

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
**Board of Supervisors Budget Workshop**  
November 15, 2022

At 6:05 PM Vice-Chairman Woerner called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Coleen Reamer, David B. Martin, Robert L. Gordon and Douglas Woerner. Chairman Deardorff arrived at 6:18 PM.

**Staff Present:** Secretary/Treasurer Nina Garretson.

**Public Present:** none.

**Approval of the Agenda:** Supervisor Gordon motioned to approve agenda. Supervisor Reamer seconded. The motion carried unanimously.

**Public Comment:** None

**Discussion:** Secretary Garretson provided drafts 2023 Budgets of General Fund, State Liquid Fuels and Capital Reserve.

Discussion began with Capital Improvements Plan. Secretary Garretson said she has moved the \$25,000 for the paving of 4020 to the Parks & Recreation account as approved by Board, with work to be done in 2023. She has included all items for 2023 in the draft general fund budget. For the Vehicle and Equipment Capital Improvements plan updated to include credit for sale of 06 Peterbilt, the 2024 Mack dump truck, Bobcat skid steer, and Skag zero turn mower. Secretary presented a draft amortization schedule for the 2024 Mack to use until financing completed. Discussion to remove the Fuel Station canopy.

Draft State Liquid Fuels budget to remain the same.

Discussion of General Fund going line by line. For income increase 310.100 Real Estate Transfer Taxes to \$40,000; 310.210 Earning Income increase to \$160,000; 395.000 Refunds of prior year expenses increase to \$1,500. Expense increase 408.310 Engineering Services to \$62,000, which includes \$50,000 for fees of equipment pole building; decrease line item 409.073 to \$1,000, removing the electronic sign and work for township office until 2024; decrease line item 409.373 Repair/Maintenance to shop to \$3,000, as only to look at engineering in 2023 for pole building; increase line item 430,232 Fuel-diesel to \$35,000; increase 430.234 Diesel reimbursement to \$10,000; increase 433.000 Street signs and markers to \$35,000; decrease 484.400 Fairfield EMS to \$0. Board has additional budget workshop scheduled for December 6, 2022.

**Public Comment:** None.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door and website.

- Planning Commission November 22, 2022
- Board of Supervisors Budget Workshop – December 6, 2022 at 6:00 PM.

- Board of Supervisors Meeting – December 6, 2022
- Parks and Recreation Commission – December 13, 2022
- Board of Supervisors Meeting – December 20, 2022

**Adjournment:** Supervisor Gordon motioned to adjourn at 6.59 PM. Seconded by Vice-Chairman Woerner. The motion carried unanimously.

---

Nina Garretson  
Secretary/Treasurer

---

J. Edward Deardorff  
Chairman