

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
**Board of Supervisors Budget Workshop**  
November 21, 2023

At 6:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** J. Edward Deardorff, Robert L. Gordon, Ryan Picarelli, Douglas Woerner and Coleen Reamer.

**Staff Present:** Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr.

**Public Present:** None

**Approval of the Agenda:** Vice-Chairman Woerner motioned to approve agenda. Supervisor Picarelli seconded. The motion carried unanimously.

**Public Comment:** None.

**Discussion:** Secretary Garretson provided drafts 2024 Budgets of General Fund, State Liquid Fuels and Capital Reserve. Supervisor Reamer provided revised Vehicle and Equipment Capital Improvement Plan, which includes purchase of roller for \$55,000.

Board reviewed General Fund line item by line item. Supervisor Reamer said line item 409.220 Shop Office Operating Supplies needs to increase to \$15,300 for electronic systems per Capital Improvements Plan.

General Fund line item 434.36` Street Lighting increase to \$7,000; line item 438.000 Maintenance & Repaid to Hwy increase to \$17,000; line item 439.000 Highway construction rebuild add another \$22,066. increase; line item 441.200 Cemetery supplies increase to \$300; under category 471 debt principal add new line item for roller with \$27,500; add additional person to line item 487.156 Health Insurance; line item 487.159 Employee Life Insurance increase to \$1,100; line item 487.160 disability increase to \$1,000. Discussion on 392.090 Transfer from Capital Reserve. Secretary Garretson said F&M Trust last agreement called for minimum deposit of \$500,000. After further discussion, Board agrees to increase real estate by quarter mil which would generate approximately \$60,000. May have to increase again next year but Board was concerned with the impact on property owners. Final budget to be considered at next meeting on December 5, 2023.

**Public Comment:** None.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA, unless noted otherwise. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door and website.

- Planning Commission – November 28, 2023
- Hearing – SALDO Amendments – December 5, 2023 at 6:30 PM
- Board of Supervisors Meeting – December 5, 2023
- Parks and Recreation Commission – December 12, 2023

**Adjournment:** Supervisor Gordon motioned to adjourn at 6:50 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

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Nina Garretson  
Secretary/Treasurer

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J. Edward Deardorff  
Chairman