

# Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

June 15, 2021

**6:45 PM Executive Session** discussion of legal tissue. Returned at 6:59 PM.

**Board Meeting:** At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

**Supervisors Present:** J. Edward Deardorff, Douglas Woerner, Robert L. Gordon, David B. Martin and Coleen Reamer.

**Staff/Consultants:** Solicitor Matthew Battersby, and Secretary/Treasurer Nina Garretson

**Public:** via Startmeeting: Cliff Frost on a recorded line and another caller who did not announce name.

**Approval of the Agenda:** Added Guidance for Planning & Zoning Commission and Maintenance Agreement 335 Swamp Creek. Vice-Chairman Woerner motioned to approve agenda. Supervisor Reamer seconded. The motion carried unanimously.

**Public Comment:** None.

**Approval of the Minutes:** Vice-Chairman Woerner motioned to approve the June 1, 2021 Board of Supervisors Meeting. Supervisor Gordon seconded. The motion carried unanimously.

**Solicitor's Report:** Solicitor Battersby stated he has sent certified letter to Gettysburg National Golf regarding amusement taxes and a report and payment should be received in June for October thru May with penalties.

Vice-Chairman Woerner motioned to approve the Solicitors Report. Supervisor Gordon seconded. The motion carried unanimously.

**Road Report:** Roadmaster excused.  
Streetlights tabled.

Supervisor Reamer stated road projects to begin this week with Old Waynesboro Road, Mt. Hope Road followed by Cold Springs Road.

Secretary Garretson reported Roadmaster was approached by someone ordered for Community Service. Board stated nothing available.

Secretary Garretson reported Zoning Officer said there is a new driveway at 105 Scotch Trail in violation of Driveway Ordinance. The driveway at 115 Scotch Trail was installed at an unknown previous date. The Board has waived that application. A violation letter is to be sent for 105 Scotch Trail to come into compliance.

Vice-Chairman Woerner motioned to approve Roadmaster's Report. Supervisor Reamer seconded. The motion carried unanimously.

**Secretary/Treasurer's Report:** Secretary Garretson gave her financial report to the Board prior to the meeting.

Secretary Garretson reported she has submitted application to DCED for the American Rescue Plan Act funding. Supervisor Reamer motioned to approve opening of new account with PLGIT for ARPA Fund. Vice-Chairman Woerner seconded. The motion carried unanimously.

Brief discussion on 1195 A Old Waynesboro Rd who was issued two citations for non-compliance of Ordinance 2016-02. Secretary Garretson reported email received from hauler. Board instructed secretary to await paperwork and check prior to withdraw of citation. Secretary reported 1800 Mt Hope Road was informed to complete excusal request for Board's review. Nothing received to date. She will provide a report at the end of period for District I and District III, as haulers have 30 days to submit paperwork.

Vice-Chairman Woerner motioned to accept the Secretary/Treasurers Report. Supervisor Gordon seconded. The motion carried. unanimously.

**Old/New Business:**

Supervisor Reamer stated she submitted five projects to KPN; Mt. Hope Bridge Replacement, Cold Springs Bridge Repairs, Hamiltonban Community Park Expansion, 31 Carrolls Tract Road Regional Fueling Station Cover, and Hamiltonban Municipal Building Renovation/Design. No date has been set for preliminary review.

Supervisor Gordon motioned to accept signs for DGLV Program to recognize the aid provided on Hickory Bridge and Mt. Carmel Roads Projects. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve the guidance materials for Planning & Zoning Commission members and to have Solicitor send letter notifying each member. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer motioned to send Component 2 Planning Module Maintenance Agreement for 335 Swamp Creek to Solicitor and have him work with Township Engineer for correct language. Supervisor Gordon seconded. The motion carried unanimously.

**Discussion items:**

Supervisor Gordon reported the Zoning Officer has notified property owner at 2985 Waynesboro Pike the zoning hearing application was incomplete and giving them to June 16, 2021 to comply. He also reported the property owner at 96 Hickory Bridge Road will need to apply for zoning hearing board for special exception use for events venue.

**Special Notices:** None.

**Public Comment:** None

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission – June 22, 2021
- Board of Supervisors Meeting – July 6, 2021
- Parks and Recreation Commission – July 13, 2021
- Board of Supervisors Meeting July 20, 2021

**Adjournment:** Vice-Chairman Woerner motioned to adjourn at 7:28 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

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Nina Garretson  
Secretary/Treasurer

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J. Edward Deardorff  
Chairman