

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
January 24, 2019

At 7:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman J. Edward Deardorff, Robert L. Gordon, David B. Martin, LuAnn M. Dille, and Douglas Woerner.

Staff Present: Roadmaster Ray Herr and Secretary/Treasurer Nina Garretson.

Public Present: Cliff Frost and John Messeder of the *Gettysburg Times*.

Agenda approval: Board consensus.

Executive Session: The Board of Supervisors went into Executive Session at 7:05 PM to discuss personnel and legal issues. Returned at 7:20 PM.

Public Comment: None.

Township Business: The following Township business was discussed:

Chairman Deardorff recapped the Hickory Bridge Road Project which 1,000 feet of paving for Carrolls Tract Road and all of Orrtanna would be approximately \$70,000, with approximately \$15,000 in grant funds along with in-kind by Hamiltonban Township. He suggested bid should be prepared for blacktop in place.

Chairman Deardorff and Roadmaster Herr said other projects needed attention would be to repair on Cold Springs Road from Moritz Road to Deer Track or Whippoorwill. Chairman stated 3,000 feet would be about \$60,000. Roadmaster said Gum Springs Road will need work. Chairman Deardorff and Roadmaster Herr are meeting with Specialty Granules next week to discuss possible partnership. Chairman Deardorff stated seal coating is fifty percent of paving cost, about \$18,000 per mile. Roadmaster Herr stated parts of Mt. Hope, Cold Springs and Bullfrog work should be done. Once a road inspection is done the Township will have a better idea of needs. Roadmaster said may be more money in Dirt & Gravel Road Grants but projects must qualify. Possibly Knox and Newman Roads. Roadmaster will work with Deb Musselman with Adams County. Supervisor Gordon suggest possible PIB loan.

Chairman Deardorff said six safety lights at the end of Scotch and Rum, and Scotch and Bourbon Trails are needed. Supervisor Gordon said at the intersection of Route 116 at the gas station could use a light.

Chairman Deardorff stated Township Engineer Fred Heerbrandt is reviewing plans concerning the drainage problems with 31 Carrolls Tract Road. Shoulder is too high and it cannot drain.

Roadmaster Herr said the backhoe is fixed and should be return tomorrow or Monday. Chairman Deardorff stated the Township must consider a wheel loader to save the equipment considering

the repair bills to the backhoe. A used wheel loader would be about \$68,000. Supervisor Gordon said they must work through a dealer for financing. Roadmaster said that a commercial heater in the shop is not working. Parts quoted at \$715 and with labor would be total about \$850. The Board instructed to have repaired.

Roadmaster Herr needs training and certification for Pesticide. Supervisor Gordon said the Department of Agriculture in Enola should have classes. Supervisor Dille said that half of the cost for this should be from the General Fund and half from the Parks and Recreation line.

The complaint at 4910 Fairfield Road has been evaluated by the Township Engineer, Chairman and the contractor who installed and is working with the current owners. Chairman said after walking and inspecting, the contractor will raise up a drain in back right corner about one foot which should resolve the problem. The current stormwater and retention pond installation is working.

Secretary Garretson reported that five new cameras have been installed at the shop and are working although she does not have the new software. Total Tech said they hoped, weather dependent, all cameras and work to be completed by February 1, 2019.

Secretary Garretson said paperwork has been executed and returned to McNeese, Harrisburg regarding the dissolution of the Sewer Authority. She has notified McNeese that the meeting will be held at the Township Office April 17, 2019 at 7:00 PM.

Secretary Garretson said auditors from Rotz and Stonesifer have completed their preliminary field work for the 2018 audit on all the Townships accounts. Also, the State Liquid Fuels audit for 2018 by PennDot done this week.

Supervisor Dille requested the Board consider allowing the Fairfield Union Cemetery be permitted to store another file cabinet at the Township Office. Board had no issues with this.

The Board of Supervisors and Planning Commission will hold a joint meeting to discuss the draft Zoning Ordinance on February 25, 2019. Chairman Deardorff suggested the Township Planner, Rob Thaeler join the Supervisors for road audit for map discussion.

Chairman Deardorff stated the salt order received and the Township can get 158 tons more on current contract. He said authorization should be given to correct the light at the flag pole at the Community Park. Supervisor Martin said the Township should not have to pay for as it should have been correctly installed.

Supervisor Dille said more lettering is needed for the sign at the Township Office. It was suggested that an electronic sign be considered. The Board would like to see quotes.

Chairman Deardorff asked for, but there was no public comment.

Items for February Board of Supervisors Meeting Agenda

- Motion to participate with COSTARS cooperative purchasing program for a new salt contract agreement for August 2019-July 2020.
- Motion to send Per Capita 2018 tax delinquents list to York Adams Tax Bureau.

- Consideration of Adams Electric Mt. Hope Substation Subdivision Plans as recommended by the Planning Commission with conditions.
- 2019 Legislative priorities.

At 8:16 PM Vice-Chairman Woerner motioned to adjourn, seconded by Supervisor Martin, the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is February 5, 2019 at the local prevailing time of 7:00 PM.

Nina Garretson, Secretary/Treasurer

J. Edward Deardorff, Chairman