

Hamiltonban Township Board of Supervisors
Regular Meeting
23 Carrolls Tract Road, Fairfield, PA 17320
November 3, 2004

Supervisors Present: Stephen W. Jacobs, Chairman, William E. Eckert, Sr., Vice-chairman, Jay Edward Deardorff, Road Master, James E. Benner, and Barbara A. Nicks

Others Present: Amy Harbaugh, Hamiltonban Township's Tax Collector, Milton Nicks, Zoning Officer, Pamela Wiehagen, Planning Commission Secretary, and LuAnn M. Dille, Secretary/Treasurer

Public Attendees: Thomas Brown, Mark and Cheryl Fannin, Robert Gordon, Stephanie McKinney from Adams County Crime Stoppers, Allen Shultz, and Yvonne Werzinsky from Strawberry Hill

At 7:30 PM Chairman Jacobs called the meeting to order and those present recited the Pledge of Allegiance.

Approval of the Minutes

Vice-chairman Eckert made a motion to approve the October 5, 2004 Supervisor's Board meeting minutes with the following two corrections: page 3, paragraph 6 should be conservation instead of conversation and page 6, paragraph 2 public hearing related to zoning instead of Zoning Hearing Board meeting, seconded by Mrs. Nicks. The Board unanimously approved this motion.

Public Comment

Stephanie McKinney, from the Adams County Crime Stoppers, is attending each of the municipalities in Adams County monthly meetings and requesting that each municipality purchase Crime Stoppers signs for approximately \$15.00 each. The signs will have the Adams County Crime Stoppers logo and the local Adams County Crime Stopper telephone number printed on them. These signs would be placed at the municipality's borders. Road Master Deardorff made a motion to purchase eight signs, to be delivered January 2005, seconded by Mr. Benner. The Board unanimously approved this motion.

Road Master Deardorff made a motion to approve Mr. and Mrs. David Fannin using an 8' X 28' van body with no wheels as a storage facility at 58 Trinity Acres Lane, Fayetteville, PA, seconded by Vice-chairman Eckert. The Board unanimously approved this motion. The Fannin's will still need to obtain a zoning permit from Zoning Officer Nicks.

The Fannin's requested that a private road sign be placed on the Trinity Acres Lane sign post. Road Master Deardorff stated he does not have problem with installing a private road sign on the Trinity Acres Lane sign post and will instruct the road crew to install the private road sign when time permits.

Mr. Benner made a motion to approve the Allen and Faith Shultz subdivision plan, seconded by Road Master Deardorff. The Board unanimously approved this motion. Solicitor Heiser has reviewed the road maintenance agreement and has no findings.

Thomas Brown likes how the Supervisor's Board room is arranged. He would like to get approval to place an 8' X 20' C box for storage on his property. Road Master Deardorff made a motion to approve Mr. Brown placing an 8' X 20' C Box for storage on his property at 215 Water Street, Fairfield, seconded by Mrs. Nicks. The Board unanimously approved this motion. Mr. Brown will still need to obtain a zoning permit from Zoning Officer Nicks. Mr. Brown stated he has not sold his farm and is not active in negotiations, just a lot of interest.

Yvonne Werzinsky, Director of Strawberry Hill, requested a permit for a temporary parking area around the main Strawberry Hill office on Mount Hope Road. Strawberry Hill would like when funding becomes available to pave this area plus add more parking. When more parking spaces are created a formal land development plan should be submitted. This fall the plan is to remove the top soil, install a stone base for temporary parking area of approximately 3000 square feet. This would create one-way driveways plus a small parking area. This would improve the ingress and egress onto Mount Hope Road. Road Master Deardorff made a motion to approve Strawberry Hill's temporary parking area around the main office on Mount Hope Road, Fairfield, seconded by Mr. Benner. The Board unanimously approved this motion. Road Master Deardorff will meet with Ms. Werzinsky for driveway permits.

Road Master Deardorff made a motion to require Saint Mary's Catholic Church at 250 Tract Road, Fairfield, to complete a stormwater management plan before the church installs a storage shed, seconded by Mr. Benner. The Board unanimously approved this motion. There have been stormwater management problems at this site in the past.

Solicitor's Report

Solicitor Heiser stated that the complaint against the Nicholas's of the Indian Trail Inn on Iron springs Road, Fairfield, has been sent to Franklin County. As of this afternoon the Adams County Sheriff's Department has not been advised that it has been serviced.

