

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

May 17, 2023

Executive session: 5:45 PM for personnel matters. Returned at 6:45 PM.

Board Meeting: At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Robert Gordon, Douglas Woerner, Coleen Reamer, and Ryan Picarelli.

Staff/Consultants: Secretary/Treasurer Nina Garretson, Roadmaster Ray Herr, Solicitor Matthew Battersby.

Public: None.

Approval of the Agenda: Vice-Chairman Woerner motioned to add 5a. Review of Zoning Amendments and 5.b. Driveway Ordinance Amendments and approve the agenda. Supervisor Reamer seconded. The motion carried unanimously.

Public Comment: None. (See discussion below)

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the May 2, 2023 Board of Supervisors Meeting minutes. Supervisor Picarelli seconded. The motion carried unanimously.

Solicitor's Report: Discussion of Zoning Amendments for Broadband, RV and Tent Hosting, Shooting Ranges, Cemeteries and Recreational Cabins. Supervisor Reamer motioned to approve advertising and moving forward when amendments received from Rob Thaeler with Adams County Office of Planning & Development. Supervisor Reamer said he will also be supplying the advertising notice. Solicitor stated it does not need to go back to Planning Commission as they have already approved the changes. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer motioned to have Solicitor review Driveway Ordinance Amendments and have Rob Thaeler put in format for inclusion into the Township Code and prepare advertising. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve Solicitor report. Supervisor Picarelli seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:16 PM.

Old/New Business: None.

Roadmasters Report: Roadmaster Herr said the 2015 F550 repairs should be finished in next day or so. He said the front hub was bad and ball joints over torqued, two tires on the back and two on the front with one new rim. He said cost to repair approximately \$1,500 plus cost of tires. Supervisor Reamer motioned to approve repairs. Vice-Chairman Woerner seconded. The motion carried unanimously.

Roadmaster Herr said Cold Springs Road is almost ready for paving, just some touch up work. Kinsley should be here second week of June.

Roadmaster Herr said Road Department will start mowing the end of this week. Roadmaster said he and Supervisor Reamer will go to J&J in Somerset next week for the upfit pre-build.

Roadmaster Herr reported that he has not been receiving emails from the office. Secretary Garretson to call Cermak.

Vice-Chairman Woerner motioned to approve Roadmasters report. Supervisor Picarelli seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson provided P&L financial report for general fund to the Board prior to the meeting. She stated as of May 12, 2023 the General Fund shows income of \$397,626.59, expenses of \$323,824.52, and net after transfers -\$73,802.07. Board instructed Secretary/Treasurer to pay prorated vacation pay with last pay to Randy Pritt. Secretary Garretson reported she has contacted ACNB Insurance, Strickler Insurance and PSATS Insurance to have Mr. Pritt removed. He is entitled to do COBRA for his health and life insurance.

Discussion of transfer of funds for New Truck and Road Projects. Secretary Garretson said the State Liquid Fuels representative said the Road Projects will total over \$287,453.00. Supervisor Reamer motioned to rescind previous Board motion, and transfer to General Fund from Capital Reserve - Roads \$65,000 approximately for Moritz Road and Cold Springs Road projects, with the balance of \$228,000 to be paid from State Liquid Fuels. Vice-Chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer motioned to transfer to General Fund from Capital Reserve - Equipment \$50,000.00, draw additional \$90,000.00 from new truck loan from F&M Trust, and the \$5,000 in PLGIT General to pay M&K Truck Center. This will leave additional \$100,000. In the loan to pay for upfit. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve the purchase of a Fire King file cabinet with shipping capped at \$2,200.00. Supervisor Reamer seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve Secretary/Treasurer's report. Supervisor Picarelli seconded. The motion carried unanimously.

Discussion items: Secretary Garretson said 465 Water St – Carmel of Jesus, Mary & Joseph has withdrawn their request for field changes. They are working with Township Engineer and Zoning/Building Officer to put up a building on their property as per their current recorded land development plans. They have been instructed they cannot make any changes or modifications by adding porch or moving parking area without submitting new land development plans, which they have agreed to.

Supervisor Reamer stated that Rob Thaeler with Adams County Office of Planning & Development said they are in the process of updating property boundary lines for this property and also the Strayer property. Rob suggested the Solicitor be consulted regarding this. Solicitor Battersby said Adams County needs to come and explain why they propose this. No further discussion.

Special Notices: None.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission May 23, 2023
- Board of Supervisors Meeting – June 6, 2023
- Parks and Recreation Commission – June 13, 2023

Adjournment: Vice-Chairman Woerner motioned to adjourn at 7:30 PM. Seconded by Supervisor Reamer. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman