

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
October 1, 2024

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on September 17, 2024 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements: None

Approval of Agenda: A motion to approve the agenda as stated was made by Supervisor Woerner, Second by Supervisor Reamer. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Supervisor Picarelli, Supervisor Reamer and Supervisor Woerner all in attendance. Supervisor Spence was excused.

Public Comment: None

Approval of Minutes: Motion to approve the minutes of September 17, 2024 by Supervisor Reamer, second by Supervisor Picarelli. Motion passed unanimously.

Also Attending: Roadmaster Herr & Secretary Noel.

Solicitor's Report:

Solicitor Battersby asked how the truck sale went as he had been contacted about that by Supervisor Reamer and Secretary Noel. The roadmaster stated we had several bids with the high bidder ending at \$35,200.00. This person had also come to actually see the truck and stayed with the offer of his last bid of \$35,200.00. Supervisor Deardorff made a motion that we accept the bid of \$35,200.00 for the 2006 Peterbilt. Second by Supervisor Woerner. Motion passed unanimously.

Solicitor Battersby brought up the issue of business yard signs all over the township for companies advertising their services. He stated that the township has a sign ordinance that is clearly being ignored. He suggested that this matter be turned over to the townships code enforcement officer to contact these companies and have them removed.

The secretary asked Solicitor Battersby about the township's current auditor. As of the date of this meeting we still have not received our completed 2023 audit. Emails asking the status have gone unanswered so far and would like to have some legal advice as they have been issued partial payment for this audit. Solicitor Battersby asked that the secretary email him all of the information and he would look into the matter. Supervisor Reamer suggested that due to the amount of time that this is taking that we should not have to pay the entire amount. Solicitor

Battersby said no more payments should be issued to the auditor until we have the completed audit and at that point he will talk to them about a discount.

Motion to approve the Solicitor's report made by Supervisor Woerner. Second by Supervisor Picarelli. Motion passed unanimously.

Old/New Business:

- Legal advertising for separation of map amendment on Solar ordinance for Fine Line Trim was discussed. Solicitor Battersby and Supervisor Reamer discussed at length and a decision was reached. Supervisor Reamer made a motion to make a resolution that removes any language referring to the zoning map amendment from the solar ordinance in doing such readvertise the solar ordinance and then create a separate resolution for the Fine Line Trim zoning map amendment and advertise that separately. For the text amendment, it would have to be advertised twice and a hearing held at the township office. At that point we could after adopt it. Second by Supervisor Woerner. Motion passed unanimously.
- Appraisal for the lots on lightning Trail do not need to be appraised as a fair market analysis would present the same outcome.

Supervisor Deardorff made a motion for Matt Inskip to do a Fair market analysis on the 2 lots on Lightning Trail. Second by Supervisor Woerner. Motion passed unanimously.

Both updated fee resolutions were discussed in their entirety and the board agreed on adoption.

A motion to adopt Resolution number 2024-06 Renewing User Fees made by Supervisor Deardorff. Second by Supervisor Woerner. Motion passed unanimously.

A motion to adopt Resolution number 2024-07 Updating fees and Costs for permits and inspections for stormwater management fees made by Supervisor Deardorff. Second by Supervisor Woerner. Motion passed unanimously.

A motion was made by Supervisor Deardorff to hire the part time laborer, Jim Rowell at \$20.00 per hour with a 3% raise after 90 days, working 30 hours per week and will be paid for 2 holidays each year. Second by Supervisor Picarelli. Motion passed unanimously.

Roadmaster's Report:

- August / September Road report was given in print to the Board.
- Lightning Trail paving will be completed in late October
- Back Hoe needs some repairs, pins & bushings will need tires this year.
- Grader needs a pressure switch or gauges.
- School bus crossing signs were installed.
- Office wall was repaired at a reasonably low expense.
- Had a couple of calls out over the weekend. A tree on Mount Hope Road and Poles & wires down at Dave Sundays.
- Dave Bancroft has been drive training for his CDL and it is going ok but needs some practice on shifting gears.
- The road crew be trimming trees next week starting at the Solicitors residence. Supervisor Deardorff mentioned about calling Ryan Dick for flagging help if needed.

A motion to approve the roadmaster report made by Supervisor Woerner. Second by Supervisor Reamer. Motion passed unanimously.

Secretary/Treasurer Report:

- Financial Reports were supplied to the board for their review.
- Harbaugh Valley Road accidents report statistics were supplied to the board.
- Septic Pumping Update: Close to 100 residents have not pumped yet.
- Mack loan possibilities: Draw the other 100,000 or leave it as is at the current amount and current amortization schedule and have it paid off in 20 months. It was decided to continue the loan as is and not draw the other 100,000 and have it paid off in 20 months.
- Ag Security Review committee requires an additional member as one person passed away and it is time for the 7-year review. Supervisor Deardorff indicated that he has someone that may be interested in the position. We can have a 2 in 1 meeting where they would reorganize and appoint Dave Benner to the committee and then do the review. A meeting of the Agriculture Security Committee has been set up for October 9th at 6 pm at the township building.
- Due to issues with tax payment payroll will stay as is until the first of the year when the secretary will take it over.
- Everyone who was interested in the convention dinner in November has been registered and paid for by the township. If someone does not show up or cancels, they will have to reimburse the township for the expense.

Motion to accept the secretary's report made by Supervisor Woerner. Second by Supervisor Picarelli. Motion passed unanimously.

Planning Commission Items:

- Fine Line Trim: Stormwater Management Worksheet, questions from Erik Vranich. According to our Saldo we do not require a land development plan on any particular size of accessory building. Other townships have a certain size for which a land development plan is needed. Our ordinance does not indicate that they would need to have a Land Development Plan. The Board of Supervisors decided to forgo a Land Development Plan as our current ordinance does not have language that would require one.

A motion was made to not Require Fine Line Trim to present a Land Development Plan to the Planning Commission and forward our language surrounding accessory building larger than 1,000 square feet to the Small Committee. Second by Supervisor Picarelli. Motion passed unanimously.

Code Officer: Tim is issuing citations on the warning letters previously sent with no action or reply.

Zoning/Building/UCC (PMCA): None

Parks and Recreation: None

FREMA: 2nd Meeting

Fire Company Reports: 2nd Meeting

ACCOG and ACATO:

YATB: No report

PA State Police: 2nd Meeting

Discussion Items:

Special Notices:

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks & Recreation Commission – October 8, 2024
Board of Supervisors, Budget Workshop- October 15, 2024
Board of Supervisors Meeting – October 15, 2024
Zoning Hearing Board Meeting- October 17, 2024
Planning Commission Meeting- October 22, 2024
Board of Supervisors Meeting – November 6, 2024

Motion to adjourn the meeting at 8:05pm by Supervisor Deardorff. Second by Supervisor Reamer. Motion passed unanimously.

J. Edward Deardorff / Chairman

Lynda Noel / Secretary