

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
August 30, 2018

At 7:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman J. Edward Deardorff, Douglas Woerner, Robert L. Gordon, David B. Martin, and LuAnn M. Dille.

Staff Present: Secretary/Treasurer Nina Garretson

Public Present: Coleen Reamer and Cliff Frost. Those who did not sign in George Harbaugh and Maurice Brown.

Public Comment: George Harbaugh, 103 Iron Springs Road asked the Supervisors for a tractor sign for his road. He will cover the cost of the sign, post and installation per PennDOT's specifications. The board agreed that since he was absorbing all costs that they saw no problem with installing a tractor sign.

Township Business: The following Township business was discussed:

Chairman Deardorff explained that the C.E. Williams quote for paving on Gum Springs Road did not include the cost for the bond. This will be an additional \$350.00 which the Board agreed should be included. Arrangements for Alpha Space for line painting have been scheduled which will be after the paving is completed. He said due to normal use and wear, the Road Department needs to order two set of cutting edges and face plates for the snow plows estimated at \$1,800.00. The backhoe is in need of tires and quotes were presented. The quote from STTC for \$1050.00 was selected by the Board. Chairman Deardorff presented draft drawings and equipment rental quote for doing immediate storm repairs on Mt. Hope Road. The cost is estimated at \$14,000.00 and needs to be completed as soon as possible. It was suggested that another quote for concrete be gotten from Hanover Concrete which may help with the cost. Orders for winter materials need to be done as the Township does not have stockpile of salt. All of these items to be placed on Tuesday agenda for consideration.

Supervisor Dille said she has spoken with the potential buyers of Lot 3 in the Dente Subdivision. They are considering purchasing another piece of adjoining property which would then be used for their driveway. The Lighting Trail - Dente Subdivision driveway issue will be updated by the Solicitor on Tuesday. It is estimated that the cost would be approximately \$600.00 to complete the cul-de-sac, and since survey and marked, the Board felt it should be completed at this time. The Secretary was instructed to invoice all Solicitor costs associated with this to Al Dente.

Supervisor Gordon stated various permits are expiring on the Iron Springs Plaza Project. The Highway Occupancy Permit expires in December but may be extended for one year. There is a meeting scheduled for September 7th and he will report to the Board at the next workshop.

Chairman/Road Coordinator Deardorff said the Road Department has been busy hauling stone for the Hickory Bridge Road Bridge Project. The Township is requesting a compaction test be done, estimated at \$2,000-\$3,000 with cost split, since the water was diverted to the Township's side of road. Secretary reported that the compaction test is on the Franklin Township's agenda. The Roadmaster has lined up hauling of blacktop for September 18th. The box culvert is in and things are progressing. He stated that it is taking a lot of time for stone pick up at Specialty Granule Inc. (SGI) due to wait time. George Harbaugh reported that he was informed SGI has ordered two new loaders.

Supervisors Dille and Gordon attended the Route 116 Safety Audit meeting. PennDOT will be sending out another report. Supervisor Dille said another study needs to be done for the 16 and Rt. 116

intersection. Carroll Valley wanted more on the Sanders Road intersection, and their was discussion regarding the signs for height requirement at Jacks Mountain Road and Route 16.

Chairman Deardorff said that Roadmaster Herr has submitted the Low Volume Road Grant Application and it is in process. This may help to provide \$21,000-\$22,000 for the Hickory Bridge Road. The Board felt it was not in the interest of the Township to submit a grant for the CDBG at this time.

Chairman/Road Coordinator present 2019 Road Projects which includes Hickory Bridge Road, seal coating and base repair on Mt. Hope Rd, Moritz Road, Mt. Carmel Road and Bullfrog Road, and hot mix blacktop on Cold Springs Road and Whippoorwill. These are suggested and the Board can select what will be appropriate for the Township for budgeting.

Secretary Garretson reported that the ad for the Request for Proposals for the 2018 Audit would appear in tomorrows paper, and that she sent out submissions to nine accounting agencies. The Board of Supervisors said the communications have improved with the Sewer Enforcement Officer so no RFP will be requested at this time.

Supervisor Dille suggested that D. Brad Martin, Supervisor and Ray Herr, Roadmaster be the appointees for the Fairfield Regional Emergency Management Association (FREMA). She reported the Inter-Municipal Agreement permitting Hamiltonban Township to join is being circulated, and that we will advertise the Township Ordinance and approve at the October meeting.

Secretary Garretson asked for clarification for the volunteer training for the Hamiltonban Community Park which was paid from the General Fund, and agreed by all Supervisors. In discussion regarding complaint received from resident of Yankee Lane, Supervisor Dille questioned if a Home Occupation permit was issued for the business being conducted and if the zoning permitted. It was recommended that this is a private civil matter to be dealt with by the property owners. Secretary shared two volunteer applications with the Board. No further discussion.

Supervisor Gordon stated the Board has received the draft response to questions posed by Cliff Frost, in regards to the Draft Zoning Ordinance, prepared by Rob Thaeler of the Adams County Planning and Development Office. He announced that these would be ready by the October meeting to disseminate. He questioned whether they could be done earlier but Board members felt they needed more time.

Regarding a new office computer, Supervisor Dille asked for suggestions from Board members for quotes. Regarding new cameras for 4020 Shop the Board decided this should be put on for consideration for the 2019 budget.

Chairman Deardorff reminded the Board of the Agricultural Security Area Addition Hearing will be at 6:45 pm on September 4, 2018. The Board also reviewed items for consideration at their September 4th meeting which includes excusal requests for septic pumping and inspection, 4308 Fairfield Road that is an abandoned property; 115 Scotch Trail, which is requesting to be moved to another District; Home Occupation Application for 2865 Cold Springs Road for craft specialty manufacture, repair and sales; extension request for Adams Electric-Mt. Hope Substation Subdivision Plans; extension request and driveway modification consideration for 1661 Cold Springs Road-Kalathas Subdivision Plans; 30 day extension request for property Code Violation at 4530 Cold Springs Road; motion to advertize Ordinance authorizing the Township to join FREMA; and motion to approve the 2019 Minimum Municipal Obligation for Police Pension and Non-Uniform Pension Plans. Also the Solicitor has requested a executive session for a legal issued.

The Board agreed on a special budget workshop to be held on September 26, 2018 at 7:00 pm.

At 8:12 PM Vice-Chairman Woerner motioned to adjourn, seconded by Supervisor Gordon, the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is September 4, 2018 at the local prevailing time of 7:00 PM.