

Hamiltonban Township Board of Supervisors
Regular Meeting
23 Carrolls Tract Road, Fairfield, Pa 17320
October 4, 2005

Supervisors Present: Stephen W. Jacobs Chairman, William E. Eckert, Sr. Vice-chairman, Jay Edward Deardorff Road Master, James E. Benner, and Barbara A. Nicks

Others Present: Solicitor Henry O. Heiser, III, Planning Commission Chairman Curtis Musselman, Zoning Officer Milton Nicks, Planning Commission Secretary Pamela Wiehagen, and Secretary/Treasurer LuAnn Dille

Public Attendees: David Benner, Thomas Brown, Meg Bernhardt from the Hanover Evening Sun, Steve Nieble Director of the Adams County Office for the Aging, Inc., Robert Gordon, Dale and Doreen Premo, Barbara Prophet, Coleen Reamer, Larry Schnieder, and Tom Wajda

Approval of the Minutes

Supervisor Nicks made a motion to approve the September 6, 2005 Supervisor's Board meeting minutes, the Supervisor's September 22, 2005 Budget meeting, and the Special Joint Planning Commission and Supervisor's Board meeting on September 8, 2005 seconded by Supervisor Benner. The Board unanimously approved this motion.

Public Comment

Mr. Niebler, Director of the Adams County Office for the Aging, Inc. (ACOFA), made a presentation on the services ACOFA provides to Adams County residents and especially to Hamiltonban Township residents. He requested that the Board make a donation to ACOFA in the 2006 Budget.

Mr. Crilley, of 810 Iron Springs Road, Fairfield, PA complimented the ACOFA for assistance with his ill wife. He stated that logging trucks exiting from Snyder Hollow Lane onto Mount Hope Road are causing damage to the new motor paving. Road Master Deardorff will inspect this area in the morning. Any damage to Mount Hope Road will be charged to the logging company causing the damage. ISP Mineral, Inc. has lots of truck traffic which places stress on Township roads. He thanked the Township for being patient with him over the Schoolhouse Lane issue.

Mr. Wajda, of 145 Tract Road, Fairfield, PA complimented the Hamiltonban Township's Police Department for increased patrols on Tract Road.

Mr. Schnieder, of 60 Berry Patch Lane, Orrtanna, PA made a presentation requesting that the Township re-zone the Agriculture District from two acres to not less than five acres and Woodland Conservation District from five acres to not less than ten acres.

Planning Commission

Vice-chairman Eckert made a motion to re-approve the El Vista, Inc. two land additions on Mount Hope Road, Fairfield, PA, seconded by Road Master Deardorff. The Board approved this motion with Supervisor Benner abstaining. The first approval was given before the final Adams County Planning and Development letter was received by the Township.

Vice-chairman Eckert made a motion to approve the one lot addition and the one lot subdivision for El Vista Orchards, Inc. in Orrtanna, PA, seconded by Road Master Deardorff. The Board approved this motion, with Supervisor Benner abstaining. Roger Benner's property was subdivided from the residue property of El Vista Orchard, Inc.

Vice-chairman Eckert made a motion to approve Planning Commission Chairman Curtis Musselman to attend Growing Greener Conservation by Design Class, on November 1, 2005 for \$50.00, seconded by Supervisor Benner. The Board unanimously approved this motion.

Solicitor's Report

Solicitor Heiser reported that he is proceeding in the Court of Common Pleas with the Indian Trail Inn/Nicholas's and the Moore's. Solicitor Heiser requested a pre-trial conference with Chairman Jacobs, Police Office Larmer, and Zoning Officer Nicks. This date will be arranged at a later time.

Supervisor Benner made a motion to approve the Regional Emergency Management Ordinance 03-2005 and the corresponding agreement, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Treasure's Report and Expenditures

There was a discussion concerning the hiring of John Harbaugh without being discussed at a regular Board meeting. Road Master Deardorff stated this was an over site and was not intentional. The Township's roads need to be mowed as in the past. Road Master Deardorff made a motion to hire John Harbaugh of 25 Mountain Lane, Fairfield, PA as a part-time member of the Road Crew for an hourly rate of \$10.50 with no benefits. His duties would include mowing the shoulders of the Township's roads, the business office yard, mowing at the Orrtanna Treatment Plant and other duties. Mr. Harbaugh's full time employment schedule is four days working and four days off. Road Master Deardorff stated that since Mr. Harbaugh has been mowing with the Township's tractor/mower there has been no repairs.

The Mount Hope Road motor paving costs were paid from the State Liquid Fuels Account in September. The second seal coat cost for the 2004 Mount Hope Road Project was paid from this account earlier this year. The Moritz Road motor paving is schedule for October 6, 2005.

