

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

April 3, 2012

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood, and Douglas Woerner.

Commission Members Present: Doreen Premo.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, EMA Coordinator Donald Wills, and Officer Juanita K. Larmer.

Public: Constable Edward Crisp, Dave Martin of the Fountaindale Volunteer Fire Department, Jenna Stinson of the *Gettysburg Times*, and Ashley Andyshak Hayes of the *Emmitsburg News-Journal*.

Approval of the Agenda: The Board unanimously approved the Agenda as presented and amended.

Approval of the Minutes: Supervisor Woerner motioned to approve the March 6, 2012 Board of Supervisors Meeting Minutes and the March 29, 2012 Board of Supervisors Workshop Meeting Minutes. Supervisor Rood seconded. The motion carried unanimously. Chairman Gordon noted that an Executive Session was held after the March 6th Board of Supervisors meeting to discuss a personnel matter and just prior to the March 29th workshop to discuss a legal matter and personnel matter.

Road Material Bids: Bids were opened and read aloud for various road materials and road oils, line painting, and various fuel oils. Bids were received from Shipley Energy, Ferrellgas, LP, and Talley Petroleum Enterprises, Inc. for the various fuel oils. Vice-chairman Reamer motioned to table the awarding of the bids for various fuel oils until further analysis is done and to award at the May 1st Board of Supervisors meeting. Supervisor Rood seconded. The motion carried unanimously.

Bids were received from Alpha Space Control Co., Inc. for line painting. Supervisor Woerner motioned to award the bid for line painting to Alpha Space Control Co., Inc. Vice-chairman Reamer seconded. The motion carried unanimously. Alpha Space was the only bidder for line painting.

Bids were received from Hammaker East, LTD., Valley Quarries, Inc., and Wilson Paving for seal coating, various road materials, road oils and equipment rental. Vice-chairman Reamer motioned to award the bid for aggregate needs and superpave material to Valley Quarries, Inc. Supervisor Woerner seconded. The motion carried unanimously. Valley Quarries was the only bidder for these items. Vice-chairman Reamer motioned to award the bid for the various road oils, seal coating needs and rental equipment to Hammaker East, LTD. Supervisor Woerner

seconded. The motion carried unanimously. Hammaker East, LTD was the lowest bidder for the seal coating and the only bidder for the road oils and rental equipment.

Public Comment: Mr. Valdivia of Trinity Acres Lane who had asked to be on the Agenda did not attend the meeting. Chairman Gordon went over the March activity reports that were submitted from the Fountaindale Volunteer Fire Department.

Solicitor's Report: Solicitor Battersby gave his formal report at the meeting. He reported that he is still working on amending the Nuisance Ordinance. Supervisor Rood motioned to add language to the Nuisance Ordinance with regard to sports equipment being located in the public right-of-way. There was no second to that motion so the motion died.

At 7:44PM The Board entered into an Executive Session with Solicitor Battersby to discuss a legal issue. The meeting resumed at 7:53PM.

Vice-chairman Reamer motioned to decline the offer from Pennsylvania American Water dated March 16, 2012 to purchase the Orrtanna Treatment Plant. Supervisor Woerner seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to advertise Request For Proposals for engineering and design with regard to the Orrtanna Treatment Plant for two options. The first option being for a new sewer treatment plant with a stream discharge and the second option being for construction of a sewer line from the Orrtanna Treatment Plant to Franklin Township's sewer plant. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Woerner motioned to accept the Solicitor's report. Supervisor Grinder seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 8:03PM.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. Chairman Gordon updated the Board with the happenings of the Road Department as Roadmaster Harbaugh was excused from the meeting. He mentioned that Newman Road will be closed the week of April 16th. Supervisor Rood motioned to accept the Road Report. Supervisor Grinder seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. Chairman Gordon mentioned that a board that was causing the high water alarms was replaced with a new board. Supervisor Woerner motioned to accept the Sewer Report. Supervisor Rood seconded. The motion carried unanimously.

EMA Report: EMA Coordinator Wills submitted his formal report at the meeting. He discussed with the Board his plans for moving his EMA office from the Township Office to the new Maintenance Facility. Supervisor Woerner motioned to accept the EMA Report. Vice-chairman Reamer seconded. The motion carried unanimously.

