

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

July 5, 2016

At 7:00 PM Vice-chairman Woerner called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. It was noted that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Douglas Woerner, Coleen N. Reamer, LuAnn M. Dille, and J. Edward Deardorff. Robert L. Gordon was excused from the meeting. There was a quorum.

Staff Present: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, and Roadmaster John A. Harbaugh, Jr.

Public Present: Don Wills, Jr.; Dave Peters; Dave Jones; Ed Fitzgerald; Laura Morgan; Elizabeth Ryan of the *Emmitsburg News Journal*; and John Messeder of the *Gettysburg Times*.

Approval of Agenda: The Board unanimously approved the Agenda.

Public Comment: None.

Approval of Minutes: Supervisor Reamer motioned to approve the minutes of the June 7, 2016 Board of Supervisors Meeting, the Board of Supervisors and Planning Commission Proposed Zoning Ordinance Workshop and the June 30, 2016 Board of Supervisors Workshop. Supervisor Dille seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby turned over to the Board a document that he received regarding a judicial sale for a property in the Township. This property has back taxes due to the Township that total \$461.08 and will be collected once the property is sold. Supervisor Deardorff motioned to accept the Solicitor's Report. Supervisor Reamer seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:05 PM.

Old/New Business: Supervisor Dille motioned to acknowledge receipt of the application from Daniel Snyder for a proposal for an addition to the Hamiltonban Township Agricultural Security Area located at 36 Water Street. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Dille motioned to approve a \$200 donation to the Borough of Carroll Valley for their Fourth of July event as budgeted. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Dille motioned to appoint Safety Coordinator Reamer to attend the Fairfield Area School District Planning Preparedness meeting on July 14, 2016. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Deardorff motioned to direct the Township Engineer determine which "lot" definition should be used in the SALDO. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Deardorff motioned to direct the Township Engineer to look into the possibly reducing the size of the Landscape Restoration Area that is on the Township Campus Plans. Supervisor Dille seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her report prior to the meeting along with the June 2016 Check Detail report. As there were no comments or questions for Secretary/Treasurer Feiler, Supervisor Reamer motioned to accept the Treasurer's Report and approve all the expenditures for the month of June. Supervisor Dille seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her report along with the July calendar prior to the meeting. The Board reviewed her report and calendar. Secretary/Treasurer Feiler added that she contacted a resident who may be interested on filling the vacancy on the Agricultural Security Council. Supervisor Dille motioned to accept the Secretary's Report. Supervisor Deardorff seconded. The motion carried unanimously.

Road/Sewer Report: Roadmaster Harbaugh submitted his Road Report prior to the meeting. He stated that the full width paving project on Cold Springs Road will begin tomorrow (July 6th); and that the seal coating project on Cold Springs, Baker and Old Waynesboro Roads will begin Monday, July 11th as well as the CP2 roads which are Lightning and Rye Trails and "shortcut" Old Waynesboro Road.

Roadmaster Harbaugh asked Sewer Coordinator Reamer if it was ok to pass along some maps of the sewer system to Pennsylvania American Water Company, she agreed.

Supervisor Deardorff motioned to accept the Road/Sewer Report. Supervisor Dille seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission meeting minutes for June were distributed to the Board prior to the Board meeting.

Supervisor Dille motioned to sign the Planning Waiver and Non-Building Declaration and to approve the Kathlyn Kauffman Estate Minor Subdivision as all outstanding comments have been addressed and recommended by the Planning Commission and Sewer Enforcement Officer. Supervisor Deardorff seconded. The motion carried unanimously.

Parks and Recreation Commission Report (PRC): Draft PRC meeting minutes for June were distributed to the Board prior to the Board meeting.

Supervisor Reamer motioned to approve Resolution 2016-11: A Resolution Authorizing The Application of the Greenways, Trails, and Recreation Program Grant through DCED for 2016. Supervisor Deardorff seconded. Supervisor Dille opposed. The motion carried.

Supervisor Reamer motioned to have Vice-chairman Woerner sign Resolution 2016-11 in Chairman Gordon's absence. Supervisor Deardorff seconded. Supervisor Dille opposed. The motion carried.

EMA Report: No report was submitted.

Fire Company Reports: No reports were submitted.

Zoning Officer's and Code Enforcement Officer's Reports: Mr. Wilbur Slothour submitted his report for the month of June prior to the meeting. One demolition permit was issued at 420 Gum Springs Road; one zoning permit was issued at 58 Trinity Acres Lane; three building permits were issued at 55 Scotch Trail, 37 Carrolls Tract Road, and 110 Moritz Road; and one well permit was issued at 64 Bourbon Trail.

Mr. Tim McCauslin submitted his report for the month of June prior to the meeting. He check on nuisance violations on Orrtanna, Mount Hope, Baker and Fairfield Station Roads, and continued following up on a violation on Deist Lane.

Supervisor Deardorff motioned to advise the Code Enforcement Officer that no further action is needed with regard to the tall grass complaint on Mount Hope Road. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Dille motioned to accept the Zoning Officer's and Code Enforcement Officer's Reports. Supervisor Deardorff seconded. The motion carried unanimously.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): No report was given for the COG.

ACATO will be hosting a flagger training course for all municipalities in Adams County on July 14th and a Secretary luncheon on July 27th, both events are at the 911 Center in Gettysburg.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Dille will be attending the ACTCC meeting on July 6th and the YATB meeting on July 25th.

Special Notices: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Notice of cancellations will be posted on the office door.

- Parks and Recreation Commission - July 13, 2016.
- Planning Commission - July 26, 2016.
- Board of Supervisors Workshop - July 28, 2016.
- Board of Supervisors - August 2, 2016.

Adjournment: At 7:17 PM, Supervisor Deardorff motioned to adjourn the meeting. Supervisor Dille seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Douglas Woerner
Vice-chairman