

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
July 26, 2018

At 7:05 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman J. Edward Deardorff, Robert L. Gordon, David B. Martin, and LuAnn M. Dille. Douglas Woerner joined via conference phone.

Staff Present: Sam Ginn, EMA Coordinator and Secretary/Treasurer Nina Garretson

Public Present: Linda Williams, Sherry Frost, Cliff Frost, Deanna Painter, Joe Painter, Patrick Hysler and John Messeder of the *Gettysburg Times*.

Public Comment: Joe Painter said they came to meeting as they were surprised to receive paperwork for a shared driveway on Lighting Trail. Both the Painters and Hysers each own a lot from the Dente Subdivision, plus they jointly own a lot which they plan to keep as open space. They were unaware of any private driveway agreement prior to receiving it today, and stated they do not need as they both use driveways off of Five Forks Lane. Supervisor Deardorff explained that Kim Patrono of Apple Leaf Abstracting came to the Supervisors requesting on behalf of Al Dente subdivision. He stated that the Township would extend the cul-de-sac to the right-of-way, if they mark for the Township. And, the Supervisors also requested the shared driveway agreement by the lot owners of Lot 2 and Lot 3. The owners said they were told when they bought the lots that Lot 3 was land locked. The Supervisors will have the Solicitor investigate. The Hysers and Painters left at 7:17 PM.

Township Business: The following Township business was discussed:

Supervisor Gordon reported met with Dave Sites, his engineers. He asked Senator Alloway to find out if the HOP can be extended. If not the grants will be dissolved. He will keep the Board informed.

Chairman/Road Coordinator Deardorff reported the Township Engineer, Fred Heerbrandt has done a final inspection and the bond has been released for Reeds Bridge. He said there was a bubble which they are going to insert a hole to relieve the water, which may never happen again. He reported that PEMA is reviewing all the flood damage. It was in isolated areas, where it was devastating on Mt. Hope and Cold Springs Road. EMA Coordinator Sam Ginn has documented damages for reporting. He suggested that the Supervisors should consider more proactive corrective measures so this does not happen again. Supervisor Dille said that PEMA and FEMA may dictate what will be needed. It is a very long process. Sam will attend the EMA meeting on Tuesday with Adams County.

Secretary Garretson said the safety light has been ordered for the railroad tunnel on Iron Springs Road with Met-Ed. Supervisor Gordon reported that PennDOT will be installing signs to help improve safety. This lead into discuss of tractor signs on Iron Springs. Chairman Deardorff said there are 32 additional farms in the Township. In addition one sign would not solve this issue. The Board decided to table this issues.

Chairman/Road Coordinator Deardorff said the truck bed for the F550 has been received and is being painted by Maaco. It should be back next week. Bid quotes received for 2,000 feet of blacktop in place from C.E. Williams of \$11,430.00 and Thomas Wells Paving of \$15,500.00 on Gum Springs Road. Shiloh Paving with drew from quoting bid stating they did not have time. C.E. Williams also quoted \$1,850 for the improvement to build up pavement at Bullfrog and Route 116. Supervisor Gordon stated the pole has been moved. Motion to be added to August agenda.

Chairman/Road Coordinator Deardorff gave update on road work, which storm clean going on now. He stated seal coating has been completed, ditch work needs to be done on Gum Springs before paving. Ditch work to be done on Mt. Hope along with a culvert which needs replaced. Mowing will be done again soon. Quotes for tires for the F550 and the 06 Peterbilt which are needed before winter. STTC Service Tire cheaper than Mar-Bar Tire Service. Motion to be added to August agenda.

Supervisor Gordon wanted to know if the Township is interested in work with the County Bridge Maintenance Program. The cost is unknown at this time but it may benefit the Township if done similar to waste maintenance program. Supervisors are interested in saving funds with putting resources together.

Chairman/Road Coordinator Deardorff said he hopes to have the blacktopping done by mid August. The low volume road grant application Roadmaster Herr and Deb Musselman meeting next week. A motion to be added to August agenda.

Discussion ensued regarding hours owed by Franklin Township. It was reported that the Franklin Township Roadmaster and the former Hamiltonban Township Roadmaster that it was even when our new Roadmaster Herr started. Chairman/Road Coordinator Deardorff said we have good working relationship with other municipalities so just consider even.

Secretary Garretson gave update on District III Septic pumping which was due June 30, 2018. Out of 306 listings, 258 have been completed and 48 are outstanding. Several property owners have asked for extensions. Discussion should those be turned over to Solicitor, Code Enforcement or Sewer Enforcement Officer. Next step is to send another letter giving these residents an additional 60 days using Sewer Enforcement Officers letterhead.

Chairman/Road Coordinator Deardorff referred to the electric bids for the Community Park. Ketterman had the best bid. Others bids from Hulls, Crouse and Swam. It was discussed that the cost will be split with the Park. A motion to be added to August agenda.

Supervisor Martin asked if an executive session is needed for the Personnel Policy. He will prepare for the August meeting.

Chairman/Road Coordinator Deardorff he needs the next date for the Battle of Gettysburg Retreat meeting. Secretary reported that she has already sent that to the Board. He said it is just in the preliminary stage.

The Agricultural Security Area Committee met with the Planning Commission and both have recommended to the Board to approve.

Supervisor Gordon asked if a Lowe's credit card is needed. Secretary Garretson reported that is a very small amount used. Chairman/Road Coordinator Deardorff recommends that the Park get a card the Township does not need.

Supervisor Gordon checked with the banks regarding moving funds and what rates we receive. He reports that F&M and PLGIT are considerably more. F&M said they would increase our rate if we move funds. He suggested that the lady he talked to contact the Secretary. Supervisor Gordon wants to move \$150,000 from ACNB to F&M. We need paperwork to proceed. Secretary Garretson said the Park has requested that we get copies of checks from bank at cost of \$2.00 per month as some of the grants are now requiring. Secretary reported that the PLGIT accounts could be moved to Premiere Class instead of Class which would double interest however limits movement to twice a month. Sam Ginn asked why the Township does not have online checking. It was explained the Township does not do due to security. Board instructed Secretary to check what other Townships do.

Discussion about where the 2017 Audit is since the auditors were here the first week in February. It is suggested that an RFP be done for the coming year. Supervisor Gordon said that we are late submitting every year.

Chairman/Road Coordinator Deardorff listed items for the August Board of Supervisors meeting including septic extensions and excusals for 2755 Cold Springs Rd, 190 Carrolls Tract Road, 2711 Cold Springs Road, the resignations and recognition of volunteers Laura Morgan and Eugene Starbuck.

Linda Williams asked about recommendations for the Planning Commission and the draft Zoning Ordinance. It was explained by the Board that Supervisor Gordon brings the Boards recommendations to the Planning Commission who works with Rob Thaeler with Adams County Planning and Development. Rob is to answer Cliff Frost questions, which he will bring a draft to the Planning Commission which may be a draft newsletter form. Cliff Frost said a motion was made at the last Board meeting of having Rob redo the maps. Board quoted Solicitor recommendation and that Rob redo maps as close to the Southwest Comprehensive Plan. Cliff asked if a motion was needed to have his questions answered. Supervisor Gordon said that there are many more issues to be considered. He said that Rob will first answer the questions, then he will look at the plan and the Southwest plan, it then goes to the Planning Commission before coming to the Board. Supervisor Deardorff it is a long process.

At 8:50 PM Vice-Chairman Woerner motioned to adjourn, seconded by Supervisor Gordon, the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is August 7, 2018 at the local prevailing time of 7:00 PM.

Nina Garretson, Secretary/Treasurer

J. Edward Deardorff, Chairman