Planning Commission Report: Secretary Premo submitted her formal report prior to the meeting. The Board discussed the Subdivision and Land Development Ordinances (SALDO) revisions, creating a Spec Book that would go along with the SALDO, the Act 167 Model Stormwater Management Plan and the Zoning Ordinance. Chairman Gordon motioned to authorize the Township Planner and Engineer to collaborate and review the Act 167 Model Stormwater Management Plan and recommend any changes to the Planning Commission and

Board of Supervisors by May 18th. Supervisor Woerner seconded. The motion carried unanimously. Vice-chairman Reamer motioned to direct the Township Planner and Engineer to pull the specs from the SALDO and to complete the SALDO work, and the Board will table the

Spec Book that was previously discussed until a later date. Supervisor Rood seconded. The motion carried unanimously.

Supervisor Rood motioned to accept the Planning Commission report. Supervisor Woerner seconded. The motion carried unanimously.

Recreation and Parks Commission (RPC) Report: Secretary Premo submitted her formal report prior to the meeting. At the March meeting, Mr. Bill Chain, Superintendent of Fairfield Area School District who was the guest speaker at that meeting discussed having the school district work with the RPC to create recreational opportunities for the community. The RPC will be applying for a RecTAP grant to help with creating a Township Park. Secretary Premo also mentioned that the Easter Egg Hunt was a success. Supervisor Rood motioned to accept the RPC report. Supervisor Woerner seconded. The motion carried unanimously.

Tax Collection Committee Report: No report was submitted.

New Business: Supervisor Grinder motioned to amend Section 15.6. (Health and Hospitalization Insurance) of the Hamiltonban Township Personnel Policy by gradually eliminating current dependant and spousal coverage over the next five (5) years, effective September 1, 2012. Supervisor Rood seconded. The motion carried unanimously.

Supervisor Woerner motioned to approve the change order for the Hamiltonban Township Educational Campus Project – Phase I. Vice-chairman Reamer seconded. The motion carried unanimously. The change order was for a credit of \$242 to eliminate an underground conduit.

Chairman Gordon motioned to authorize the Adams County Council of Governments (COG) to participate with the Adams County Volunteer Emergency Services Association in hiring a third party consultant to study the County Emergency Services and to donate up to a maximum of \$150 to the COG to help pay for the third party review. Supervisor Grinder seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to order materials and proceed with the updating of the Fairfield Area School District School Zone using the Automated Red Light Enforcement Grant. Supervisor Woerner seconded. The motion carried unanimously.

Chairman Gordon motioned to sign the contract with Knollwood Energy to receive solar energy credits. Supervisor Grinder seconded. The motion carried unanimously.

Supervisor Rood motioned to authorize the Township Engineer to continue working on the Cold Springs Road Stormwater Study. Supervisor Woerner seconded. The motion carried unanimously.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of March prior to the meeting. The Board reviewed the report and noted that one (1) permit was issued. Supervisor Woerner motioned to accept the Zoning Officer's report. Supervisor Rood seconded. The motion carried unanimously.

Code Enforcement Officer's Report: Mr. Bill Gardiner submitted his formal report for the month of March prior to the meeting. Supervisor Woerner motioned to accept the Code Enforcement Officer's report. Supervisor Grinder seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the March Check Detail reports for all the funds. The Board reviewed the March financial statements. Vice-chairman Reamer motioned to approve all expenditures for the month of March and accept the Treasurer's Report. Supervisor Woerner seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. She added that Carol has finished her project of organizing the zoning files and asked the Board if Carol could continue her work with the Planning files. The Board approved that request. Supervisor Woerner motioned to accept the Secretary's Report. Supervisor Grinder seconded. The motion carried unanimously.

Police Report: Officer Larmer submitted her formal report prior to the meeting. She stated that for the month of March there were 53 complaints or service calls, 3 arrests and 6 investigations. She traveled 1,213 miles and used 114 gallons of fuel. Supervisor Woerner motioned to accept the Police Report. Supervisor Rood seconded. The motion carried unanimously.

Old Business: Chairman Gordon brought up the subject of what to do with all the old cross pipes that are at the old maintenance facility.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission - April 11, 2012
- Municipal Authority - April 18, 2012
- Planning Commission - April 17, 2012
- Board of Supervisors Workshop - April 26, 2012
- Board of Supervisors - May 1, 2012

Special Notices: The 7th Annual Hamiltonban Township Highway Cleanup is scheduled for Saturday, April 14, 2012; Primary Election Day is April 24, 2012; and the 2012 American Odyssey Relay Race is scheduled for Friday, April 27, 2012, runners will be running through Hamiltonban Township that day.

Public Comment: Constable Crisp expressed his thoughts to the Board with regard to the newly adopted Cell Phone and Other Communication Devices Policy and the Social Media Policy.

Adjournment: At 9:50PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Rood seconded. The motion carried unanimously.

Deborah K. Feiler

Robert L. Gordon