

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

November 6, 2013

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood and Douglas Woerner.

Staff Present: Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., and EMA Coordinator Don Wills.

Public Present: Bob Sharrah of Sharrah Design Group, Inc.; Chad Clabaugh of C.S. Davidson, Inc.; Mary Bowers and John Eline of the Adams County Department of Emergency Services; John Hartzel, Adams County Solicitor; Bill Chain, Superintendent of Fairfield Area School District; Dean Thomas of Fairfield Borough; Pam Mikesell, Chair of the Fairfield Area School District School Board; State Representative Dan Moul; Mary Lynn Martin and Robert Martin of Hickory Bridge Farm Restaurant; Jim Watson of Liberty Worship Center; Carl Bert of Carl Bert and Associates; Shelia and John Luntz; Bruce Strasbaugh of the Cashtown Volunteer Fire Department; Jim Izer; George Harbaugh, Jr.; and Rick Fulton of the *Emmitsburg News Journal*.

Approval of the Agenda: The Board unanimously approved the Agenda.

Public Comment: Mr. Sharrah presented the Board an Application for Zoning/Land Use Permit on behalf of El Vista Orchards, Inc. for a irrigation pond along with the plan exhibit. The Township Engineer and Zoning Officer will review the request. Mr. Sharrah left the meeting at 7:05 PM.

Mr. Chain presented a Power Point Presentation on the work done by the Fairfield Area Recreation Commission which includes the Fairfield Area School District, the Borough of Carroll Valley, the Borough of Fairfield, Hamiltonban Township and Liberty Township. The Commission has worked over the last sixteen months creating a study that identifies the need for joint recreation planning. Mr. Chain, Ms. Mikesell, and Mr. Thomas left the meeting at 7:22 PM.

Ms. Martin, Mr. Martin, and Representative Moul addressed the Board with regard to obtaining a liquor license for Hickory Bridge Restaurant. Ms. Martin stressed that she would like to support the area wineries and there will be no bar at the restaurant. Representative Moul went over the procedure for obtaining the license which includes a public hearing. Representative Moul is in full support of the license. Ms. Martin, Mr. Martin and Representative Moul left the meeting at 7:29 PM.

Mr. Harbaugh addressed the Board with regard to the Code Enforcement Officer. Mr. Harbaugh felt that his client on Iron Springs Road was being singled out for violating the Nuisance Ordinance. Mr. Harbaugh stated that there are many nuisance violations on Iron Springs Road that have been overlooked. The Board responded that they would ask the Code Enforcement Officer to take another drive down Iron Springs Road to look for violations of the Nuisance Ordinance.

Approval of the Minutes: Vice-chairman Reamer motioned to accept the October 1, 2013 Board of Supervisors Meeting Minutes. Supervisor Woerner seconded. The motion carried unanimously. Vice-chairman Reamer motioned to accept the October 31, 2013 Board of Supervisors Workshop Meeting Minutes. Supervisor Rood seconded. The motion carried. Supervisor Woerner abstained as he was excused from the Workshop.

Solicitor's Report: Solicitor Battersby was excused from the meeting. No report was submitted.

New/Old Business: Mr. Watson updated the Board on the status of the outstanding conditions that are listed on the May 16, 2013 comment letter from C.S. Davidson, Inc. Mr. Watson is looking for input from the Board on four of the thirteen conditions. The Township Engineer will do a final inspection by the end of November to make sure all conditions comply with the Land Development Plan.

Mr. Bert addressed the Board with regard to the Estate of Cora Luntz Minor Subdivision Plan and explained that all outstanding conditions have been met. Supervisor Woerner motioned to approve the Estate of Cora Luntz Minor Subdivision Plan and to approve the DEP Planning Module. Supervisor Grinder seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to approve the Request for Waiver of a landscaping plan as not having to meet Section 700.B.25 of the SALDO for the Adams County Emergency Communication System Final Land Development Plan. Supervisor Woerner seconded. The motion carried unanimously. Vice-chairman Reamer motioned to approve the Conditional Use for the Adams County Emergency Communication System. Supervisor Woerner seconded. The motion carried unanimously. Vice-chairman Reamer motioned to grant conditional approval to the Adams County Emergency Communication System Final Land Development Plan with the conditions being listed in the C.S. Davidson, Inc. comment letter dated October 16, 2013. Supervisor Woerner seconded. The motion carried unanimously. Ms. Bowers, Mr. Eline, Mr. Hartzel, and Mr. Clabaugh left the meeting at 8:05 PM.

