

**Hamiltonban Township and Fairfield Borough, Adams County, PA**  
**Joint Parks and Recreation Commission (JPRC)**  
**Minutes of Tuesday, November 12, 2024**

**Regular Meeting:**

**Attending in person:** Terry Scripture; JPRC Vice Chair, Matt Inskip; JPRC Secretary, Rob Olyphant; JPRC Treasurer and Pat Pileggi JPRC member of Fairfield Boro

**1. Call to order time:** 7:01 by Terry Scripture

**2. Approval of Agenda:** 1<sup>st</sup> Matt 2<sup>nd</sup> Rob motion passed.

**3. Approval of Minutes from October 8, 2024**

**4. Public Comment:** Carrie Lowe and Christian Cole from Liberty worship attended in order to volunteer to help with the Holiday Tree Lighting.

**5. Treasurer's Report:** Parks&Recreation General Fund Balance \$2,633.39, Pligit account is \$32.99 Matt 1<sup>st</sup> Pat 2<sup>nd</sup> motion passed and report approved.

**6. Old Business:**

**a. Astronomy Night:** Astronomy Night was a huge success. There were in excess of 80 people that attended. The Tri-State Astronomy Club did a fantastic job and would like to come back next year. They offered to put on an event twice a year. But, the commission feels that would be too much with the other activities planned throughout the year. Coleen Reamer was able to get the Maintenance building lights turned off. Which made the viewing great. Attendees had no difficulty getting into the park without lighting. This had been a concern of the commission. Plans are to have the same event next year. However, it needs to work with the position of the moon.

**b. Past Tree Donations:** Watering of new trees to continue as practical. Commission wants to discuss how future tree donations are taken care of in future at the December meeting.

**c. Christmas Tree Lighting:** Scheduled for December 8<sup>th</sup> from 5 to 7. Dave Thomas to be M/C and bring 75 Hot Dogs. Angie Olyphant to have hot chocolate bar like last year and create a flier. Rob Olyphant to bring PA system, green extension cord, photocell light for tree and music. Angie Olyphant to bring jars for candles and Matt to bring sand for candles. Pat to bring Hot Chocolate and Coffee. Coleen to bring Caroling Books and Candles. Carrie Lowe and Christian Cole from Liberty Worship Church. Carrie will sing and Pastor Jeff will bring guitar. They will also bring cookies. It was suggested to make the measuring stick for annually measuring the tree to look like a candy cane. The plan is to decorate the tree the day before the tree lighting. The hot dogs to be available at 5 along with the cookies, hot chocolate and coffee. Caroling to start at 5:30 and Tree lighting at 6pm. After the tree lighting candles will be passed out to sing Silent Night. It was decided that a campfire is not necessary.

**New Business:**

**a. New tree donation request:** An email was received from a user of the park that would like to donate a tree in memorial of a daughter that passed away. The commission tabled the discussion for the future so tree donations can be discussed by the JPRC.

**b. Park Maintenance for end of season:** End of year cleanup was discussed and plans to be determined at December meeting.

**8. Good For the Cause:** Matt Inskip brought up the horseshoe pits as a safety concern with the pins sticking out the ground. Rob Olyphant suggested a concrete style corn hole setup in it's place.

**9. Township Meetings:** The following upcoming meetings will be held at the Township Office at 23 Carroll's Tract Road at the local prevailing time of 7:00 PM unless otherwise noted. Cancellations are posted at the Township Office. Meeting dates or changes in schedule are advertised in local newspaper.

\*Board of Supervisors Meeting-November 19, 2024

\*Planning Commission-November 26, 2024

\*Board of Supervisors Meeting-December 3, 2024

\*Parks and Recreation Commission-December 10, 2024

**10. Adjourn Time:** 8:00 PM. Matt <sup>1st</sup> 2<sup>nd</sup> Terry motion passed.