

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
March 27, 2014

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes. This Workshop was properly advertised in the *Gettysburg Times* as a voting workshop.

Supervisors Present: Chairman Robert L. Gordon, Vice-chairman Coleen N. Reamer, Doug Woerner, J. Edward Deardorff and LuAnn Dille.

Staff Present: Secretary/Treasurer Deborah K. Feiler.

Public Present: Jim Izer, Matt Watson, Wade Kemp of Specialty Granules, Inc. and Sean Delany of Reed Smith, LLP.

Township Business: Vice-chairman Reamer motioned to adopt Resolution 2014-11: Resolution for Minor Act 537 Update Revision and Implementation Schedule for the Hamiltonban Township-Franklin Township Sewer Connection. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Deardorff motioned to sign the Stormwater Management and Tower Removal Agreements for the Adams County Emergency Communications Tower. Supervisor Woerner seconded. The motion carried unanimously. This plan was approved by the Board of Supervisors on November 6, 2013.

Supervisor Deardorff motioned to approve the \$1,000 increase in engineering fees to C.S. Davidson, Inc. for the Gum Springs Road bridge project. Supervisor Woerner seconded. The motion carried unanimously. The \$1,000 will cover the permit needed from the Department of Environmental Protection (DEP) since DEP denied the request for a Maintenance Waiver.

The Board discussed the Hamiltonban Township Emergency Operations Plan and noted the updates that need to be made to the Organizational Chart and the Plan. Supervisor Deardorff volunteered to be the Planning Section Chief and Supervisor Dille volunteered to be the Public Information Officer. The remaining Supervisors kept their responsibilities as Safety Officer, Operations Section Chief, and Logistics Section Chief. There was also a discussion on Dave Millstein's interest in being a part of the EMA. Secretary/Treasurer Feiler will look into who needs to complete the NIMS IS750 Class.

The Township received a survey from the Legislative Budget and Finance Committee regarding the consolidation or merger of municipal police departments in the Commonwealth. Chairman Gordon feels the Commonwealth is looking to have Municipalities pay for State Police coverage. The Board decided not to answer the survey questions but to fill out the comment section.

The Adams County Office of Planning and Development has created an atlas of Adams County which is available to the public for \$15.00. The Board decided to purchase the Atlas.

Chairman Gordon brought the Board up to date with various items regarding the serving fire departments. Assistance is still being sought from the departments to upgrade the Township's ISO Public Protection Classification rating. Executed Memorandum of Understandings were received from Fairfield Fire & EMS, Fountaindale Volunteer Fire Department and Cashtown Community Fire Department. A question came about (via email) from Tom Adair of the Adams County Department of Emergency Services regarding the boundary line between South Mountain and Fairfield Fire Departments as shown on the Box Card report, Chairman Gordon is looking into finding the answer to that question.

Chairman Gordon mentioned that he is part of the Adams County Steering Committee that is reviewing advance life support and basic life support in terms of forming a countywide organization to provide the life support services as WellSpan will no longer be providing advanced life support. A discussion followed.

Road Coordinator Deardorff stated that himself, Roadmaster Harbaugh and Secretary/Treasurer Feiler will be getting together on Monday to prepare the bids for road materials and that the TK-05 is scheduled to be serviced at Cleveland Brothers for a injector problem that is covered under warranty.

Chairman Gordon went over the items that will be on the April Board of Supervisors meeting agenda.

At 7:58 PM the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is April 1, 2014 at the local prevailing time of 7:00 PM.

Deborah K. Feiler, Secretary/Treasurer

Robert L. Gordon, Chairman