

## **Hamiltonban Township Board of Supervisors**

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

January 19, 2021

**Board Meeting:** At 7:00 PM Vice-Chairman Deardorff called the January Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes.

**Supervisors Present:** J. Edward Deardorff, Douglas Woerner, Robert L. Gordon, David B. Martin and Coleen Reamer.

**Staff/Consultants:** Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, and Roadmaster Ray Herr.

**Public:** Chad Farace. via Startmeeting.com: Tyler Newton of Petrus Holding, Todd King of Saltzman, Hughes; and Cliff Frost.

**Approval of the Agenda:** Vice-Chairman Woerner motioned to approve agenda. Supervisor Martin seconded. The motion carried unanimously.

**Public Comment:** None.

**Approval of the Minutes:** Vice-Chairman Woerner motioned to approve the January 4, 2021 ReOrganization Meeting and Regular Board of Supervisors Meeting, Supervisor Reamer seconded. The motion carried unanimously.

**Solicitor's Report:** Solicitor Battersby he has reviewed and approved the deed for 301 Lost Limb Lane. Supervisors approved by general consensus.

Solicitor Battersby said Todd King of Saltzman & Hughes has prepared amendment for Zoning Ordinance, basically removing lot acreage requirement for Religious Land Use, which is protected by Federal Law. Supervisor Gordon asked Tyler Newton of Petrus Holdings for clarification of plans. Tyler explained there are different plans; one 17 acre which has conditional use; and one 5 acres. Solicitor Battersby asked Mr. King to provide letter to the Township for need for additional extension. Supervisor Reamer motioned to have the Planning Commission review and Adams County Office of Planning and Development review, and move forward with advertising and hearing. Supervisor Gordon seconded. The motion carried unanimously.

Solicitor Battersby has reviewed Codification and approved to move forward.

Discussion on ISP Minerals regarding refund ordered by the court for the tax appeal to go to the property owner on record. Supervisor Reamer requested the breakdown of the refund of the fire tax be broken down for the four fire departments supported by it.

Vice-Chairman Woerner motioned to approve the Solicitors Report. Supervisor Martin seconded. The motion carried unanimously.

**Road Report:** Streetlights tabled.

Roadmaster Herr discussed driveway Ordinance, which he and Supervisor Reamer worked on. Supervisor Reamer said the original was done in 2015 and reviewed by Solicitor and Township Engineer

at that time. She stated only changes were for temporary logging road, and 15 feet approach. She said fees averaged \$75 to \$90 have not changed and suggested to keep standard fees. Secretary Garretson has sent both suggested Ordinances to the Solicitor for review.

Supervisor Gordon motioned to approve a 140-ton Bulk Salt Order. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer said she had reviewed with Roadmaster the equipment at the shop. She suggested the Board consider a sandblaster to correct rust on equipment. The Board asked the Roadmaster to obtain quotes.

Roadmaster Herr stated he will need to get 70 ton of anti-skid and plans to start working on road and material bids. He suggested including York Products for both hot and cold mix. Vice-Chairman Woerner motioned to approve the Roadmasters Report. Supervisor Martin seconded. The motion carried unanimously.

### **Secretary/Treasurer's Report:**

AED Funding – tabled

Secretary/Treasurer Garretson submitted her report to the Board of Supervisors prior to the meeting. Vice-Chairman Woerner motioned to accept the Secretary/Treasurers Report. Supervisor Reamer seconded. The motion carried unanimously.

Discussion on IT Support and proposals presented by Cermak Tech of Waynesboro. Board consensus was to do standard service at a cost of \$75 per hour. Secretary Garretson will obtain more information on proposals #10863 and #10864 for backups. Supervisor Reamer motioned to approve proposal #10861 for the installation of Office 2019 Pro at a cost of \$637.60 and approval of proposal #10862 for purchase of two surge protectors with battery backups, to aid in the life of the cameras, at a cost of \$213.60 each; and asked that Adobe conversion package be added. Supervisor Gordon seconded. The motion carried unanimously.

Secretary/Treasurer Garretson reported that Rotz & Stonesifer are currently working on 2020 W2's and 1099's NEC, and asked if they should do all filings. Board consensus that they do the complete processing.

Secretary/Treasurer Garretson provide the 2020 tax delinquents to the Board. Supervisor Reamer motioned to approve York Adams Tax Bureau for collection of the per Capita Taxes. Supervisor Gordon seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to accept the Secretary/Treasurer's Report. Supervisor Reamer seconded. The motion carried unanimously.

### **Old/New Business:**

Supervisor Gordon motioned to approve Resolution 2021-05 A Memorandum of Understanding with Liberty Township for boom mower work at a cost of \$119 per hour. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to appoint LuAnn Dille as an alternate for the Adams County Tax Collection Committee, since she serves as secretary. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Dearnorff reported that Mr. McClure with Specialty Granules Inc. contacted regarding update on permit for Northern Tract. He suggested they contact the Township Engineer and Solicitor.

Chairman Deardorff reported the Elector Auditors meeting on January 5<sup>th</sup> motioned to increase the unskilled labor to \$14.00 per hour.

Chairman Deardorff motioned to appoint David B. Martin as an on-call employee as needed. Supervisor Gordon seconded. Supervisor Martin abstained. The motion carried.

**Discussion items:** Supervisor Martin asked why updates not received for Mt. Hope Road properties from Code Officer. Board instructed Secretary speak with Land & Sea.

Further discussion of properties not displaying addresses. Chairman Deardorff stated there are problem driveways and Fire Department had issues during a recent emergency.

Supervisor Reamer asked who has responded to sewer pumping and inspection citations. Secretary Garretson said most has complied but several have not. She said 1195A Old Waynesboro Rd, and 1077 Cold Springs Road should be sent to Code Office for citations. Supervisor Reamer said any who have not complied with first citation should be issued a second citation. Supervisors asked for follow up report.

**Special Notices:** None.

**Public Comment:** Chad Farace questioned the logging roads and impervious stone and effect of stormwater. Supervisor Reamer explained that logging roads are required to be removed and the new ordinance will address this issue.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission - January 26, 2021.
- Board of Supervisors Meeting – February 2, 2021
- Parks and Recreation Commission – February 9, 2021.
- Board of Supervisors Meeting – February 16, 2021

**Adjournment:** Vice-Chairman Woerner motioned to adjourn at 8:09 PM. Seconded by Supervisor Martin. The motion carried unanimously.

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Nina Garretson  
Secretary/Treasurer

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J. Edward Deardorff  
Chairman