Supervisor Benner made a motion to approve the Treasures' Report and the Expenditures for September 2005, seconded by Supervisor Nicks. The Board unanimously approved this motion.

October 2005	Income	Expense	Transfer	Balance
General Account				
ACNB Checking	\$ 11,095.84	\$ 68,770.83	\$40,000	\$ 7,208.47
ACNB Savings	11.44			21,303.42
ACNB CD				51,264.71
PLGIT	699.97		40,000	<u>218,276.26</u>
Total Current Assets				298,052.83
Sewer Account				
ACNB Checking	9,884.60	7,253.10		3,009.51
ACNB Savings	4.88			9,087.58
ACNB CDBG				145.33
PLGIT	76.03			<u>23,542.23</u>
Total Assets				\$35,784.65
State Liquid Fuels				
PLGIT	187.72	88.64		4,712.96
PLGIT Emergency	12.79			<u>2,481.19</u>
Total Assets				\$7,194.15

Secretary's Report

After the Board approved the 2006 Minimum Municipal Obligation (MMO) using the form provided with the 2005 administrative cost, the Township received the 2006 form with updated administrative cost. Supervisor Nicks made a motion to re-approve the Uniform MMO with a zero obligation and the Non-uniform MMO for \$8344, seconded by Vice-chairman Eckert. The Board unanimously approved this motion. The 2005 MMO funds from the Commonwealth of Pennsylvania have been received and dispersed. The 2005 MMO of \$13,620.30 plus the Township's funds of \$923.70 have been paid to the Principal Financial Group Pension Fund. The annual Commonwealth of Pennsylvania Relief Association funding has been received and dispersed. The Fairfield and Fountaindale Relief Associations received \$7,108 which is 45% of the fund. South Mountain Relief Association received \$1,579 which is 10% of the fund. The annual Public Utility Realty Tax Agency (PURTA) of \$799 was received on October 3, 2005 therefore will appear on the October 2005 Financial Report.

The Annual Orrtanna Treatment Plant Audit has been completed by Musselman and Creager, CPA and mailed to the State on September 29, 2005. There were no findings.

Police Report

Officer Larmer gave the following report. She had 63 complaints, 34 traffic citations, 7 criminal charges, traveled 1,274 miles and used 115 gallons of fuel. She completed two days of C-Net training. The C-Net system needs to be modified to be completely useful for police departments. Officer Larmer believes the J-NET system would be more useful to the police department. Road Master Deardorff stated he believes she should be on duty October 31, 2005. Officer Larmer has worked every October 31 since she has been employed at the Township. She requested the approval of using her remaining vacation time to visit her daughter October 27 through October 31. She stated that she will return in time to patrol on October 31, 2005 during Trick or Treat.

Chairman Jacobs made motion to grant Office Larmer vacation time from after her class on October 26 through October 31, 2005 being back for Trick or Treat, seconded by Supervisor Nicks. The Board unanimously approved this motion.

Road Master Deardorff made a motion to hold Trick or Treat on October 31, 2005 from 6:00 PM to 8:00 PM, seconded by Supervisor Benner. The Board unanimously approved this motion.

Supervisor Benner made a motion to approve the September 2005 Police Report, seconded by Supervisor Nicks. The Board unanimously approved this motion.

EMA Report

Vice-chairman Eckert stated that he and Donald Wills, Jr. have completed the National Incident Management Systems (NIMS) course. Officer Larmer and Secretary/Treasurer Dille will be taking the NIMS class on October 17 from 1:00 PM to 4:30 PM at the Adams County Training Center, Gettysburg, PA. Mr. Wills stated that to be a volunteer fire fighter the State requires a minimum of 160 training hours.

Road Report

Road Master Deardorff gave the following September 2005 Road Report.

1. Moritz Road is scheduled to be motor paved on October 6, 2005.
2. The preliminary seal coat of Mount Hope Road 2005 Road Project was completed on September 30, 2005. The second seal coat will be completed in the Spring of 2006.
3. Prices are beginning obtained for shop items discussed at the budget meeting.
4. The 2006 Peterbilt was taken to Pocono Peterbilt for the warranty check-up and had some warranted repairs made.
5. Mowing has been completed on an as needed basis.
6. Signs have been replaced when needed.
7. Calcium/magnesium has been located for winter supply.
8. The one ton truck's body repairs will be completed in the next two weeks.
9. The one ton truck had new tires installed last week on a piggy back State Contract.

Vice-chairman Eckert made a motion to approve the September 2005 Road Report, seconded by Supervisor Benner. The Board unanimously approved this motion.

Sewer Report

Road Master Deardorff gave the following September 2005 Sewer Report.

1. The Orrtanna Treatment Plant is in the preparation stage of draining Lagoon Number Two. Lagoon Number Two and the pit will be drained and cleaned during the week of October 10, 2005. At this time the baffle will be installed, stainless steel nuts and bolts will be replaced in the drainage plates.
2. There is a valve in the spray field which needs replaced.

