

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

February 4, 2014

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, Douglas Woerner, LuAnn Dille, and J. Edward Deardorff.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr. and EMA Coordinator Don Wills, Jr.

Public: Wade Kemp of Specialty Granules, Inc., and Larry Fowler.

Approval of the Agenda: The Board unanimously approved the Agenda.

Public Comment: Mr. Wills asked if the Board would consider putting up signs on Old Waynesboro Road by the Wesley Church to alert drivers of church traffic. The Board will grant this request.

Approval of the Minutes: Supervisor Woerner motioned to approve the January 6, 2014 Board of Supervisors Re-organization and Regular Meeting Minutes and the January 30, 2014 Board of Supervisors Workshop Meeting Minutes. Supervisor Deardorff seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby presented his formal report at the meeting. Vice-chairman Reamer motioned to adopt Resolution 2014-04 which sets the date for the SGI Conditional Use Hearing for Monday, February 17, 2014. Supervisor Woerner seconded. The motion carried unanimously. Solicitor Battersby handed out to the Board a memo titled "Standing To Challenge Validity of Decision" which explains a few legal points on the Conditional Use Hearing.

Solicitor Battersby stated that he will be advertising the public hearing for the Hickory Bridge Farm, Inc. Liquor License application which will be held at the March Board of Supervisors meeting.

Supervisor Dille motioned to authorize the Solicitor to proceed with advertising the bids once the bid specifications are received from PA American Water Company for the construction of the pumping station in Orrtanna. Supervisor Deardorff seconded. The motion carried unanimously.

The Board discussed with the Solicitor a letter that was received from Campbell and White, P.C. regarding the stormwater maintenance pond at Beechwood Estates. The letter states that the

Beechwood Estates homeowners are now responsible for maintaining the pond. The Board is concerned that the homeowners may not take responsibility. Solicitor Battersby stated that the Board does not need to do anything with regard to the letter as this is a private issue. The only thing the Board can do is enforce the Township Ordinances, mainly the Nuisance Ordinance.

Supervisor Woerner motioned to accept the Solicitor's Report. Vice-chairman Reamer seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:20 PM.

New Business: Supervisor Dille motioned to authorize the Sewer Engineer proceed with the Task Activity Report for the Township wide 537 Plan as presented and requested by DEP. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Woerner motioned to execute the amended Box Alarm Card Review Form for Fairfield Fire & EMS. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Deardorff motioned to approve the Memorandum of Understandings (MOU's) for the four fire companies that serve the Township and send the MOU's to the Companies for their approval. Vice-chairman Reamer seconded. The motion carried unanimously.

Supervisor Dille motioned to advertise for consideration Ordinance 2014-02: Entering into the Fairfield Area Recreation Commission. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Woerner motioned to purchase tree seedlings from the Adams County Conservation District to replace the trees that have died at the maintenance facility. Supervisor Deardorff seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to support the Adams County Conservation District in applying for grant funding for storm drains markers. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Deardorff motioned to hire Kenneth Nicholls and Edward Gray to be on-call, part-time CDL drivers at a rate of \$12.00 per hour to fill in while Jim Eyler is out on medical leave. Supervisor Woerner seconded. The motion carried unanimously.

Vice-chairman Reamer motion to list the ENRADD on Municibid. Supervisor Deardorff seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the January 2014 Check Detail Report. The Board reviewed the January Financial Statements. Supervisor Deardorff motioned to approve all expenditures for the month of January and accept the Treasurer's Report. Supervisor Woerner seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. The Board discussed having Carol Mattingly fill in at the office while Secretary/Treasurer Feiler

is on vacation in March. Supervisor Woerner motioned to accept the Secretary's Report. Supervisor Deardorff seconded. The motion carried unanimously.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. The Board reviewed the Report. Supervisor Deardorff motioned to accept the Road Report. Supervisor Woerner seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. The Board reviewed the report. Supervisor Woerner motioned to accept the Sewer Report. Supervisor Dille seconded. The motion carried unanimously.

The 2014 road projects and road bids discussion was tabled. Roadmaster Harbaugh is currently working on the subject but snow removal is taking precedence.

Planning Commission Report: Draft Planning Commission minutes were distributed to the Board prior to the meeting. No action was needed by the Board of Supervisors.

Recreation and Parks Commission (RPC) Report: Draft RPC minutes and recommendations were distributed to the Board prior to the meeting. Supervisor Woerner motioned to explore the possibility of engaging with the Borough of Fairfield to form a joint Recreation Commission. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Dille motioned to look into setting up a Township Facebook page and research installing an outside sign for the purpose of communicating with the Township residents. Supervisor Woerner seconded. There was a discussion on what type of sign should be looked into. The motion carried unanimously.

Chairman Gordon motioned for the Board of Supervisors restate the Township's interest to Valley Quarries for the adjacent seventeen acre residue of the Musselman Farm for acquisition in the future. Supervisor Woerner seconded. There was a discussion regarding the seventeen acres, which is zoned agricultural, could be used for and the need for more commercial zoned areas. The motion carried unanimously.

EMA Report: EMA Coordinator Wills stated that next month he will update the EMA Plan Promulgation and send it to the Adams County 911 Center. Supervisor Woerner motioned to accept the EMA Report. Supervisor Deardorff seconded. The motion carried unanimously.

Fire Company Reports: Chairman Gordon went over the January activity report that was submitted by the Cashtown Community Fire Department. Cashtown responded to forty-five calls four of which were in the Township.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of January prior to the meeting. The Board reviewed the report and noted that one building permit was issued in January for the Orrtanna Methodist Church. Supervisor Woerner motioned to accept the Zoning Officer's report. Supervisor Deardorff seconded. The motion carried unanimously.

Code Enforcement Officer's Report: No formal report was submitted for the meeting. Mr. Gardiner keeps the Board posted via regular emails.

Special Notices: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission – February 12, 2014
- Planning Commission – February 25, 2014
- Board of Supervisors Workshop – February 27, 2014
- Board of Supervisors – March 4, 2014

Adjournment: At 8:01 PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Deardorff seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman