

## Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

April 6, 2021

**Board Meeting:** At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

**Supervisors Present:** J. Edward Deardorff, Douglas Woerner, Robert L. Gordon, David B. Martin and Coleen Reamer.

**Staff/Consultants:** Solicitor Matthew Battersby, Secretary/Treasurer Nina Garretson, Roadmaster Ray Herr.

**Public:** Ed Spence, Jeff Walter and Ron Howe of Liberty Worship Center, Dennis Turner of Camp Eder, Bruce Strasbaugh of Cashtown Fire Company and Todd King of Saltzmann and Hughes. via Startmeeting.com none announced themselves: phone number used previously by Bret Riegelman of Petrus Holding, Greg Jones, Ken Scott of Beyond All Boundaries, Joseph Innerst.

**Approval of the Agenda:** Vice-Chairman Woerner motioned to approve agenda. Supervisor Reamer seconded. The motion carried unanimously.

### **Public Comment:**

Dennis Turner of Camp Edger, 914 Mt Hope Road asked the Board for clarification of Land Use Plans which need to be submitted prior to any further development. He received the notice from Zoning Officer. He said he has plans which show the most recent carport which was added from 2001. He also stated they have their own sewage treatment with spray field. Secretary Garretson said the Sewer Enforcement Officer said when inspections are done a copy should be provided to the Township.

Bruce Strausbaugh, with Cashtown Fire Company delivered a thank you to the Board of Supervisors for their financial support.

Ed Spence, 2165 Mt. Carmel Road stated he applied for a well permit but was denied as the Zoning Officer stated to close to chemicals in building. He said the well is only for his crops and not for consumption and he doesn't understand why he cannot place where he wants and why a variance is needed. The Board and Solicitor stated they would need further information. Ed also asked about installing a 60x80 bin shed. He was instructed to contact the Township Engineer if stormwater would be needed.

Jeff Walter of Liberty Worship Center, 29 Carrolls Tract Road met with Supervisor Reamer and asked the Board about correcting water issues at the entrance. Roadmaster Herr said that a pipe should be added to have the water drain down through. Ron Howe said they want to regrade the property and get the water into their retaining pond, and have Adams County Conservations District approve.

**Approval of the Minutes:** Vice-Chairman Woerner motioned to approve the March 16, 2021, Board of Supervisors Meeting. Supervisor Reamer seconded. The motion carried unanimously.

**Executive Session:** Board and Solicitor entered at 7:31 PM for discussion of legal issues. Returned at 7:39PM.

**Solicitor's Report:** Solicitor Battersby has advised the Board of Supervisors to reject the submission of draft zoning amendment from Rob Thaeler, Adams County Office of Planning and Development and recommended by the Hamiltonban Township Planning and Zoning Commission, and to accept the curative amendment as drafted by Todd King, Saltzman & Hughes and to move forward. Supervisor Reamer motioned to accept the curative text zoning amendment as prepared by Todd King, Saltzman & Hughes and to advertise for adoption. A roll call vote was taken: Supervisor Gordon yea, Supervisor Reamer yea, Vice-Chairman Woerner yea, Supervisor Martin yea and Chairman Deardorff yea. The motion was unanimous. Todd King thanked the Board and left the meeting at 7: 41 PM.

Vice-Chairman Woerner motioned to approve the Solicitors Report. Supervisor Martin seconded. The motion carried. Solicitor left the meeting at 7:42 PM.

**Road Report:**

Streetlights tabled.

Vice-Chairman Woerner motioned to approve the purchase of a Northern Trader sandblaster for \$134. Supervisor Martin seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the sealcoating and line painting quote for \$2,740 from Alpha Space, which includes 28 spaces and 2 handicapped. Chairman Deardorff seconded. The motion carried unanimously.

Roadmaster Herr reported that all signs are completed. He reported the poles have been moved on Moritz Road. Brief discussion on mud on road at Snyder's, Cold Springs Road. Board instructed to take old air compressor for scrap metal.

Roadmaster Herr said the seal coating of Bullfrog Road will have to be advertised and bid out, as the telephone bids will not give contractors warranty. He will obtain corrected information from PennDOT representative for the Secretary. Supervisor Gordon motioned to advertise bid for sealcoating of Bullfrog Road. Vice-Chairman Woerner seconded. The motion carried unanimously.

