 12, 2022 the General Fund shows income of \$769,737.47, expenses of \$579,285.59, and net after transfers \$207,605.28. She stated she is currently working on FHWA 536 for submission to state.

Vice-Chairman Woerner motioned to approve Secretary/Treasurer's report. Supervisor Reamer seconded. The motion carried unanimously.

**Old/New Business:**

Discussion of Intermunicipal Agreement with Liberty Township. Roadmaster Herr reported the township owes Liberty Twp. for 13 hours time. Board consensus to send letter cancelling agreement and asking for invoice for time owed to closeout, due to work projects and staffing.

Discussion of roll call voting which Supervisor Reamer suggested for all purchases and actions to be noted in minutes.

Discussion of dead trees at 914 Mt. Hope Road, which resident keeps stating the safety issues. Letters have been sent to Camp Eder regarding these trees, which the Solicitor stated that if an incident occurs the liability is on Camp Eder for not correcting the problem. The trees in question are not in the townships right-of-way.

Discussion of 401 Mt Hope Road violations which Constable had delivered violation letters on July 28, 2022. Chairman Deardorff motioned to enforce ordinance and have Code Officer cite property owner for junk and vehicles. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion of 4325 Fairfield Road – trailer with advertisement, which Solicitor stated is in violation of sign ordinance. Residents have complained about this. Chairman Deardorff motioned to enforce ordinance and have Code Officer cite owner of trailer. Vice-Chairman Woerner seconded. The motion carried unanimously.

**Discussion items:** Chairman Deardorff stated he is aware of two properties offering rentals such as Airbnb which have not submitted applications for permits. He said there is one on Jacks Mountain Road, one in BB Section and several on Mt. Hope Road. Board consensus if found to have Zoning Officer investigate and send letter.

**Special Notices:** Supervisor Reamer reminded Board of upcoming picnic followed by Music in the Park and August 21<sup>st</sup>. Zoning Hearing Boards to be held August 29, 2022

**Public Comment:** none

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission – August 23, 2022
- Board of Supervisors Meeting – September 6, 2022
- Parks and Recreation Commission September 13, 2022

**Adjournment:** Vice-Chairman Woerner motioned to adjourn at 7:55 PM. Seconded by Supervisor Gordon. The motion carried unanimously.

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Nina Garretson  
Secretary/Treasurer

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J. Edward Deardorff  
Chairman