

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Monthly Meeting Minutes

June 5, 2012

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer (arrived at 7:56 PM), James E. Grinder, Harry Rood, and Douglas Woerner.

Commission Members Present: Doreen Premo.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., and EMA Coordinator Donald Wills.

Public: Sam Ginn of the Fountaindale Volunteer Fire Department, Elva Benjamin, Margret Crouse, and Amy Harbaugh.

Approval of the Agenda: The Board unanimously approved the Agenda.

Approval of the Minutes: Supervisor Woerner motioned to approve the May 1, 2012 Board of Supervisors Meeting Minutes. Supervisor Rood seconded. The motion carried unanimously. Supervisor Rood motioned to approve the May 23, 2012 Special Board of Supervisors and Municipal Authority Meeting Minutes. Supervisor Woerner seconded. The motion carried. Supervisor Grinder abstained as he was not present at the May 23rd special meeting. Supervisor Woerner motioned to approve the May 31, 2012 Board of Supervisors Workshop Meeting Minutes. Supervisor Grinder seconded. The motion carried unanimously. There was an executive session at the end of the May 31st workshop to discuss a personnel and legal matter.

Public Comment: Ms. Crouse of Beechwood Drive spoke to the Board with regard to sump pump discharge on the road that is causing her and her neighbors some problems. Ms. Crouse asked if it would be possible to install a storm drain to alleviate the problem. Chairman Gordon responded by stating the Board is well aware of the problem and does not know of a solution. The Township Engineer will have to look into this issue.

Chairman Gordon went over the May activity reports that were submitted by the Fountaindale Volunteer Fire Department and South Mountain Fire & Ambulance Department.

Solicitor's Report: Solicitor Battersby gave his formal report at the meeting. He recommended that the Board to engage in the services of a labor attorney for a personnel matter. Chairman Gordon motioned to appoint Adam Santucci of McNees Wallace & Nurick, LLC to represent the Township as labor counsel with a fee not to exceed \$25,000. Supervisor Woerner seconded. The motion carried unanimously.

Solicitor Battersby also mentioned that he has reviewed the Act 167 Stormwater Management Plan and suggested some changes that the Township Engineer should take into consideration. Chairman Gordon motioned to advertise Ordinance 2012-04; Act 167 Stormwater Management

Plan for adoption at the July Board of Supervisors meeting subject to the Solicitors recommendations. Supervisor Grinder seconded. The motion carried unanimously.

At 7:20 PM the Board and Solicitor Battersby entered into an executive session to discuss a legal matter. Ms. Crouse and Ms. Benjamin left the meeting.

The Board meeting resumed at 7:28 PM. Supervisor Rood motioned to accept the Solicitor's report. Supervisor Woerner seconded. The motion carried unanimously. Solicitor Battersby left the meeting at 7:29 PM.

Road Report and Sewer Report: Roadmaster Harbaugh submitted his formal Road Report prior to the meeting. He added that like last year, the road crew is trading services with Franklin Township. Supervisor Woerner motioned to accept the Road Report. Supervisor Rood seconded. The motion carried unanimously.

Roadmaster Harbaugh submitted his formal Sewer Report prior to the meeting. He mentioned that everything is running smoothly at the plant. Supervisor Rood motioned to accept the Sewer Report. Supervisor Woerner seconded. The motion carried unanimously.

EMA Report: EMA Coordinator Wills submitted his report prior to the meeting. He reported on the May 18th incident that he and Roadmaster Harbaugh responded to in Orrtanna. Supervisor Woerner motioned to accept the EMA Report. Supervisor Grinder seconded. The motion carried unanimously.

Planning Commission Report: Secretary Premo submitted her formal report prior to the meeting. She mentioned that at the May Planning Commission meeting the Commission discussed the Zoning Hearing Board Application that was submitted to Land and Sea Services, LLC by Kevin Brown, and the Act 167 Model Stormwater Ordinance. The Commission also spoke with a resident who had some questions regarding subdividing his property on Gum Springs Road. Supervisor Rood motioned to accept the Planning Commission report. Supervisor Woerner seconded. The motion carried unanimously.

