

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Via: Startmeeting.com
Regular Meeting Minutes
August 3, 2021

Executive session: Board met at 6:52 PM to discuss legal issue. Returned at 6:58 PM

Board Meeting: At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, David B. Martin and Robert Gordon. Coleen Reamer excused.

Staff/Consultants: Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr,

Public: Sister Maria Dolorsa and via Startmeeting Cliff Frost on a recorded line.

Approval of the Agenda: Vice-Chairman Woerner motioned to approve agenda. Supervisor Martin seconded. The motion carried unanimously.

Public Comment: Sister Maria Dolorosa, 4800 Union Deposit Rd, Harrisburg, PA asked about all the air traffic in the area. Chairman Deardorff said that these are commercial airlines following a commuter route.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the July 20, 2021, Board of Supervisors Meeting. Supervisor Gordon seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby stated he met with Supervisor Reamer and Roadmaster Herr regarding the property at 1977 Mt Hope Road which the septic is in the Township's right of way. Roadwork to be done in 2022. Chairman Deardorff motioned to have Solicitor send letter to property owner to contact Sewer Enforcement Officer to correct. Vice-Chairman Woerner seconded. The motion carried unanimously.

Solicitor Battersby stated the Code Officer has issued citations to the property owner of 4325 Fairfield Road regarding cars and Solicitor has notified PA State Police.

Discussion on 2985 Waynesboro Pike which Supervisor Martin said RV has returned to property and is again being rented out. Zoning and Code Officer has cited. Secretary Garretson reported the District Magistrates office has sent summons, which the property owner has ten days to respond.

Supervisor Gordon said Zoning Hearing Board member John Luntz has been inactive. Chairman Deardorff motioned to send certified letter of removal to John Luntz from Zoning Hearing Board effective immediately. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve the Solicitors report. Supervisor Martin seconded. The motion carried unanimously.

Road Report:

Roadmaster Herr reported he is waiting for meeting with Met-Ed regarding streetlights.

Roadmaster Herr said he will proceed with line painting all but Bullfrog Road. Once seal coating is done then will complete Bullfrog Road.

Roadmaster Herr stated they are working on ditch lines and he will correct ditch line at 64 Bourbon Trail.

Roadmaster Herr reported sign trimming completed. Chairman Deardorff stated a few areas need to be cut further back for sight distance.

Roadmaster Herr stated no letter is needed by Solicitor to be sent to West Penn Power regarding replacement of pole 1869 which damaged road. Secretary Garretson reported the Road Occupancy Ordinance and application has been sent to all utilities.

Roadmaster Herr said Ed Spence asked about tractor signs for Mt. Carmel Road. Board consensus okay.

Roadmaster Herr said having problems getting materials hauled for Mt. Carmel Road by D.L. George, so he has contacted Woerner Hauling. He stated the cost has gone up.

Vice-Chairman Woerner motioned to approve the Roadmaster report. Supervisor Gordon seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets prior to the meeting. Chairman Deardorff motioned to accept the Treasurers Report and pay all expenditures for the month. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned approve engagement and contract for Zelenkofske & Axelrod LLC for assistance and guidance with ARPA Funds spending and reports. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets.

Secretary Garretson gave reports on District I and District III non-compliance of septic pumping and inspection. Supervisor Gordon motioned to approve letters to be sent by Solicitor giving 15 days to come into compliance. Vice-Chairman Woerner seconded. The motion carried unanimously.

Old/New Business: none

Planning Commission Report:

Supervisor Gordon motioned to approve extension as requested for 1765 Mt Hope Road – Michael and Shirley Sites as submitted by Sharrah Design Group and recommended by Planning Commission. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon said there was a lot of discussion at the Planning Commission to make the working zoning subcommittee a public meeting and to advertise. Solicitor said this working group is a deliberative workshop meeting and is not necessary to make public as all information is forwarded to Planning Commission and Board for review and consideration, at which time the public can comment. Board agreed by general consensus.

Zoning Officer's Report and Code Enforcement Officer's Report: Supervisor Gordon stated the Zoning Officer's report showed 2 building permits and Code Officer listed 1579 Carrolls Tract Road and 4325 Fairfield Road.

Complaint received today on 3809 Fairfield Road which was sent to Zoning and Code Officer's for review.

Joint Parks and Recreation Commission Report: Chairman Deardorff motioned to approve application for the Adams County Parks, Recreation and Green Space Grant. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve three grant applications for DCNR, WellSpan Community Partnership and Adams County Greenspace for 2022 construction. Vice-Chairman Woerner seconded. The motion carried unanimously.

FREMA Report. Supervisor Martin said next meeting August 16.

Fire Company Reports: Supervisor Gordon reported AREMS July report had 637 total calls with 16 in township; Cashtown Fire Company July report had 20 calls with 1 in Township; Fairfield Fire Company June report had 21 calls with 7 in Township; Fountaindale Fire Company July report had 11 calls with 3 in township and they helped with the weeklong Junior Fire Academy.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon said COG meeting held in person at EMA Center. He said ACATO has Secretaries luncheon September 29, and the convention will be November 10th at SAVES.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Gordon stated the Board received draft minutes of the YATB meeting. The August meeting for ACTCC was cancelled, so the next meeting will be in November.

Pennsylvania State Police Report. Supervisor Gordon stated July report had 45 calls with 19 school checks.

Special Notices: Budget Workshops will begin August 17th at 6:00 PM before regular meetings. Bridge Dedication will be Sunday, August 22nd at 5:00 pm before Music in the Park.

Public Comment: Cliff Frost, 301 Mt Hope Road. said he felt Supervisor Gordon is misunderstanding what the Planning Commission and public was suggesting for making the sub-committee working group a public meeting. He asked that the Board consider public participation in the sub-committee zoning workshop meeting.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Parks and Recreation Commission – August 10, 2021
- Board of Supervisors Meeting – August 17, 2021
- Planning Commission – August 24, 2021
- Board of Supervisors Meeting – September 7, 2021

Adjournment: Vice-Chairman Woerner motioned to adjourn at 7:44 PM. Seconded by Supervisor Martin. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman