

**Hamiltonban Township and Fairfield Borough
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday, September 12, 2017**

REGULAR MEETING:

Call to Order by Chairman Terry Scripture at 7:02 PM

Attending: Terry Scripture, Chairman; Dave Jones, Treasurer; Laura Morgan, Secretary; and Coleen Reamer, Hamiltonban Township Board of Supervisors (BOS) Liaison. Dean Thomas, Fairfield Member and Vice Chairman, and Matt Inskip, Member, were absent.

Public: John Messeder, reporter for the *Gettysburg Times*

Approval of Agenda: 1st motion by Dave Jones; second by Terry Scripture. Motion approved.

Approval of Minutes from August 8, 2017: 1st motion by Laura Morgan; second by Dave Jones. Motion approved.

Treasurer's Report: No change from Agenda update — Parks & Recreation Fund Balance \$42,521.91 as of 8/31/2017.

Public Comment: None.

Old/New Business:

- A. **Work Day Saturday, September 16th, 9 AM to 12 noon:** Commission members and community members expected to attend include: Coleen Reamer, Terry Scripture, Elaine Hooper, Laura Morgan, Richard Johnson, Matt Inskip, and members of Liberty Worship Center. Work will continue on assembling the following: 2 handicap accessible picnic tables; 2 benches; 2 grills, and digging of 5 post holes for the grills, park kiosk, and flag pole. Members will bring post-hole diggers, watering cans, dry cement, additional steel washers, shovels, trash bags, and garden rakes.
- Terry Scripture will update the park's Facebook page to alert and invite the community to the park's September Work Day and let people know we plan a 'soft' park opening on November 18th (11 AM to 1 PM). October's meeting will be used to design an invitation and create an invitation list. The invitation list will, at a minimum, include all donating community members and organizations along with our local legislative representatives.
- B. **Hamiltonban Township Park update:**
- Service donation commitments to assist with completion of Phase I park construction include:
 - Harbaugh's Hauling have volunteered to grade out rough spots behind the pavilion and playset
 - Gary Sanders has volunteered to set our pre-assembled bridge (once delivered) onto its abutments.
 - JPRC members voted and approved purchase of a flagpole from Sports & Recreation Associates for \$1,375. It was the lowest of two quotes received (the second quote was for \$1,500 from George Ely of Paris Outdoor Fitness. Coleen Reamer will contact Rep. Moul's office and inquire about donation of a flag.
 - Coleen Reamer will call Boyer's Nursery and get a price quote for 12 2" caliper, 6' tall trees (half sugar maples and half red maples).

C. Quote for Other Equipment:

- JPRC members in attendance discussed and reviewed equipment options for the five fitness challenge stations. The following five were selected and approved by JPRC members:
 1. Accessible Chest Press (vendor: Third Little Pig PlaySystems): 1st motion by Terry Scripture; second by Dave Jones. Motion approved. This piece of equipment is funded under a grant by WellSpan.
 2. Accessible Lat Pull Down (vendor: Third Little Pig PlaySystems): 1st motion by Terry Scripture; second by Dave Jones. Motion approved. This piece of equipment is funded under a grant by WellSpan.
 3. Balance Steps Station (vendor General Recreation, Inc.): 1st motion by Terry Scripture; second by Dave Jones. Motion approved. This piece of equipment is funded under a grant by WellSpan.
 4. Royal Dual Leg Press (vendor: Sports & Recreation Associates): 1st motion by Terry Scripture; second by Laura Morgan. Motion approved. Funding is still sought for this equipment.
 5. Double Station Country Skier (vendor: Sports & Recreation Associates): 1st motion by Terry Scripture; second by Dave Jones. Motion approved. Funding is still sought for this equipment.

D. Grant Updates:

- Lobar Associates work on Phase 1 continues. Still to be completed are:
 - Pouring of macadam between handicapped parking spot and park pathway;
 - Creation of abutments to support bridge. Bridge is on order and will be delivered assembled. And,
 - Finishing of stone at entryway to picnic pavilion.
- Laura Morgan will follow-up with Liberty Mountain about making a donation in support of Phase 2 park development. Dean Thomas has identified the correct point of contact for charitable donations.
- JPRC members discussed Rep. Moul's sponsorship of a plan to use reserve funds to cover the state's current budget shortfall. These funds would include grant monies under PA DCNR's C2P2 grant program, which is a key funder of the Hamiltonban Community Park. We have received one grant under the C2P2 program and have applied for an additional grant to support Phase 2 park development. These reserve funds are not 'idle', but key funds used by PA communities to fund community projects. All are competitively awarded and include significant match requirements to demonstrate community support and buy-in. Members of the JPRC are encouraged to contact Rep. Moul's office and express our support for leaving these funds intact.

E. Meadow Restoration Project:

- No update.

F. Park Signage:

- Coleen Reamer will send Terry Scripture a picture of a trail sign that can be shared with WellSpan's representative. WellSpan is providing funding for three of the five fitness challenge stations and will be formally acknowledged on a sign leading into the fitness station area of the walkway.

Meeting was adjourned at 8:09 PM. 1st motion by Terry Scripture; second by Laura Morgan. Motion approved.

Respectfully Submitted by Laura Morgan, Secretary