

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

February 2, 2021

Board Meeting: At 7:00 PM Vice-Chairman Deardorff called the January Board of Supervisors meeting to order.

Supervisors Present: J. Edward Deardorff, Douglas Woerner, via Startmeeting: Robert L. Gordon, David B. Martin and Coleen Reamer were absent.

Staff/Consultants: Solicitor Matthew Battersby and Secretary/Treasurer Nina Garretson.

Public: via Startmeeting.com: Cliff Frost, Sherry Rogers-Frost, Tyler Newton of Petrus Holding and Richard Fulton.

Approval of the Agenda: Added Planning Commission 10e. Camp Eder Land Development Plan; and 12.a. Solicitation Letter for Joint Parks & Recreation Commission. Vice-Chairman Woerner motioned to approve agenda. Chairman Deardorff seconded. The motion carried unanimously.

Public Comment: Cliff Frost, 301 Mt Hope Road, asked the Supervisors consider sending back the Strawberry Hill subdivision plans to Planning Commission for more information. He said there is a dwelling on half size required lot; the old septic system is next to Swamp Creek; purchaser will not state clearly use of property; and purchaser has three other lots. Sherry Rogers-Frost, 301 Mt Hope Road stated there is no way to judge application, it is lacking information. Solicitor responded that paperwork is for place of worship. Supervisor Gordon agreed the applicant has not been transparent.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the January 19, 2021, Board of Supervisors Meeting, Supervisor Gordon seconded. The motion carried unanimously.

Solicitor's Report: Solicitor Battersby is working on revisions for Draft Driveway and Road Occupancy Ordinances. Suggested to table until next meeting. Brief discussion on Codification process. Vice-Chairman Woerner motioned to accept the Solicitors Report. Chairman Deardorff seconded. The motion carried unanimously. Solicitor left the meeting at 7:35 PM.

Road Report: Due to snow events no report.

Streetlights tabled.

Air compressor has arrived but needs installed. Tabled until next meeting.

Sandblaster tabled.

Road and Materials bids tabled.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets for all accounts. Chairman Deardorff motioned to accept the Treasurers Report and approve all expenditures for the month of January, and approved a transfer from Capital Reserve-Roads account for next payment of PIB-Gum Springs Road loan. Vice-Chairman Woerner seconded. The motion carried. unanimously.

Secretary's Report: Secretary's Report. Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets prior to the meeting. Vice-Chairman Woerner motioned to accept the Secretary's Report. Supervisor Gordon seconded. The motion carried unanimously.

Secretary Garretson provided quotes for AED's to the Board from Lifeservers Inc. She has had no response from Adams County EMA about federal funding. AED Funding tabled.

Secretary Garretson gave update on District II septic pumping and inspection. She stated three properties were issued citations for non-compliance by Code Officer.

Computer update tabled until next meeting.

Old/New Business

Secretary Garretson has reviewed process for Codification with Rob Thaeler with Adams County Office of Planning and Development and Solicitor Battersby. Both have advised to keep a separate amendment for Codification for the Official Map, SALDO and Zoning Ordinances.

Planning Commission Report:

Vice-Chairman Woerner motioned to approve Planning Waiver & Non-Building Declaration, as recommend by the Planning Commission for 1537 Mt Hope Rd – Strawberry Hill Foundation. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve 1537 Mt. Hope Road – Strawberry Hill Foundation Subdivision Plans, as recommended by the Planning Commission with conditions of meeting requirements of Wm. F. Hill and ACOPD review letters, and providing revised plans. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motion to approve 60-day extension request for Swamp Creek Lane (Mt. Hope)-Petrus Holdings submitted by Petrus Holdings. Chairman Deardorff seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the withdrawal of 1661 Cold Springs Rd – Kalathas Subdivision plans. Vice-Chairman Woerner seconded. The motion carried unanimously. Solicitor to provide closure letter.

914 Mt Hope Road – Camp Eder – Land Development Plans tabled until next meeting.

Zoning Officer's Report and Code Enforcement Officer's Report: not received as yet. Discussion regarding sending warning letters prior to violation letters. Supervisor Gordon suggested keeping both letters, with each letter giving 30 days to correct issue. Agreed by general consensus.

Joint Parks and Recreation Commission Report: Supervisor Gordon reported they are working on bridge and grants. Secretary Garretson said Chairman Stahler requested to Board review Solicitation letter. She said Adams County no longer provides labels. Board said the Joint Parks and Recreation Commission could use file from septic inspections. Solicitor Battersby suggested using tax duplicate files and he would like to review letter.

FEMA Report. None.

Fire Company Reports: Supervisor Gordon reported on Cashtown Fire Company report for January showed 24 calls with 3 in Township; also Audit received for Auditor General's Office. Fountaindale Fire Company sent thank you and report showed 12 calls. South Mountain provided fourth-quarter reports. Fairfield Fire Company monthly report showed 24 calls with 5 in township, year to date had 210 calls, and thank you was received.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): Supervisor Gordon sat he has received a few responses to his survey regarding legislation for 2021, such as charter schools, broadband, radar for police and right to know requests. He asked if Supervisors had suggestions to let him know.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): supervisor Gordon said YATB Chair will be Ron Harris with Carroll Valley. The ACTCC meeting tomorrow via Zoom and he will attend.

Pennsylvania State Police Report. Supervisor Gordon said December report showed 77 calls with 33 school checks.

Special Notices: None.

Public Comment: Sherry Rogers-Frost stated she was disappointed, and consideration should be given in areas with exceptional or high value streams. She said Hermits (Petrus Holdings) has several more parcels to work with. She wants to keep dialogue open. Supervisor Gordon said can be discussed when plans presented.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Parks and Recreation Commission – February 9, 2021
- Board of Supervisors Meeting – February 16, 2021
- Planning Commission February 23, 2021
- Board of Supervisors Meeting – March 2, 2021

Adjournment: Vice-Chairman Woerner motioned to adjourn at 7:45 PM. Seconded by Supervisor Gordon. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman