

**Hamiltonban Township Board of Supervisors**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Regular Monthly Meeting Minutes  
June 1, 2010

At 7:00PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. The Pledge of Allegiance was recited.

**Supervisors Present:** Chairman Robert L. Gordon, Vice-chairman Coleen Reamer, Supervisor James E. Grinder, Supervisor Harry Rood, and Supervisor Douglas Woerner.

**Commission Members Present:** Recreation and Parks Commission Chairman Pam Wiehagen.

**Staff Present:** Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John Harbaugh, Police Officer Juanita Larmer, EMA Coordinator Donald Wills, and EMA Deputy Coordinator Milligan.

**Public Present:** Rick Fulton (*The Gettysburg Times*).

**Approval of the Agenda:** The Board of Supervisors unanimously approved the Agenda with the addition of item 10d under New Business; Tax Collection Committee Report.

**Approval of the Minutes:** Supervisor Woerner motioned to approve the May 4, 2010 Board of Supervisors Meeting Minutes and the May 27, 2010 Board of Supervisors Workshop Meeting Minutes. Supervisor Rood seconded. The motion carried.

**Public Comments:** None.

**Solicitor's Report:** Solicitor Battersby submitted his formal report at the meeting. He stated that the issue with Mr. Sgroi is now complete. Mr Sgroi has signed the Right of Way Easement Agreement and now can access his property legally. Solicitor Battersby announced that the Township has gained permission from the Bank that owns the old Fairham property to access Middle Creek so that the Township may cleanup debris in an effort to help alleviate the flooding problems. Solicitor Battersby also stated that he hopes to hear some good news from McNees Wallace & Nurick shortly regarding funding for the Township Campus. Supervisor Rood motioned to approve the Solicitor's Report. Supervisor Grinder seconded. The motion carried. Solicitor Battersby left the building at 7:10PM.

**Road Report and Sewer Report:** Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. Roadmaster Harbaugh noted that the Township has had some trouble with equipment and vehicles breaking down. The road crew has been doing all the work in house that they can and as a result saving money by not having to send the equipment and/or vehicles out for repair. The Board of Supervisors discussed the 2010 road projects. Chairman Gordon motioned to approve the final 2010 road projects report

as submitted by the Roadmaster with an estimated cost to the Township of \$137,354.30. Vice-chairman Reamer seconded. The motion carried. Roadmaster Harbaugh added that in an effort to save costs, he will be trading services with surrounding municipalities. Supervisor Woerner motioned to approve the Road Report. Supervisor Rood seconded. The motion carried.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. Roadmaster Harbaugh added that the Department of Environmental Protection (DEP) was out this morning to do an inspection of the Orrtanna Treatment Plant (OTP) and that everything looked good. Vice-chairman Reamer added that the Board of Supervisors and the Sewer Engineer are working with DEP to update the OTP so that it will comply with current standards. Supervisor Woerner motioned to approve the Sewer Report. Supervisor Grinder seconded. The motion carried.

**EMA Report:** EMA Coordinator Wills submitted his formal report at the meeting. EMA Coordinator Wills and EMA Deputy Coordinator Milligan will be attending various EMA training seminars this month. Vice-chairman Reamer motioned to approve the EMA Report. Supervisor Rood seconded. The motion carried.

**Planning Commission Report:** Planning Commission Secretary Premo submitted her formal report and the Planning Commission recommendations prior to the meeting. Chairman Gordon motioned to accept a modification of section 302.C of the Stormwater Management Plan, section 600.6 of the Erosion and Soil report with the condition of number nine on the CS Davidson, Inc Engineer Report and to grant modification to section 903.6 of the requirement to have lot lines perpendicular to the road for Carroll Valley Farms. Supervisor Woerner seconded. The motion carried. Supervisor Rood motioned to approve the preliminary/final Carroll Valley Farms Subdivision Land Development Plan with outstanding conditions as provided to Eddie Deardorff. Supervisor Woerner seconded. The motion carried. Vice-chairman Reamer motioned to approve the Planning Commission Report. Supervisor Grinder seconded. The motion carried.

