

Hamiltonban Township and Fairfield Borough, Adams County, PA
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday May 9, 2023

Regular Meeting:

Attending in person: John Strahler; JPRC President, Terry Scripture; Commission Member, Coleen Reamer; Township Supervisor and Park Liaison, Matt Inskip; JPRC Secretary

1.Call to Order Time: 7:05pm

2.Approval of Agenda: 1st Terry, 2nd John

3.Approval of Minutes from March 14, 2023 and Notes from April 11, 2023(meeting cancelled no quorum): 1st John, 2nd Matt

4.Public Comment: None

5.Treasurers Report: Parks & Recreation General Fund balance was \$48,853.13, and Special Grant Fund balance was \$0.47 as of 3/31/2023. Parks & Recreation General Fund balance was \$48,862.43 and Special Grant Fund balance was \$30.47 as of 4/30/2023. 1st John, 2nd Terry, approved.

6.Old Business:

A. Grant Updates: Pylons installed for pergola; pergola install date still unknown. Parking lot is paved, still need lines. Line painting costs up from \$1,100.00 to \$4,000.00 approximately. May need to talk to supervisors about helping cover costs until grants are processed. GreenSpace grant to be balanced out in May; the engineering and paving, Clarke layout can be turned in.

B. Project Status: Lines still needed on the blacktop. Pylons are installed, John questioned the layout and pergola installation. Plants are still needed for the islands. Trail mix for under the new bench. John would like to see a boulder put in the bare patch in the corner. Discussion on having a work day? John completed the Hobbit Library; location tbd.

C. Kite Day: It was a nice windy day for the event and there was a good turnout; John estimated 60-70 people attended. Terry feels that 10am-2pm is too long and would like to see the day trimmed back to 10am to 1pm.

D. Rain Garden Renovation: Review drawing by Redding Horticulture and plan to start staking out once approved. Trevor recommended "Lurgans" for plants, question of when to plant them, cost estimate for the plants is \$1,000.00 to \$1,500.00. John is to touch base with Trevor as far as purchasing plants and other items for the park, much easier for JPRC to make purchases than reimburse in order to leave a proper paper trail for Grants.

7. New Business:

A. Pavilion Rental: May 20th there is a rental; renter to be notified of pergola construction. Coleen to contact Contractor.

B. Lions Club Tree Donation: To make a tree donation.

C. Blood Pressure Check: Decided that Music in the Park is not a good fit, pursue for more appropriate events.

8. Good for the Cause: n/a

9. Township Meetings: The following upcoming meetings will be held at the Township Office at 23 Carrolls Tract Road at the local prevailing time of 7:00 PM unless otherwise noted. Cancellations are posted at the Township office. Meeting date or changes in schedule are advertised in local paper.

*Board of Supervisors Meeting-May 17, 2023 (Wednesday due to elections)

*Planning Commission Meeting-May 23, 2023

*Board of Supervisors Meeting-June 6, 2023

*Parks and Recreation Commission-June 13, 2023

10. Adjourn Time: 8:00pm 1st Matt, 2nd John