Supervisor Woerner motioned to advertise Ordinance 2013-05: An Ordinance amending Ordinance 1990-09 which requires all dwellings and business establishments within Hamiltonban Township to display identifying address numbers, for adoption at the December Board of Supervisors meeting. Supervisor Rood seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to approve the Change Order and Application for Payment of \$33,991.70 from Brett Bishard General Excavating for the Cold Springs Road Culvert Project. Supervisor Woerner seconded. The motion carried. Supervisor Grinder voted against the motion. The change order was for a \$258.30 credit of sales tax on a pipe.

Supervisor Woerner motioned to distribute the annual budgeted donation to the local Volunteer Fire Companies as follows: 50% to Fountaindale Volunteer Fire Company, 30% to Fairfield Fire & EMS, 10% to South Mountain Fire and Ambulance Department, and 10% to Cashtown Community Fire Department. Supervisor Rood seconded. The motion carried unanimously. The 2013 budgeted donation amount is \$11,500.

Chairman Gordon motioned to enact a .25 mil Fire/EMS Tax effective January 1, 2014. Vice-chairman Reamer seconded. A lengthy discussion followed. A roll call vote was taken. Chairman Gordon voted Yea, Vice-chairman Reamer voted Yea, Supervisor Woerner voted Yea, Supervisor Rood voted Nay, and Supervisor Grinder voted Nay.

Chairman Gordon motioned to approve and advertise the 2014 proposed budgets for the General, Sewer, State Liquid Fuels, and Fire/EMS Funds along with the Capital Improvements Plan. Supervisor Rood seconded. The motion carried unanimously. The Board intends to adopt the 2014 budgets at the December 3rd Board of Supervisors meeting. The proposed budgets are available to the public for review on the Township website or at the Township Office.

Chairman Gordon motioned to enter into an Intergovernmental Agreement of Cooperation to establish the Fairfield Area Recreation Commission and advertise an Ordinance stating as such. Vice-chairman Reamer seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to approve Resolution 2013-16 - Disposition of Records of the Empire Homes and Fairfield Market Plans. Supervisor Woerner seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to participate in the Adams County Hazard Mitigation Plan. Supervisor Woerner seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the October Check Detail report. The Board reviewed the October financial statements. Vice-chairman Reamer motioned to approve all expenditures for the month of October and accept the Treasurer's Report. Supervisor Woerner seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. The Board reviewed the report. Vice-chairman Reamer motioned to accept the Secretary's Report. Supervisor Woerner seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. The Board reviewed the report and asked questions. Supervisor Woerner motioned to accept the Road Report. Supervisor Rood seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. The Board reviewed and discussed the report. Supervisor Rood motioned to accept the Sewer Report. Supervisor Woerner seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission meeting minutes for October were distributed to the Board prior to the meeting. Action was made on Planning Commission items under Old/New Business.

Recreation and Parks Commission (RPC) Report: No meeting was held in October.

EMA Report: No report was submitted. There was a short conversation regarding street lights and the safety of intersections at night.

Fire Company Reports: Chairman Gordon went over the October activity reports that were submitted by the Cashtown Community Fire Department and South Mountain Fire & Ambulance Department. Cashtown responded to twenty-six calls, three of which were in the Township and South Mountain responded to three calls, none of which were in the Township.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of October prior to the meeting. The Board reviewed the report and noted that three building permits were issued. Supervisor Woerner motioned to accept the Zoning Officer's report. Supervisor Rood seconded. The motion carried unanimously.

Code Enforcement Officer's Report: No formal report was submitted for the meeting. Mr. Gardiner keeps the Board posted via regular emails.

Special Notices:

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission - November 13, 2013.
- Planning Commission - November 26, 2013.
- Board of Supervisors Workshop - November 21, 2013.
- Board of Supervisors - December 3, 2013

Adjournment: At 8:52 PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Rood seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman