

**Hamiltonban Township and Fairfield Borough  
Joint Parks and Recreation Commission (JPRC)  
Minutes of Tuesday, December 8, 2020**

**Regular Meeting:**

**1. Call to Order:** 7:00PM

Attending In Person: John Strahler, Robert Gordon, Robert Olyphant

Attending By Phone: Nina Garretson, Matt Inskip, Terry Scripture

**2. Approval of Agenda:**

**3. Approval of Minutes from October 13, 2020 and November 10, 2020:** 1<sup>st</sup> Rob, 2<sup>nd</sup> Terry .

Motion passed.

**4. Public Comment:** None

**5. Treasurer's Report:** Parks & Recreation General Fund balance was \$21,760.14 as of 11/30/2020. Trees have been paid for. Shealer's to pick up the porta potty, still there no longer being charged for.

**6. Old Business:**

A. **Grants Updates:** Coleen and John sat in on the virtual webinar. Gave good details on how to submit request, April is the deadline for submission. Most likely doing so electronically.

B. **Bridge Update:** Matt and John met with Adams Electric on December 1, 2020 picked up poles and delivered to the park. Holes were cleaned out on 12/8. This continues to be a work in progress. Completion will not happen by Christmas.

C. Alcohol Discussion: Bob Gordon spoke with the township supervisors about alcohol beverages at the park. Liability issues are the biggest concern. There is no special events ordinance. This does not prohibit alcohol being involved at the park however it would be up to the group/sponsor holding the event to have the insurance to cover the liability, ie wine show, car show. Bob Gordon to get clarification about "volunteers".

**7. New Business:**

A. 2021 Events: Good time to think and plan about scheduling events. Music in the Park to continue, Kite day, Soccer Shots. New events to consider holding are car show, wine tasting/craft beer events.

B. Flags: Flags are pretty much destroyed. Coleen to contact Dan Moul's office, should be able to provide them. Wind is a factor. John to look into getting a heavier duty one potentially. Pennsylvania and American flag have different schedules for being at half mast.

C. Certificates of Insurance. The parks insurance broker stated that any event that happens at the park, who is not a volunteer, then the sponsor needs to provide a certificate of insurance. If they are volunteers they fall under the insurance that the park carries now. Additional discussion may be necessary with the broker. A blanket policy that the park has now covers any "volunteer".

D. Memorial donation in honor of Dane Wagle. Donor wants to donate a bench. Donor would like a wooden bench with a plaque in memory of Dane. Donor is willing to contribute \$500 but wants a plaque on whatever honoring Dane. John to get back with the donor and see his feelings on the donation going towards the bridge. If he is set on the bench, let him purchase it and the park will provide the plaque for it.

E. Meeting Dates: Do we want to continue with the second Tuesday of the month in 2021. It was decided to continue to do so on the second Tuesday of the month.

**8. "Good For the Cause":** Matt to continue to serve on the commission. Many thanks for the efforts of all for their work for the park.

John has watered trees once since they have been planted and checked for deer damage. As of now all appear to be doing fine.

**9. Township Meetings:** The following upcoming meetings will be held at the Township Office at 23

Carrolls Tract Rd at the local prevailing time of 7:00 PM unless otherwise noted. Due to limited seating the meeting will also be held via platform Startmeeting.com. Cancellations are posted at the Township office. Meeting date or changes in the schedule are advertised in local paper.

- \* Board of Supervisors Meeting-December 15, 2020
- \* Planning Commission-December 22, 2020
- \* Board of Supervisors Meeting-January 4, 2020
- \* Elected Auditors Meeting-January 5,2021
- \* Parks and Recreation Commission-January 12, 2020

**Adjourn Time:** 7:36PM 1<sup>st</sup> Matt 2<sup>nd</sup> Terry. Motion passed.

Submitted by: Matthew Inskip