**Recreation and Parks Commission Report:** Recreation and Parks Commission Secretary Premo submitted her formal report prior to the meeting. Recreation and Parks Commission Chairman Wiehagen stated to the Board of Supervisors that although the Recreation and Parks Commission does acknowledge that the Civil War Trails program is a worthy project, the Recreation and Parks Commission recommends to the Board not to participate in the program at this time due to monetary and location difficulties. Supervisor Woerner motioned to approve the Recreation and Parks Commission Report. Vice-chairman Reamer seconded. The motion carried.

**New Business:** Chairman Gordon read aloud the bids for liquid propane, #2 home heating oil, ultra low sulfur diesel fuel and regular unleaded 87 octane gasoline. Bids were received from Aero Energy, Ferrell Gas, McDannell Oil, LLC, and Shipley Energy. Chairman Gordon motioned to award the bid for liquid propane to Ferrell Gas; the bid for #2 home heating oil to McDannell Oil, LLC; the bid for ultra low sulfur diesel fuel to

McDannell Oil, LLC; and the bid for regular unleaded 87 octane gasoline to Shipley Energy. Vice-chairman Reamer seconded. The motion carried. Chairman Gordon noted that all bids were awarded to the lowest responsible bidder.

Supervisor Woerner motioned to approve a four day, ten hour work week for the road crew and a four day, nine hour work week for the Secretary/Treasurer from Memorial Day to Labor Day. Supervisor Grinder seconded. The motion carried.

Vice-chairman Reamer motioned to approve Secretary/Treasurer Feiler to attend the PSATS Intermediate Accounting Seminar on June 14<sup>th</sup> with a cost to the Township of \$80.00. Supervisor Rood seconded. The motion carried. The office will be closed that day.

**Tax Collection Committee Report:** Voting Delegate Pamela Wiehagen submitted her formal report at the meeting. She reported on the May 27, 2010 Tax Collection Committee meeting. Supervisor Woerner motioned to approve the Tax Collection Committee Report. Supervisor Rood seconded. The motion carried.

**Zoning Officer's Report:** Mr. Wilbur Slothour submitted his formal report prior to the meeting. Supervisor Rood motioned to approve Zoning Officer's Report. Supervisor Grinder seconded. The motion carried.

**Code Enforcement Officer's Report:** Mr. Dave Lutz submitted his formal report prior to the meeting. Supervisor Woerner motioned to approve the Code Enforcement Officer's Report. Supervisor Grinder seconded. The motion carried.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the May 2010 Check Detail report. Supervisor Grinder motioned to approve all expenditures for the month of May 2010. Supervisor Rood seconded. The motion carried. The Board of Supervisors reviewed the May 2010 financial statements. Vice-chairman Reamer motioned to approve the Treasurer's Report. Supervisor Woerner seconded. The motion carried.

**Secretary's Report:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting. Supervisor Rood motioned to approve the Secretary's Report. Supervisor Woerner seconded. The motion carried.

**Police Report:** Officer Larmer submitted her formal report prior to the meeting. For the month of May 2010 she had 49 complaints or service calls, 1 arrest and 8 investigations. She traveled 805 miles and used 68.5 gallons of fuel. Officer Larmer added that the 2005 Ford Explorer is now in service. Supervisor Woerner motioned to approve the Police Report. Supervisor Rood seconded. The motion carried.

**Old Business:** Vice-chairman Reamer stated that PA State Representative Dan Moul has presented to the Township Police Department two Pennsylvania pewter liberty license

plates. Chairman Gordon added that the Township responded to a request from PSATS to provide testimony for a series of joint hearings around the state on the need for additional transportation funding.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission meeting is scheduled for June 9, 2010.
- Planning Commission meeting is scheduled for June 22, 2010.
- Board of Supervisors Workshop meeting is scheduled for June 24, 2010.
- Board of Supervisors meeting is scheduled for July 6, 2010.

**Special Notices:**

**Adjournment:** At 8:25PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Rood seconded. The motion carried.

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Deborah K. Feiler  
Secretary/Treasurer

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Robert L. Gordon  
Chairman