

## **Hamiltonban Township Recreation & Parks Commission**

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

April 8, 2009

**Members Present:** Chairman Pamela Wiehagen, Vice-Chairman Cathy Jo Lehmer, Juanita Larmer, and Secretary Doreen Premo.

**Others Present:** Supervisor Coleen Reamer (left at 8:30 PM)..

The meeting was called to order at 7:40 pm by Chairman Wiehagen. She announced the meeting will not be audio-taped for any purpose.

**Approval of Agenda:** Juanita Larmer made a motion to approve the minutes, seconded by Cathy Jo Lehmer. The Agenda was unanimously accepted.

**Public Comment:** Coleen Reamer remarked that Betsy Kerlin is most likely interested in becoming a member of the RPC. Supervisor Reamer requested that the Secretary contact Mrs. Kerlin at (814)571-0746, and tell her we will send a letter of invitation if she is indeed interested.

**Approval of Minutes:** Commission members reviewed the minutes for March 11, 2009. There were no corrections made, and Juanita Larmer made a motion to approve the minutes, seconded by Doreen Premo. The minutes were unanimously accepted and will be placed in the township secretary's inbox for further processing, and e-mailed to the Webmaster.

**Old Business:** The members reviewed the revision of a sample letter to use in recruiting new members to the Commission. The revision met with full approval.

We discussed our experiences at the 2009 Recreation and Parks Academy in Enola, PA on March 25, 2009 for the session on Basics. We thought it had been a worthwhile workshop for the members of the RPC to attend. There were two more sessions we did not attend, but there was basic information given on the financial aspects and the hiring of staff phase that will help guide us once the Commission has arrived at that point of development. The Secretary, Doreen Premo, will prepare a written report for the Commission and for the Board of Supervisors.

We discussed holding an Easter Egg Hunt for the young children in the Township, but decided there was not enough planning time for this year. We discussed places we could hold the hunt such as the Fairfield Fire Station, the school, or Carroll Valley Park. We also discussed the possibility of receiving donations of candy and prizes from area businesses and citizens. Other suggested ideas for activities at the hunt was to have bunny face painting on the children and photos of the children with the Easter Bunny.

There was further discussion on various recreational program offerings such as beginning quilting classes (Doreen), scrapbooking (Cathy Jo), gardening (Pam),

cooking classes, coaching classes with possibly some of the young men at the high school conducting the sessions, and other ideas that came out of the 2009 Recreation and Parks Academy Workshop.

The Official Map work session was tabled to another meeting as the map has not arrived yet.

**New Business:**

We discussed members having more active roles in the RPC as we develop plans to provide recreational activities for the township citizenry.

We discussed methods of raising money for RPC projects such as having some sort of fundraiser at Pippin Fest. One idea was to contract for a “history throw” or an afghan that has historic buildings or area scenes woven into the throw for sale or as a raffle prize, mugs printed with historic buildings or scenes and Hamiltonban Township, plants, and/or brass or possibly ceramic Christmas ornaments of an historic building on one side and the words Hamiltonban Township on the reverse. Mr. Ron Shank would be the contact person for a booth at Pippin Fest, or perhaps one of the Township residents such as Sue and Larry Hall close to the festival site would allow us to put up a booth on their property. We discussed having a survey at the Pippin Fest booth to poll residents on their ideas for recreational programs or a township park in addition to what the RPC has proposed.

The Secretary discussed her projected need for office space and equipment for the RPC. Right now all materials are stored in a small plastic box on a chair in one of the storage rooms. That box has already become inadequate for all the materials that are being produced by the Commission, and all the materials that are sent to the Commission from vendors of equipment and from places such as the Department of Conservation and Natural Resources (DCNR). She mentioned that there is an empty file cabinet that she is currently purposing to the Planning Commission, but that would also allow for storage of RPC materials for the time being.

**Public Comment:** None.

**Other:** Next RPC meeting is May 13, 2009 at 7:30 pm at 23 Carrolls Tract Road, Fairfield, PA 17320.

**Adjourn:** Doreen Premo made a motion to adjourn the meeting, and Cathy Jo Lehmer seconded the motion. Meeting adjourned at 9:00 pm.

Respectfully submitted,

Doreen Premo, Secretary