The Moore's complaint notice has been served by Officer Larmer. This asked for a judgment on the pleadings that were in open court to Judge Kuhn on October 22, 2004. Judge Kuhn has yet to give an order on how he wants to proceed, either to review briefs which have been filed or entertain an argument.

2005 Proposed Tentative Budget

Mrs. Nicks made a motion to tentatively approve the 2005 Proposed Budget, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Treasure's Report

Mr. Benner made a motion to approve Resolution 06-2004 to have Lockwood Business Support Service audit the 2004 financial reports for all the Township accounts: General Account, Sewer Account and State Liquid Fuels. There is a not a bond issue for the Orrtanna Sewer Plant. This motion was seconded by Vice-chairman Eckert. The Board unanimously approved this motion. Mr. Benner made a motion to approve the Treasurer's Report, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

Approval of Expenditures

Mr. Benner made a motion to approve the expenditure for October 2004, seconded by Road Master Deardorff. The Board unanimously approved this motion.

November	Revenues	Expenses	Transfer	Balance
General Account				
ACNB Checking	\$32,971.67	\$50,367.38	\$34,000	\$11,513.97
ACBN Savings	11.35			21,196.62
PLGIT	139.38		34,000	60,887.36
ACNB CD	781.77			<u>100,781.77</u>
Total Current Assets				\$194,379.72
Sewer Account				
ACNB Checking	\$-678.23	\$15,207.22	\$7,300	\$32.30
ACNB Savings	4.83			9,029.23
ACNB CDBG				139.44
PLGIT	56.15		7,300	<u>36,754.79</u>
Total Current Assets				\$45,955.76
State Liquid Fuels				
PLGIT	\$16.03	\$231.39		\$3,872.94
PLGIT Emergency Fund	5.86			<u>4,610.51</u>
Total Current Assets				\$8,483.45

Secretary's Report

Chairman Jacobs made a motion to approve the reimbursement of Milton Nicks for \$101. Mr. Nicks' one eyeglass lens was damaged while he was flagging for the Mount Hope Road Project, seconded by Road Master Deardorff. The Board approved this motion with Mrs. Nicks abstaining.

Mr. Benner made a motion to the purchase of a new tape recorder for \$49.44, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Mr. Benner made a motion to approve November 26, 2004 as a vacation day for Secretary/Treasurer Dille, seconded by Chairman Jacobs. The Board unanimously approved this motion.

Officer Larmer gave out candy on October 31, 2004 in the BB Section and on Beechwood Drive. Secretary/Treasurer Dille received approval from Chairman Jacobs to ride along. Everyone had an enjoyable time. As in the past Officer Larmer purchased the candy from her personal funds.

Police Report

Officer Larmer explained some of the new reporting forms she will be using. The Township received a check for \$401.84 from an insurance company for the destroyed culvert from an auto accident on Mount Hope Road. For the month of September 2004 the Township received \$890.72 for fines from Magisterial District 51-3-04. The Magisterial office made a mistake and deposited some of Hamiltonban Township's fines into another township's account. The correction will be made in the November statement. She received a thank you from the Harman's at 2865 Cold Springs Road, Fairfield for her professionalism with them concerning the noise over the weekend from their Halloween Party.

The 2000 Crown Vic will be taken to Pine Hill Electronic for rewiring of the light bar on November 2, 2004. The 1997 Crown Vic's steering box was replaced but it still steers like it is does not have power steering. A belt is making squeaking noises. After the 1997 Crown Vic has not been started for a few days it needs to be jumped started. It was generally agreed that the 1997 Crown Vic will be repaired at the Davidson Ford Motor Garage. Officer Larmer has also started a new service chart for the police cars. The police cars should be serviced every 3,000 miles. Mr. Benner made a motion to approve the October 2004 police report, seconded by Mrs. Nicks. The Board unanimously approved this motion.

EMA Report None at this time.

Road Report

Road Master Deardorff gave the following Road Report:

1. The Road Crew is slowly getting ready for winter.
2. There is a 30 day winter supply of salt/antiskid/calcium.
3. The trucks are ready for winter. One truck needs the undercarriage installed before the snowplow can be mounted. This will be done the next rainy day.
4. Delineators and signs are being installed where needed.
5. Within the next week the yellow line will be painted on the recent motor paved section of Mount Hope Road.
6. The roads are being cut back of brush and weeds were accessible.
7. Driveway pipes/driveway entrances are being installed when needed according to new construction.
8. Berms are being rebuilt where needed.

