

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Board of Supervisors Workshop  
September 24, 2009

**Supervisors Present:** Chairman Robert L. Gordon, Vice-chairman James E. Grinder and Supervisor Dale J. Premo

**Staff Present:** Secretary/Treasurer Deborah K. Feiler, Roadmaster John Harbaugh and Officer Juanita Larmer

**Public Present:** Doreen Premo

At 7:30 PM Chairman Gordon called the meeting to order.

Chairman Gordon advised that even though Police Coordinator Coleen Reamer and Supervisor Harry Rood were not present there was still a quorum.

**Township Business:**

- Roadmaster Harbaugh spoke about items that need top priority. They are as follows: road work on Lower and Upper Cold Springs Road, as well as, Mt. Hope Road and Gum Springs Road, line painting on the Township roads and applying Flame Tape to sections of roads as per Officer Larmer. These projects were discussed by the Board and it was recommended that Roadmaster Harbaugh complete the work needed on the road that is in most dire need first and so on. As weather permits he will complete the remaining road projects as soon as possible. Also discussed in detail was the line painting that has to be done to the roads that were tarred and chipped this past season. A question that was brought up was in addition to the roads that need line painting, what other roads, if any, should also be painted. Roadmaster Harbaugh will gather telephonic bid proposals for different scenarios of line painting. Projects for the year 2010 were also addressed and are as follows: upgrade of all the Township signs as per the Commonwealth of Pennsylvania that needs to be completed by the year 2012, the 1,000 mile service on the Bobcat, and cross pipes that need to attention. One item that Roadmaster Harbaugh would like to achieve is to conduct a road inventory/map showing the location of cross pipes, signs, etc. in the Township. The Board agreed it would be a great idea but time consuming.
- Roadmaster Harbaugh also addressed the telephonic bid proposals for the pumping of Lagoon #1 at the sewer plant. Four companies were contacted and all came back with very different bids. A discussion was held concerning the bid results. A motion will be needed at the upcoming Board meeting to award the bid of pumping Lagoon #1. Other sewer plant issues were discussed by the Board, including the pit doors and heating concerns.
- The McClain escrow account matured September 24, 2009. Secretary/Treasurer Feiler transferred the balance of the escrow account to the Township General Fund and will send a check to Mr. & Mrs. McClain once the funds have cleared the bank.

- The joint bid with the Borough of Carroll Valley for gasoline opens October 1, 2009. A motion to award the joint bid for gasoline will be considered at the upcoming Board meeting.
- The Board discussed sending out “Request for Proposal” letters to select engineering firms. A draft copy of the RFP letter was sent to the Adams County Office of Planning and Development for review. The Township is still awaiting feedback from the ACOPD. A motion will be considered to approve the RFP letter at the upcoming Board meeting subject to approval from the ACOPD.
- The Township sign ordinance is ready to be advertised. A discussion was held concerning how to incorporate it into the Zoning Ordinance, printing of the large document, as well as, advertising the ordinance.
- The Tax Collection Committee meeting will be held October 8, 2009 regarding Act 32. Delegate Pam Wiehagen and Alternate Delegate Doreen Premo will be attending.
- Vice-chairman Grinder is still gathering information regarding the cost of erecting a salt shed and obtaining bid proposals.
- Work on the 2010 Township budget has begun and a draft budget was prepared for the Board to review. After a brief discussion it was noted that the Board will need to hold a budget workshop for further review of the proposed 2010 budget. Officer Larmer made a request for police equipment that would be beneficial for the Township. The budget will need to be further reviewed before Officer Larmer’s requests can be considered.
- The Township is waiting to hear from Hockley & O’Donnell regarding any new avenues that the Township can take regarding health insurance. Chairman Gordon mentioned that the Adams County Council of Governments has formed a Health Benefits committee that will be conducting a county wide survey, including all government, municipalities and school districts, to determine the number of people that could be involved in a consortium.
- There was discussion about who should attend the Winter Roads Operations meeting on November 4, 2009.
- There was discussion about who will be attending the Adams County Township Convention on scheduled for November 12, 2009.
- The September 28, 2009 meeting on illegal dumping has been cancelled.
- It was decided to donate the Township’s old Nextel phones to Cell Phones for Soldiers.
- The Commonwealth allocation supporting the Volunteer Fire Relief Association was received September 14, 2009. The Township would like to distribute funds to the following fire companies: Fairfield, Fountaindale, South Mountain and Cashtown. The percentage will be decided at the October Board of Supervisors meeting.
- At 9:00 PM all non-Board members left the workshop and the Board moved into an executive session.

The next regularly scheduled Board of Supervisors Meeting will be October 6, 2009 at the prevailing time of 7:30 PM.

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Deborah K. Feiler, Secretary/Treasurer

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Robert L. Gordon, Chairman