

**Hamiltonban Township Board of Supervisors**

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

August 3, 2010

At 7:00PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Chairman Robert L. Gordon, Vice-chairman Coleen Reamer, Supervisor James E. Grinder, Supervisor Harry Rood, and Supervisor Douglas Woerner.

**Commission Members Present:** None.

**Staff Present:** Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John Harbaugh, and EMA Coordinator Don Wills.

**Public Present:** Marcia Harmon, Steven Frye, Duane E. Williams, and Rick Fulton (*The Gettysburg Times*).

**Approval of the Agenda:** The Board of Supervisors unanimously approved the Agenda.

Chairman Gordon called for an executive session with Solicitor Battersby to discuss a legal matter.

**Approval of the Minutes:** Supervisor Woerner motioned to approve the July 6, 2010 Board of Supervisors Meeting Minutes and the July 29, 2010 Board of Supervisors Workshop Meeting Minutes. Vice-chairman Reamer seconded. The motion carried. Chairman Gordon noted that at the end of the July 29<sup>th</sup> workshop an executive session was held to discuss a personnel matter.

**Public Comments:** Ms. Harmon and Mr. Frye alerted the Board of Supervisors to a body shop business operating on Cold Springs Road. That section of Cold Springs Road is zoned as agricultural. The Board of Supervisors responded that the matter has been and is currently being looked into by the Zoning Officer.

Mr. Williams brought to the attention of the Board of Supervisors that a Township employee was seen carrying a weapon while on duty. The Board of Supervisors acknowledged that the employee was permitted to carry the weapon under certain circumstances. Prior to this meeting, the Board of Supervisors rescinded the right for any employee to carry a weapon while on duty with the township. Mr. Williams left the building at 7:25 PM.

**Solicitor's Report:** Solicitor Battersby submitted his formal report at the meeting. He stated that he received a response regarding the non-traffic citation that was filed against a towing business in the Township and that the business owner will comply with the Township Zoning Ordinance and agrees to the cease and desist order. Solicitor Battersby also addressed Mr. William's comments, and Vice-chairman Reamer's questions regarding a new policy, Legislative Act 46 of 2010 – The Permit and Approval Extension Act and how it affects the Township. Supervisor Rood motioned to approve the Solicitor's Report. Supervisor Grinder seconded. The motion carried. Solicitor Battersby left the building at 7:50 PM.

**Road Report and Sewer Report:** Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. The Board of Supervisors discussed the progress of the road project on Lower Cold Springs Road and the schedule for the seal coating of the roads. Roadmaster Harbaugh added that the trading of services with Franklin Township is working out well. Vice-chairman Reamer motioned to approve the Road Report. Supervisor Woerner seconded. The motion carried.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. He added that he has updated the logs at the sewer plant. Supervisor Rood motioned to approve the Sewer Report. Supervisor Grinder seconded. The motion carried.

**EMA Report:** EMA Coordinator Wills submitted his formal report prior to the meeting. Vice-chairman Reamer motioned to approve the EMA Report. Supervisor Grinder seconded. The motion carried.

**Planning Commission Report:** Planning Commission Secretary Premo submitted her formal report prior to the meeting. The Board of Supervisors discussed the Subdivision and Land Development Ordinances with regard to a subdivision proposal that was brought before the Planning Commission. Supervisor Grinder motioned to approve the Planning Commission Report. Supervisor Rood seconded. The motion carried.

**Recreation and Parks Commission (RPC) Report:** No report was given as the July RPC meeting was cancelled due to the lack of a quorum.

**Tax Collection Committee (TCC) Report:** No report was given as the July TCC meeting was cancelled due to the lack of a quorum.

**New Business:** Vice-chairman Reamer motioned to approve Resolution 2010-21, Amending of Recording Policy of Public Meetings. Supervisor Woerner seconded. The motion carried.

Supervisor Woerner motioned to approve raising the Roadmaster's purchase card limit from \$5,000 to \$10,000. Supervisor Rood seconded. The motion carried.

Vice-chairman Reamer motioned to approve asking the Planning Commission to include an amendment in the Subdivision and Land Development Ordinances revisions regarding the Conservation by Design open space requirement. She asked that the Township Ordinance exclude any easement paid for by Federal, State, County or local government taxpayer dollars from consideration in fulfilling the open space requirement. Supervisor Woerner seconded. The motion carried.

Vice-chairman Reamer motioned to authorize Wm. F. Hill & Assoc., Inc. to respond to the Department of Environmental Protection's letter dated June 22, 2010. Supervisor Rood seconded. The motion carried. The letter is in regard to the 1995 Part II Permit Amendments issued to the Orrtanna Wastewater Treatment Facility.

Vice-chairman Reamer motioned to authorize Wm F. Hill & Assoc., Inc. to begin design of an anticipated sewer plant modification. Supervisor Rood seconded. The motion carried.

Chairman Gordon motioned to hire McNees, Wallace & Nurick to seek funds for the H2O PA grant application that has already been submitted. Supervisor Rood seconded. The motion carried.

Vice-chairman Reamer motioned to approve application payment number two in the amount of \$120,154.70 to Jerry Justice Excavating, Inc. as approved by the Township Engineer. Supervisor Rood seconded. The motion carried.

**Zoning Officer's Report:** Mr. Wilbur Slothour submitted his formal report prior to the meeting. The Board of Supervisors reviewed and discussed the Zoning Officer's report. Supervisor Woerner motioned to approve Zoning Officer's Report. Supervisor Rood seconded. The motion carried.

**Code Enforcement Officer's Report:** Mr. Dave Lutz submitted his formal report prior to the meeting. The Board of Supervisors reviewed the Code Enforcement Officer's report and discussed how to off set the costs of the code enforcement officer. Supervisor Rood motioned to approve the Code Enforcement Officer's Report. Supervisor Grinder seconded. The motion carried.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the July 2010 expenditure reports. The Board of Supervisors discussed the Treasurer's report and financial statements. Vice-chairman Reamer motioned to approve all expenditures for the month of July 2010. Supervisor Woerner seconded. The motion carried. Vice-chairman Reamer motioned to approve the Treasurer's Report. Supervisor Rood seconded. The motion carried.

**Secretary's Report:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting. Supervisor Woerner motioned to approve the Secretary's Report. Supervisor Rood seconded. The motion carried.

**Police Report:** Officer Larmer submitted her formal report prior to the meeting. Officer Larmer is taking part in the National Night Out tonight in Carroll Valley. Vice-chairman Reamer announced for the month of July 2010 there were 41 complaints or service calls, 1 arrest and 4 investigations. She traveled 1,104 miles and used 97.5 gallons of fuel. Supervisor Woerner motioned to approve the Police Report. Supervisor Grinder seconded. The motion carried.

**Old Business:** None.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission meeting is scheduled for August 11, 2010.
- Planning Commission meeting is scheduled for August 24, 2010.
- Board of Supervisors Workshop meeting is scheduled for August 26, 2010.
- Board of Supervisors meeting is scheduled for September 7, 2010.

**Special Notices:** None.

**Adjournment:** At 9:05PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Rood seconded. The motion carried.

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Deborah K. Feiler  
Secretary/Treasurer

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Robert L. Gordon  
Chairman