

Hamiltonban Township, Adams County, PA
Parks and Recreation Commission (PRC)
Minutes of Wednesday, February 10, 2016

REGULAR MEETING:

Call to Order: By Chairman Terry Scripture at 7:00 PM

Attending: Terry Scripture, Chairman, Treasurer Dave Jones, Fairfield Borough Liaison Dean Thomas, and Secretary Laura Morgan. Vice Chairman Maggie Travis was not in attendance. There was a quorum for official voting.

Public: No public presence

Approval of Agenda: Motion by Laura Morgan; second by Terry Scripture. Motion approved.

Approval of Minutes from January 13, 2016: Laura Morgan motioned for approval; second by Dave Jones. Motion approved.

Treasurer's Report: PRC General Fund Balance as of 1/31/16 was \$400.00. PRC Capital Reserve Balance as of 1/31/16 was \$26,921.02.

Public Comment: None.

Old/New Business:

- A. **Joint Commission with Borough of Fairfield:** Ordinance to create the Hamiltonban Township & Fairfield Borough Joint Parks and Recreation Commission (JPRC) will be up for adoption at the February 23rd Fairfield Borough Council meeting and the March 1st Hamiltonban Board of Supervisors meeting.
- B. **PRC By-Laws:** Terry Scripture will send a copy of the revised draft by-laws to the PRC group. Changes primarily reflect the name change to "Hamiltonban Township and Fairfield Borough Joint Parks and Recreation Commission."
- C. **Hamiltonban Township Park:** DCNR has designated the Hamiltonban Township Park project a High Value Project, but did not select it for funding in this grant cycle. PRC members Terry Scripture and Laura Morgan and Supervisor Coleen Reamer met with the DCNR Regional Advisor Jay Schreiber about next steps. In his view, the competition was unusually tight this year and he encourages resubmission. He does not see the need for any changes to the proposal, but it will need to be adjusted to meet the requirements of a new grant submission template and to reflect the formal inclusion of Fairfield in the Commission. A letter will be sent to all those individuals and organizations pledging contributions to the park development to confirm their pledge of support for the resubmission. A draft letter was composed at the meeting. Terry Scripture will send the draft to all group members for their review. Resubmission deadline is March 13th.

Approval of Draft Letter to Community Supporters: Laura Morgan motioned for approval of the draft letter; second by Dave Jones. Motion approved.

D. Request for additions to the March 1st Hamiltonban Board of Supervisors meeting agenda:

1. Consideration of Ordinance 2016-01 creating a Joint PRC with Fairfield Borough
2. Consideration of Resolution 2016-__ to apply for a grant through DCNR

Approval of Request for Additions to the March 1st Hamiltonban Board of Supervisors meeting:

Motion to approve agenda request items 1 and 2 made by Laura Morgan; second by Dave Jones. Motion approved.

Meeting was Adjourned at 7:26 PM. Motion by Dave Jones; second by Laura Morgan. Motion passed.

Respectfully Submitted by Laura Morgan, recorder