

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Workshop
December 27, 2018

At 7:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Chairman J. Edward Deardorff, Douglas Woerner, LuAnn M. Dille, Robert L. Gordon, and David B. Martin.

Staff Present: Secretary/Treasurer Nina Garretson and Roadmaster Ray Herr.

Public Present: Cliff Frost, and John Messeder of the *Gettysburg Times*.

Public Comment: None.

Township Business: The following Township business was discussed:

Supervisor Gordon stated a committee has been formed and invitations to other municipalities has been extended to join for agreement for Comcast franchise negotiations. Secretary Garretson stated this went to Abbottstown Borough, Gettysburg Borough, Freedom Township, Reading Township, New Oxford Borough, Liberty Township and others. Supervisor Gordon stated there are four or five up for renewal at the same time as Hamiltonban and that another five will come up the following year. The more who join together will be able to have more leverage in negotiations.

Roadmaster said the cost to fix the school crossing sign would be \$423.00 The replacement of the school crossing sign which was hit and damaged was tabled at this time.

Supervisor Gordon asked the Board if the Township should have a library of manuals at the office for Supervisors and Commission members use. Supervisor Dille said the Township has some manuals currently in the Township office. It was noted many of the current reference manuals are online at sites such as PSATS and DCED.

Roadmaster reported at all road department employees are registered for flagger training in Enola on January 15, 2019. Unsure if Jim Eyler will be able to go as he has a worker's comp health exam scheduled for the same day.

Discussion ensued regarding stop ahead signs which Supervisor Gordon stated two are needed on Gum Springs and Zoo Roads. He said a reduce speed ahead is needed on Fairfield Road as part of the 116 Safety Audit. Further discussion on chevron signs which will be needed in the township for blind turns. These signs and another zone of reflectivity signs will be started in 2019. Chairman Deardorff reported six pole lights would be added in the Orrtanna area along with two additional on the states portion.

Secretary Garretson said the insurance broker said signs or a fence is needed at the retention pond at the park as this is a safety issue. Wording and cost will be gathered by the Roadmaster. Supervisor Martin asked if Fairfield Borough would assist with this cost. Chairman Deardorff said that the current inventory and replacement value of tools, etc. at the maintenance building will need updating.

Roadmaster Herr reported parts are needed for heater in the wash bay which was quoted at \$293.00. Chairman Deardorff said the Secretary was currently working with Franz regarding some invoices but

that it is not cost effective to have the maintenance agreement with them. Would be cheaper to pay as needed, and to work with firms more familiar with the equipment installed. Chairman Deardorff said the backhoe is next in line to received a cost estimate for repair and will share with the Board.

Supervisor Dille said that continuing to offer the 457 Pension Plan to employees the Board will need to pass with a Resolution, although currently no employees are using. This item to be added to January agenda.

Secretary Garretson reported the EMA phone line has not been discontinued as this has also been used at the conference call in line. After further discussion the Board decided to cancel this line and use the main phone line for call in.

Chairman Deardorff suggested that the Board and Planning Commission meet during their regular meeting in January to discuss the response to the ACEDC and ACOPD. Board members agreed to two meetings that week. Supervisor Dille listed things to consider and said they should also look at the Flood Plain at that time, as well as recent information from Adams County Conservation District regarding noxious weeds should be part of discussion.

Secretary Garretson said she is working on draft of the 2019 Budget message and will distribute to the Board shortly.

Supervisor Dille ask if several of the Board's workshops could be moved up so as not to overlap with the end of the month. Chairman Deardorff said that having the workshop on the fourth Thursday of the month should accomplish this. Meetings are changed currently to accommodate holidays such as Thanksgiving and Christmas. Secretary will distribute new dates.

Chairman Deardorff said the Hickory Bridge Road Grant was approved and Roadmaster Herr is obtaining costs. The road department will be needing more delineators. He reported Fairfield Quarry is still open and operating. He reported that the Township has a good working relationship with Cumberland and Franklin Township, and that Highland Township is contracting work out.

Supervisor Gordon reported that the Adams County Bridge Inspector contacted him and only Hamiltonban, Mt. Joy Township and Germany Township were interested in doing a joint effort. The county will do a memorandum of understanding.

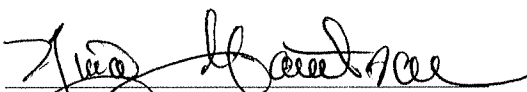
Supervisor Dille reported she met with the cleaning person and reviewed expectations, and needs for the maintenance and township office buildings.

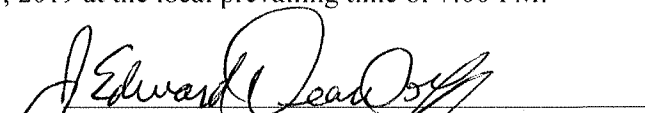
Supervisor Dille reported that representatives of the Adams County Tax Committee need to be encouraged that they must attend meetings. There are four meetings per year but they did not have a quorum the last two meetings so their budget and Articles of Agreement has not been approved.

Chairman Deardorff said the Code Officer has issued several citations. And he mentioned that the property at 1800 Mt. Hope Road is making a mess of the road in that area.

At 8:00 PM Vice-Chairman Woerner motioned to adjourn, seconded by Chairman Deardorff. The Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is January 7, 2019 at the local prevailing time of 7:00 PM.


Nina Garretson, Secretary/Treasurer


J. Edward Deardorff, Chairman