

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Regular Meeting Minutes

September 19, 2023

Board Meeting: At 7:00 PM Chairman Deardorff called the Board of Supervisors meeting to order. He announced the meeting was being recorded only for purpose of minutes. The pledge of allegiance was recited.

Supervisors Present: J. Edward Deardorff, Robert Gordon, Douglas Woerner, Coleen Reamer and Ryan Picarelli.

Staff/Consultants: Secretary/Treasurer Nina Garretson, Roadmaster Ray Herr and Solicitor Matthew Battersby.

Public: none.

Approval of the Agenda: Vice-Chairman Woerner motioned to add 8.b.1229 Old Waynesboro and 70 Sour Mash Trail and approve the amended agenda. Supervisor Picarelli seconded. The motion carried unanimously.

Public Comment: None.

Approval of the Minutes: Vice-Chairman Woerner motioned to approve the September 5, 2023 Board of Supervisors Meeting minutes, and September 5, 2023 Joint meeting/hearings for Strayer property Ordinance. Supervisor Gordon seconded. Supervisor Reamer abstained. The motion carried.

Solicitor's Report: Solicitor Battersby stated the signed Easement for 1977 Mt Hope Road, although not notarized is a legal document which does not have to be recorded. Secretary Garretson reported a letter was sent certified regarding the septic. She said Gil Picarelli, SEO called and said Mr. Kellett has been in touch with him and will have completed by June 2024.

Discussion of Alpha Space regarding the line painting bid. Solicitor Battersby said to notify by call from Roadmaster Herr, and in writing that they are not to do any further work in the township. They are in breach of contract, as work was not completed by August 15, 2023, they have not provided general Liability Insurance and no performance and payment bond was submitted. Board consensus that we can wait another year.

Supervisor Gordon motioned to accept the Solicitors Report. Supervisor Reamer seconded. The motion carried unanimously. Solicitor left the meeting at 7:21 PM.

Old/New Business: Cover for fuel station discussed at Budget Workshop.

Supervisor Gordon asked if the Township needs to put up parking signs for Pippenfest. Roadmaster Herr said that is no longer done.

Chairman Deardorff motion to approve the Extension request for 465 Water Street (327) – monastery of Jesus, Mary & Joseph for 90-day as submitted by Alpha Engineers. Vice-Chairman Woerner seconded. The motion carried unanimously.

Roadmasters Report:

Vice-Chairman Woerner motioned to approve new clutch for the 06 Peter built at a cost of \$3,789.63 by New Oxford Mechanical Service. Supervisor Picarelli seconded. The motion carried unanimously.

Roadmaster Herr said new truck still at J&J and should move for bed install November 20th, then it will go to Stevenson for upfit.

Supervisor Gordon motioned to approve rental of lift and chipper at last year's cost of \$4,445.00. Vice-Chairman Woerner seconded. The motion carried unanimously.

Roadmaster Heer said Mt. Hope Road should be done this week. They have applied for Dirt & Gravel Grants, as the work cannot be completed this year maybe in late march or early April. He said they will receive 50% upfront but the work will be done next year.

Discussion of private lane signs which Board said is up to residents to pay cost.
Supervisor Gordon will like the intersection of Fairfield and Carrolls Tract Road cleaned up for Pippenfest.
Roadmaster will do next week.

Roadmaster said they have apparently fixed the issued with Yankee Lane. He said a letter needs to be sent for 1661 Cold Springs Road to fix driveway. Supervisor Reamer motion to send letter giving them 60 days to correct the issued of stones on road, and per Ordinance 15, and feet must be asphalt. Chairman Deardorff seconded. The motion carried unanimously. Supervisor Picarelli will come up with language for letter about private driveways.

Vice-Chairman Woerner motioned to approve Roadmasters report. Supervisor Reamer seconded. The motion carried unanimously.

Secretary/Treasurer's Report: Secretary Garretson provided P&L financial report for general fund to the Board prior to the meeting. She stated as of September 15, 2023 the General Fund shows income of \$757,705.71 expenses of \$818,699.61, and net after transfers \$79,006.10.

Secretary Garretson said 2023 Fire Relief Funds to be received this week in the amount of \$17,586.00 from Commonwealth. Supervisor Gordon motioned to distribute the fire relief funds at 50% Fountaindale, 30% Fairfield, and 10% each to South Mountain and Cashtown. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion septic excusals: Vice-Chairman Woerner motion to approve 30-day extensions for 15 Gin Trail and 10 Dry Gin Trail for septic pumping and inspection. Supervisor Gordon seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to deny excusal for 1229 Old Waynesboro Road for septic pumping and inspection but approved an additional 60 days to have completed. Supervisor Gordon seconded. The motion carried unanimously.

Supervisor Reamer motioned to deny excusal for 70 Sour Mash Trail for septic pumping and inspection, but has approved additional 30 days to comply with ordinance. Vice-Chairman Woerner seconded. The motion carried unanimously.

Secretary presented Board with BCBS Health Insurance renewal and said PSATS has not sent their paperwork. Vice-Chairman Woerner motioned to approve renewal of BCBS Health Insurance for 2024. Supervisor Gordon seconded. The motion carried unanimously.

Chairman Deardorff motioned to approve having Trump Plumbing & Heating replace the heater in the Zoning Office at a cost of \$480.00. Supervisor Reamer seconded. The motion carried unanimously.

Discussion of participation for ACATO Convention on November 15, 2023. Chairman Deardorff, Supervisor Gordon, Supervisor Reamer, Supervisor Picarelli, Secretary Garretson and Roadmaster Herr. Secretary to register all,

Discussion of participants for PSATS Regional Conference October 24, 2023, Chairman Deardorff, Supervisor Picarelli, and Secretary Garretson. Secretary to register all.

Supervisor Gordon motioned to approve Secretary/Treasurer's report. Supervisor Reamer seconded. The motion carried unanimously.

Discussion items: Solicitor Battersby said court to appoint Daniel Hollenbaugh as Hamiltonban Township Constable through December 2023.

Supervisor Reamer said to have Constable Bean return unserved letter, and return payment and letter. Solicitor Battersby uses another and he will have served to Mr. Grinder.

Special Notices: None.

Public Comment: None.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Planning Commission – September 26, 2023
- Board of Supervisors Regular Meeting – October 3 2023
- Parks and Recreation Commission – October 10, 2023

Adjournment: Vice-Chairman Woerner motioned to adjourn at 7:50 PM. Seconded by Supervisor Gordon. The motion carried unanimously.

Nina Garretson
Secretary/Treasurer

J. Edward Deardorff
Chairman