Roadmaster Herr reported the Clems are upset due to the Township shutting off pipe from sump pumps. Supervisor Gordon stated the Solicitor notified last year the residents connected to the pipe needed to correct these issues.

Roadmaster Herr said Adams County Conservation District has inspected the property at 1221 Old Waynesboro Road and will send letter to make recommendations to correct water issues.

Board by consensus agreed to have Total Tech come and reconnect the cameras on Roadmaster's computer. Supervisor Reamer will work with Roadmaster to find new mapping program.

Chairman Deardorff motioned to approve the scope of work provided by Pennoni for bridge inspection on Lower Cold Springs and Mt. Hope Roads. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve the addition of Randy Pritt's spouse on health insurance per the Personnel Policy, but must have request and the reason of life change in writing. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer stated since no response from Fairfield Borough regarding the painting of school crosswalks suggested the work be done by the Road Department. Board consensus agreed.

Supervisor Gordon asked if crack sealing was needed since Russell Standard sent quote of \$.50 per linear foot. Roadmaster Herr said Micro Surface next.

Vice-Chairman Woerner motioned to approve the Roadmaster report. Supervisor Reamer seconded. The motion carried unanimously.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets prior to the meeting. Vice-Chairman Woerner motioned to accept the Treasurers Report and approve all expenditures for the month. Chairman Deardorff seconded. The motion carried, unanimously.

Supervisor Gordon motioned to approve the advertising of the 2020 audit financials as provided by Rotz and Stonesifer. Vice-Chairman Woerner seconded. The motion carried unanimously.

**Secretary's Report:** Secretary's Report. Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets. Supervisor Gordon motioned to accept the Secretary's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary Garretson reported she has given draft codification ordinances to the Planning Commission and Adams County Office of Planning and Development for review. Anticipates a hearing on May 19<sup>th</sup> prior to Board meeting, which will need to be advertised.

Vice-Chairman Woerner motioned to approve Resolution 2021-08 to sell two Vascar Plus Traffic Systems to Liberty Township Police Department for \$1.00. Supervisor Reamer seconded. The motion carried unanimously.

Secretary Garretson reported the fire extinguishers are due for inspection. She provided quote from BPFE who was recommended by Fairfield Fire Company. Supervisor Reamer suggested to obtain additional quotes. Tables until next meeting.

Secretary Garretson reported Gettysburg National Golf is requesting meeting with Township Engineer, Planner, Zoning Officer, Board and Planning Commission to be held mid-April. Board consensus for Chairman Deardorff and Supervisor Reamer to attend.

### **Old/New Business**

Vice-Chairman Woerner motioned to approve Resolution 2021-07 Fee Schedule for Highway Occupancy Ordinance. Supervisor Martin seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve Driveway Ordinance 2021-02. Vice-Chairman Woerner seconded. The motion carried unanimously. Resolution to be approved at next meeting.

Bids were opened and read aloud for 2021 Road Projects: AAA Paving & Excavating, \$80,604.65 Mt. Hope Road, \$89,029.75 Cold Springs Road, \$22,456.10 Old Waynesboro Road, for a total bid of \$192,090.50; C.E. Williams Sons, Inc., \$100,905.00 Mt. Hope Road, \$109,275.00 Cold Springs Road, \$25,705.00 Old Waynesboro Road, for a total bid of \$235,885.00; E.K. Services Inc., \$83,707.75 Mt. Hope Road, \$90,122.50 Cold Springs Road, \$26,261.50 Old Waynesboro Road, for a total bid of \$200,091.75; Kinsley Construction Inc \$79,205.00 Mt. Hope Road, \$86,950.00 Cold Springs Road, \$25,440.00 Old Waynesboro Road, for a total bid of \$191,595.00; New Enterprise Stone & Lime Co. Inc. \$78,120.00 Mt Hope Road, \$84,600.00 Cold Springs Road, \$27,295.00 Old Waynesboro Road, for a total bid of \$190,015.00. Chairman Deardorff motioned to approve and award the bid to the lowest bidder New Enterprise Stone & Lime Co. Inc. for \$190,015.00. Vice-Chairman Woerner seconded. The motion carried unanimously.