Sewer Report

Road Master Deardorff made the following Sewer Report:

1. Lagoon # 1 has been cleaned, refilled and the aerators have been reinstalled.
2. The electrical module has not been received and appears to be backed ordered. When it arrives it will be installed by Ketterman's Electric.
3. A spray field head still needs to be repaired sometime in the future.

Zoning Officer's Report

Zoning Officer Nicks issued eight permits in the month of October 2004. One permit for each of the following: an industrial building at ISP Mineral, Inc., a tub enclosure, McCleaf's a new building permit and a temporary Use and Occupancy Permit for the McCleaf's basement only. Two permits for pre-fab storage sheds and two Use and Occupancy Permits were issued. He attended six meetings: two Planning Commission meetings public, Supervisor's meeting public, meeting with Mr. Edwards, Attorney Yannetti, and Edward Spence. He completed one inspection of the Kuykendall's trailer on the Weikert's property at 721 Carrolls Tract Road, Fairfield, PA. There is a Zoning Hearing Board meeting on November 9, 2004, at 7:30 PM at 23 Carrolls Tract Road, Fairfield for Towne Center at 1270 Carrolls Tract Road, Fairfield, PA . They are requesting a larger than allowed sign along Route 116 and Dollar General Store banner sign that is larger than allowed. Vice-chairman Eckert made a motion to approve the Zoning Officer's October 2004 Report, seconded by Mr. Benner. The Board unanimously approved this motion. Zoning Officer Nicks worked 35.5 hours, traveled 179 miles, had telephone charges for \$32.73 and had 37 calls. Trish Rowe is thinking about the possibility of opening a coffee shop at 4301 Fairfield Road, Fairfield. She presently has Trish's Treasures flower shop, and a Bed and Breakfast at that location. There may be a parking problem and a sewer connection issued. This matter should come before the Planning Commission.

Empire Homes, Inc. requested the names and addresses of the members of the Board of Supervisors and Planning Commission. Secretary/Treasurer Dille provided them with that information because it is public knowledge.

New Business

The Township office received several complaints from residents concerning an increase of \$14.25 on their fourth quarter Waste Management of Central Pa (WW) statement. After several telephones conversations with Tom Stang from WW, hopefully the increased charges will be credited to residents' accounts. The Boroughs of Carroll Valley and Fairfield have a current contract with WW but the Township does not. It may be possible to piggy back onto their current contract for one more year. In 2005 the three municipalities would consider a joint contract for solid waste. Road Master Deardorff made a motion to try to piggy back onto Carroll Valley and Fairfield Borough's current contract for one year with one day for large item pick-up, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

Old Business

Tonight the Board received a copy of a letter from Attorney Clayton Wilcox dated November 2, 2004 concerning the Fitz' Subdivision plan. The Fitz Family will need to request a zoning hearing board meeting because their subdivision plan is non-conforming to Section 600 of Hamiltonban Township Ordinances. Minimum lot size in the Woodland Conservation District is five acres. Hamiltonban Township Zoning Hearing Board has the authority to grant an exception or variance from the requirements of the Hamiltonban Township Zoning Ordinance's but is not required to grant the variance. Certain criteria must be met for a variance. All plans submitted to the Township to date have been considered as sketch plans. "An engineer would not have submitted a preliminary plan so lacking in information had he or his client intended this to be a preliminary plan." from Attorney Wilcox's correspondence.

Communications

The 87th Association of Township Officials Annual Meeting is Wednesday, November 10, 2004, starting at 6:00 PM, at the Bendersville Community Fire Hall, Bendersville, PA. The Supervisors and Secretary/Treasurer Dille will be attending the meeting.

It was generally agreed to have a Christmas Party at a local restaurant on a Monday or a Tuesday night in December. No Township funds will be used. Each individual will be responsible for their expenses.

Next Regular Board Meeting

The next regular meeting will be December 7, 2004, at 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA.

Adjournment

At 8:58 PM Vice-chairman Eckert made a motion to adjourn the meeting, seconded by Road Master Deardorff. The Board unanimously approved this motion.

LuAnn M. Dille
Secretary/Treasurer

Stephen W. Jacobs
Chairman