Road Master Deardorff stated the Township is slowly and properly draining the lagoon. This procedure will save the Township \$1,000 by not using a large rental pump and the labor hours involved in pumping.

Vice-chairman Eckert made a motion to approve the September 2005 Sewer Report, seconded by Supervisor Benner. The Board unanimously approved this motion.

Zoning Officer's Report

Zoning Officer Nicks gave the following September 2005 Zoning Officer's Report. He issued 12 permits. One permit was issued for each of the following: animal barn, pool, screened room/storage box and a storage shed. Two sign permits were issued to Towne Center and six Uses and Occupancy permits were issued. He attended four meetings: the Supervisor's meeting, the Special Joint Meeting, and the Planning Commission's meeting, public, and with the Bolin's explaining their zoning violations. He completed two inspections: one at the Bolins' property on Fairfield Road, Fairfield and one at Clapsaddles' property on Mount Hope Road, Fairfield for possible two dwellings on one lot. There is a travel trailer/camper which the son may spend some time in on the weekends. Zoning Officer Nicks filed civil suits against Carl Bower, Jr. and Shirley Hartlaub with District Justice Beauchat. He worked 29 hours, traveled 152 miles, had 43 telephone calls and telephone charges of \$10.82. Vice-chairman Eckert made a motion to approve the Zoning Officer's Report for September 2005, seconded by Supervisor Benner. The Board unanimously approved this motion.

New Business

A new Monocacy River Stormwater Management Plan was received and mailed to Martin and Martin, Inc. for their review. It will probably be another six months before the Township adopts an ordinance for the Monocacy River and the Conococheague Creek Stormwater Management Plans. There may be a county wide meeting in the future. If there is a meeting Secretary/Treasurer Dille would like to attend.

Old Business

The Southwest Amended Solid Waste Contract Bidding Process is proceeding on time.

Supervisor Nicks stated that the Township approved the Regional EMA Ordinance and agreement but the Township did not appoint a representative. Chairman Jacobs stated he believed each municipality was going to be represented by the Chairman of the Boards or their Council Presidents. There was a discussion. Supervisor Nicks made a motion to appoint William E. Eckert, Sr. to represent Hamiltonban Township on the Fairfield Regional EMA Executive Committee, seconded by Road Master Deardorff. The Board approved this motion with Vice-chairman Eckert abstaining.

Supervisor Nicks made a motion to direct the Planning Commission to proceed with exploring the land conservation district overlay concept for incorporation into the Hamiltonban Township Zoning Ordinances, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Road Master Deardorff stated he attended one meeting a while ago for the Adams County Comprehensive plan and has not been notified of any other meetings. Secretary/Treasurer stated she has not received any notices for any meetings. Mr. Gordon stated that he read in the newspaper that Adams County has hired a consultant to draft the Growing Greener Section of the Adams County Comprehensive Plan. Vice-chairman Eckert stated that there has not been any meetings set-up for the Southwestern Regional Comprehensive Plan.

Supervisor Nicks questioned the status of last month's sewer complaint on Deist Lane. Chairman Jacobs stated he spoke with Mr. Picarelli and he is working on resolving the problem.

Supervisor Nicks made a motion to proceed with adopting the Hamiltonban Township Well Ordinance drafted by Zoning Officer Nicks with the addition on page 5, Subsection 820, changing existing B to C and inserting a new section B.

The new Section B should be as follows: "When a subdivision(s) or land development(s) involves between ten (10) and thirty-five (35) proposed or possible residential dwelling units, the Board may upon considering the geographic location, impact on that area, known water availability and percability characteristic of the ground, waive or modify the requirements of the water impact study."

This motion failed for a lack of a second. There was a discussion concerning the details of well ordinances. Chairman Jacobs and Road Master Deardorff believe the Township should have some kind of a well ordinance. Road Master Deardorff suggested an additional meeting with Solicitor Heiser, Engineer Cormany, the Board and any other person (s) who could provide constructive suggestions for the Hamiltonban Township Well Ordinance. The Board agreed to hold a special meeting on October 18, 2005 at 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA to discuss the details of a well ordinance.

Next Meeting Dates

Well Ordinance Meeting October 18, 2005 at 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA

Budget Workshop Meeting, October 27, 2005 at 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA

Supervisor's Board Meeting November 1, 2005, at 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA.

Planning Commission Meeting October 25, 2005, at 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA

Adjournment

At 9:08 PM Vice-chairman Eckert made a motion to adjourn the meeting, seconded by Supervisor Benner. The Board unanimously approved this motion.

LuAnn M. Dille
Secretary/Treasurer

Stephen W. Jacobs
Chairman

