

**Hamiltonban Township and Fairfield Borough, Adams County, PA**  
**Joint Parks and Recreation Commission (JPRC)**  
**Minutes of Tuesday, October 8, 2024**

**Regular Meeting:**

**Attending in person:** John Strahler JPRC Chair, Terry Scripture Vice Chair, Matt Inskip; JPRC Secretary and Pat Pileggi JPRC member of Fairfield Boro

**1. Call to order time:** 7:10 pm by John Strahler

**2. Approval of Agenda:** 1<sup>st</sup> John 2<sup>nd</sup> Terry motion passed.

**3. Approval of Minutes from September 10, 2024.** John 1<sup>st</sup>, Terry 2<sup>nd</sup> motion passed.

**4. Public Comment:** No comment/public present.

**5. Treasurer's Report:** Parks&Recreation General Fund Balance \$2,813.51 Matt 1<sup>st</sup> Terry 2<sup>nd</sup> motion passed and report approved. Donations have been promised by Fairfield Lions for \$400 and \$500 from the Fairfield Amvets.

**6. Old Business:**

**a. Grant Status:** John Submitted grant to Greenspace and it was approved. The grant will be used for a water fountain for humans and dogs. The cost of the fountain is \$5,657 delivered. Alexander's Plumbing to donate materials and labor to install fountain.

**b. Astronomy Night:** All good to go per Terry. Set up for November 8<sup>th</sup> 7 to 10 pm. Angie Olyphant created a flier. Terry to see about possibility to turn off Maintenance Shed lights for event. To be determined if Hot Chocolate is provided.

**c. Tree Donation and Planting:** Tree locations were determined. 1 tree to be planted by Randy Reamer's tree, 1 to be planted by the natural play area. And, 2 trees planted near the corner of the walking path by the concrete picnic table. Steve Zimmerman to dig holes.

**d. Christmas Tree Lighting:** Scheduled for December 8<sup>th</sup> from 5 to 7. Dave Thomas to be M/C and bring 75 Hot Dogs. Angie Olyphant to have hot chocolate bar like last year create a flier. Rob Olyphant to bring PA system and music. Rob Lewis may help with music?? Terry to bring bags and Matt to bring sand for candles in bags. Pat to bring Hot Chocolate and Coffee. Coleen to bring Caroling Books and Candles. John is going to be in charge of the campfire and reaching out to Freedom Valley Church about their participation and encourage to bring cookies. It was suggested to make the measuring stick for annually measuring the tree to look like a candy cane. The plan is to decorate the tree the day before the tree lighting. The commission also plans on inviting Dave Thomas and Freedom Valley to the November meeting. The Porta-Potty rental will also be extended to cover the event.

**New Business:**

a. John was able to persuade the Fairfield Amvets for a \$500 donation to the park. A thank you letter needs to be written and mailed.

**8. Good For the Cause:**

**9. Township Meetings:** The following upcoming meetings will be held at the Township Office at 23 Carroll's Tract Road at the local prevailing time of 7:00 PM unless otherwise noted. Cancellations are posted at the Township Office. Meeting dates or changes in schedule are advertised in local newspaper.

\*Board of Supervisors Meeting-October 15, 2024

\*Planning Commission-October 22, 2024

\*Board of Supervisors Meeting-November 6, 2024

\*Parks and Recreation Commission-November 12, 2024

**10. Adjourn Time:** 7:55 PM. Matt <sup>1st</sup> 2 <sup>2nd</sup> Terry motion passed.