

**Hamiltonban Township and Fairfield Borough
Joint Parks and Recreation Commission (JPRC)
Minutes of Wednesday, August 10, 2016**

REGULAR MEETING:

Call to Order by Chairman Terry Scripture at 7:00 PM

Attending: Terry Scripture, Chairman; Dave Jones, Treasurer; Dean Thomas, Fairfield Member; Laura Morgan, Secretary; and Coleen Reamer, Hamiltonban Township Board of Supervisors (BOS) Liaison. Maggie Travis, Vice-Chairman, was not in attendance.

Public: John Messeder, *Gettysburg Times*

Approval of Minutes from July 13, 2016: 1st motion by Dean Thomas; second by Dave Jones. Motion approved.

Approval of Agenda: Dean Thomas requested the addition of a discussion of efforts to generate matching funds for future grant applications, specifically with regard to Quad Graphics, to the agenda. 1st motion by Dean Thomas; second by Dave Jones. Motion approved.

Treasurer's Report: Presented without further discussion.

Public Comment: None.

Old/New Business:

A. Hamiltonban Township Park:

- Kevin Ferris of Play and Park Structures presented drawings and estimates for a train-themed play structure. This was the second visit by Mr. Ferris, who met with Coleen Reamer and Terry Scripture to discuss park play structure planning in August, 2014. Plans are for ages 2-12 with a 4 foot deck height and 1.5" of bonded rubber. Mr. Ferris also discussed color selection for slides. He cautioned that red fades and yellow attracts bees. His recommendation is beige for any slide included in the design. Upon review, the JPRC requested a revision and a new quote removing the final section of the play structure (shortening it by around five feet), with play panels, in addition to provision of a quote for a park shelter measuring 16' x 24'. Terry Scripture will review possible play panels and provide Mr. Ferris a list of those preferred.
- KPI, park project engineer, requested a list of items to include in a park bid proposal. Coleen Reamer provided JPRC members with a list of bid and non-bid items for review. The only change requested by members is elimination of a gate for the approximately 500 foot length of chain link fence separating the maintenance facilities from the park area. A chain or space will be included at one end of the fence to allow the passage of heavy equipment.
- Dean Thomas will follow-up with the Fairfield boy scouts to assess whether their membership has any interest in helping with park projects. Possible park projects include a 1) 4' x 5' kiosk with roof and panel to post park rules and notices; 2) installation of a prefabricated bridge package, and 3) installation of a flag pole and solar light kit.

B. ACTPO & ACOPD Countywide Bicycle and Pedestrian Plan: JPRC members are in accord that JPRC should participate in this effort. Dean Thomas volunteers to serve as the JPRC liaison. Debbie Feiler, Hamiltonban Township secretary, will be asked to contact ACOPD of this decision.

- C. **Quad Graphics:** Dean Thomas has contacted Quad Graphics and is waiting on a call back. Other matching fund generation efforts continue.
- Dean Thomas will set up a meeting for himself and Coleen with Liberty Mountain Resort to discuss possible support.
 - Coleen Reamer is in contact with Adams Electric. (*Follow-up note: This call took place on Thursday, August 11th, and Adams Electric is now a park Silver contributor at \$5,000.*)
 - Coleen will compile a list of area businesses not yet contacted. The list will be sent to JPRC members. JPRC members will be asked to review and select area businesses to contact and ask for their support.

Meeting was adjourned at 8:14 PM. 1st motion by Laura Morgan; second by Dave Jones. Motion approved. The meeting was followed by an Executive Session to discuss legal contracts. Terry Scripture and Dave Jones will not be able to attend the September 14, 2016 meeting.

Respectfully Submitted by Laura Morgan, Secretary