Recreation and Parks Commission (RPC) Report: Secretary Premo submitted her formal report prior to the meeting. The RPC is still working with Rob Thaeler and Sarah Weigle of the Adams County Office of Planning and Development on the Official Map. Rob Thaeler also offered his services to help write the RecTap Grant application. Supervisor Woerner motioned to accept the RPC report. Supervisor Grinder seconded. The motion carried unanimously. Chairman Gordon presented a Certificate of Appreciation to Mrs. Premo for her years of dedicated service to the Township.

New Business: Supervisor Woerner motioned to adopt Ordinance 2012-03; An Ordinance Amending the 1987-05 Nuisance Ordinance. Supervisor Grinder seconded. The motion carried unanimously.

Supervisor Rood motioned to approve the 2012 Minimum Municipal Obligation for the Non-Uniform Pension Plan and Police Pension Plan. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Rood motioned to adopt Resolution 2012-09: Written Procedures for the Procurement for Professional Services for the Township's Pension Plans Pursuant to Act 44. Supervisor Grinder seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to request 50% of the \$10,000 DCNR Peer-to-Peer Project Study Grant funds. Supervisor Woerner seconded. The motion carried unanimously.

Supervisor Woerner motioned to renew the contract for the PA Uniform Construction Code services with Land and Sea Services, LLC. Supervisor Grinder seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to accept with regret the resignation of Cathy Jo Lehmer from the RPC. Supervisor Woerner seconded. The motion carried unanimously.

Vice-chairman Reamer motioned to move forward with extending the PA H2O Grant, contacting DEP regarding the consent order, and to hire Jonathan Cox of Rhoads & Sinon, LLP as bond counsel for a \$496,500 obligation note to construct a pumping station at the Orrtanna Treatment Plant which will be reimbursed by the PA H2O Grant. Supervisor Grinder seconded. The motion carried unanimously.

Supervisor Rood motioned to accept the scope of work from C.S. Davidson, Inc. to monitor the construction of the Hamiltonban Township Educational Campus Regional Fueling Station. Supervisor Woerner seconded. The motion carried unanimously.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report for the month of May prior to the meeting. The Board reviewed the report and noted that three building permits were issued. Supervisor Woerner motioned to accept the Zoning Officer's report. Vice-chairman Reamer seconded. The motion carried unanimously.

Code Enforcement Officer's Report: Mr. William Gardiner submitted his formal report for the month of May prior to the meeting. The Board went over the report. Supervisor Woerner motioned to accept the Code Enforcement Officer's Report. Vice-chairman Reamer seconded. The motion carried unanimously.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the May Check Detail reports for all the funds. The Board reviewed the financial statements and discussed the Sewer Fund receivables list. Vice-chairman Reamer motioned to approve Secretary/Treasurer Feiler's request to attend the Municipal Administrators Training webinar with a cost to the Township of \$125. Supervisor Rood seconded. The motion carried unanimously. Supervisor Woerner motioned to approve all expenditures for the month of May and accept the Treasurer's Report. Supervisor Grinder seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. The Board reviewed and discussed the Secretary's report. Supervisor Woerner motioned to accept the Secretary's Report. Vice-chairman Reamer seconded. The motion carried unanimously.

Police Report: Officer Larmer submitted her formal report prior to the meeting. It was noted that for the month of May there were 47 complaints or service calls, 3 arrests and 5 investigations. She traveled 1,299 miles and used 119 gallons of fuel. Supervisor Woerner motioned to accept the Police Report. Supervisor Rood seconded. The motion carried unanimously. Officer Larmer was excused from the meeting.

Old Business: The Board discussed with Roadmaster Harbaugh what type of vibratory rammer/jumping jack and storage cabinet for flammable liquid storage is needed.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Zoning Board Hearing - June 6, 2012.
- Recreation and Parks Commission – June 13, 2012.
- Planning Commission meeting – June 26, 2012.
- Board of Supervisors Workshop – June 28, 2012.
- Board of Supervisors – July 3, 2012.

Special Notices: The Planning Commission and Recreation and Parks Commission are looking for volunteers to serve on the commissions. Please contact the office if you are interested in participating in local government.

Public Comment: None.

Adjournment: At 8:29 PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Grinder seconded. The motion carried unanimously. At this time the Board entered into an executive session to discuss a personnel and legal matter.

Deborah K. Feiler

Robert L. Gordon