The only bid was opened from Talley Petroleum for \$2.73 unleaded gas and \$2.7499 for on-road diesel. Supervisor Gordon approved to award to Talley Petroleum. Vice-Chairman Woerner seconded. The motion carried unanimously.

Bids were opened and read aloud for heating oil and propane: Aero Energy heating oil no bid, \$1.299 per gallon for propane; National Energy Buyers Company, Gettysburg \$2.599 per gallon heating oil, \$1.899 per gallon propane; Suburban Propane, Eldersburg, MD \$2.19 per gallon heating oil, \$1.52 per gallon propane. Supervisor Reamer motioned to accept \$1.299 per gallon for heating oil from Aero Energy and \$1.52 per gallon propane from Suburban Propane. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve the excusal request for District III septic pumping and inspection for 2749 Cold Springs Road. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Gordon motioned to conditionally approve the Customary Home Occupation for 2661 Cold Springs Road recommended by Zoning Officer contingent that the Township receive proof of registration with Adams County Treasurers Office. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to appoint Leon Baker Jr. as an independent contractor for mowing and maintaining cemetery. Supervisor Reamer seconded. The motion carried unanimously.

Vice-Chairman Woerner provided update regarding Adams County Urban Advisory Committee meeting and stated mostly covered agriculture and dispensing nitrogen, not ash and phosphorus. Asking everyone to cut back.

Chairman Deardorff asked to have Zoning Officer investigate where a “Memorial Dog Park” was put in on Waynesboro Pike. Were permits obtained and is it a permitted use.

Chairman Deardorff asked to have Zoning Officer and SEO investigate 3030 Waynesboro Pike as it looks to be a campground with 25 or more campers. Supervisor Martin said that a pavilion has been installed.

**Planning Commission Report:**

Supervisor Gordon motioned to approve 456 Water Street – Ray Strayer Estate Subdivision Plans, as recommended by the Planning Commission with conditions of meeting requirements of Wm. F. Hill letter of March 4, 2021 and ACOPD review letter. Supervisor Reamer seconded. The motion carried unanimously.

**Zoning Officer’s Report and Code Enforcement Officer’s Report:** Supervisor Gordon motioned to approve the March report for Zoning Officer which showed 3 zoning permits, 2 building permit and inspections. Chairman Deardorff seconded. The motion carried unanimously.

**Joint Parks and Recreation Commission Report:** Supervisor Reamer stated the DCNR Grant to be submitted by April 14, but will not fund pickleball. The Adams Country Greenspace grant approved for \$25,000.

Supervisor Martin asked if trash receptacles could be placed and they use the dumpster. Supervisor Reamer to take back to Joint Parks & Recreation Commission.

**FEMA Report.** Next meeting April 19, 2021 and Supervisor Martin to attend.

**Fire Company Reports:** Supervisor Gordon reported AREMS with 604 calls for February 15 in Township; Cashtown Fire Department 33 calls, year to date 80 with 1 in Township for March; Fairfield February report showed 11 calls with 34 year to date, 3 in Township and Fountaindale February report 5 calls with none in Township.

Fairfield Fire Company Box Card review tabled.

Supervisor Gordon motioned to approve the 2021 Box Cards for Fountaindale Fire Company. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer stated Liberty Township did away with fire tax but is asking for funds for ambulance. She asked what should the Township do for AREMS. Bord suggested she to talk with other municipalities, Fairfield and Carroll Valley.

**Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO):** Supervisor Gordon said COG met via Zoom, and was arts presentation. ACATO no news.

**York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC):** None. YATB meeting April 26<sup>th</sup>.

**Pennsylvania State Police Report.** Supervisor Gordon said March report showed 66 calls with 37 school checks.

**Special Notices:**

**Public Comment:** None.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Parks and Recreation Commission – April 13, 2021
- Board of Supervisors Meeting – April 20, 2021
- Planning Commission April 27, 2021
- Board of Supervisors Meeting – May 4, 2021

**Adjournment:** Vice-Chairman Woerner motioned to adjourn at 9:01 PM. Seconded by Supervisor Gordon. The motion carried unanimously.

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Nina Garretson  
Secretary/Treasurer

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J. Edward Deardorff  
Chairman