

## Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Via: Startmeeting.com

Regular Meeting Minutes

April 5, 2022

At 7:00 PM Supervisor Deardorff called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. He announced the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** J. Edward Deardorff, Robert L. Gordon, D. Brad Martin and Douglas Woerner. Coleen Reamer excused.

**Staff:** Solicitor Matthew Battersby, Roadmaster Ray Herr, and Secretary/Treasurer Nina Garretson.

**Public:** Wayne Davidson.

**Approval of the Agenda:** Vice-Chairman Woerner motioned to add 11.a. 35 Whippoorwill Ln, 11.b. 3910 Bullfrog Rd, 11.c. 235 Franklin St. and approved amended agenda. Supervisor Gordon seconded. The motion carried unanimously.

**Public Comment:** Wayne Davidson, 5942 Meadow Rd, Unit C, Frederick, MD said he plans to build on the lot he purchased at 65 Penny Lane. Supervisor Gordon said the private lane was not approved by the Township. Wayne stated it will be a shared driveway, and Board stated if additional home is built it will need road maintenance agreement. Chairman Deardorff motioned to approve the private Penny Lane. Vice-Chairman Woerner seconded. The motion carried unanimously. Supervisor Gordon motioned to approve the Stormwater Agreement for 65 Penny Lane-Wayne Davidson. Vice-Chairman Woerner seconded. The motion carried unanimously. He left the meeting at 7:12 PM

**Approval of the Minutes:** Supervisor Gordon motioned to approve the March 15, 2022 Board of Supervisors Meeting minutes. Chairman Deardorff seconded. Vice-Chairman Woerner abstained. The motion carried.

**Solicitor's Report:** Solicitor Battersby said he reviewed the MOU with Liberty Township. He stated the township will need to receive proof of workers compensation insurance.

Discussion of request received from Department of Human Services for Township representative to attend inspection at 235 Franklin Street. Solicitor advised that no one should attend as they are the licensing agency for nursing homes. Township can review their report when completed.

Vice-Chairman Woerner motioned to approve Solicitor's Report. Supervisor Martin seconded. The motion carried unanimously. Solicitor left the meeting at 7:18 PM.

**Road Report:** Roadmaster Herr report was received by the Board in the Board packets prior to the meeting. Roadmaster Herr reported accident and damage to Old Waynesboro Road. He said he is awaiting an estimate from AAA Paving for emergency repair. Solicitor Battersby said that information should be included with police report to recoup costs. Chairman Deardorff motioned to approve emergency repair by AAA Paving for Old Waynesboro Road. Vice-Chairman Woerner seconded. The motion carried unanimously. Chairman Deardorff said signs need to be placed stating trucks no turn or trucks of certain weight. Solicitor stated the township will need ordinance. Roadmaster said Fountaindale Fire Company caught incident on camera.

Truck proposal discussion which Roadmaster Herr reported the cost has already increased by \$4,000 from the \$137,000 quote. He suggested the Board consider reserving a spot as they might not get truck until 2024. Board stated they must have a financial cap commitment. Discussion of whether to rescind MJR contract due to due date. Tabled until next meeting.

Supervisor Gordon motion to approve the Stringer blade kit purchase of \$3,823.50. Vice-Chairman Woerner seconded. The motion carried unanimously. Roadmaster Herr said he will need to order bolts which will be around \$200.00.

Roadmaster Herr said he has reserved roller rental for next week.

Discussion of base report which included Cold Springs Road, Mt. Hope Road and BB Section.

Discussion of road tour. Board agreed best if each go separately.

Discussion of complaint of stormwater issues 15 Lighting Trail. Supervisor Gordon and Roadmaster to speak to property owner to make suggestions.

Vice-Chairman Woerner motioned to approve the Roadmasters Report. Supervisor Martin seconded. The motion carried unanimously.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in the packets for all accounts. Supervisor Gordon motioned to approve all expenditures for the month. Vice-Chairman Woerner seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to advertise the 2021 concise financial information provided by RKL Accountants. Supervisor Martin seconded. The motion carried unanimously.

Supervisor Gordon motioned to approve Treasurer's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

**Secretary's Report:** Secretary/Treasurer Garretson submitted her report to the Board of Supervisors in their packets. She reported that someone inquired about having an antique car show and she referred them to the Joint Parks & Recreation Commission. Supervisor Gordon motioned to accept the Secretary's Report. Vice-Chairman Woerner seconded. The motion carried unanimously.

#### **Old/New Business**

Chairman Deardorff said a group is working on a walk trail system and more information will be forthcoming.

Supervisor Gordon motioned to accept only bid received for seal coating of Cold Springs Road and Old Waynesboro Road from Russell Standard Corporation 1514 Black Gap Road, Fayetteville, PA for \$98,616.00. Chairman Deardorff seconded. The motion carried unanimously.

Bids opened for stone and aggregate materials from Stewart & Tate, York, PA; New enterprise Stone & Lime Com Inc., New Enterprise, PA; Vulcan Materials Company, Hanover, PA; Specialty Granules, Hagerstown, MD. Discussion to table for Board to review until next meeting.

Bid opened for Superpave. Supervisor Gordon motion to accept only bid received for superpave from New Enterprise Stone & Lime Co. Inc, 297 Quarry Road, Chambersburg PA for per ton FOB cost of 25MM PGM 64-22 \$54.07; 19MM PGS 64-22 \$59.75; 12.5 MM PGS64-22 \$63.41 and 9.5 MM PGS 64-22 \$66.69 contingent upon verification of cost of 9.5MM and that all township terms and conditions are met, and Solicitor approves. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Deardorff motioned to accept the only bid received from Russell Standard Corporation 1514 Black Gap Road, Fayetteville, PA for CRS-2 (E3) road oil for \$3.95 per gallon, total estimated bid of \$39,500.00. Vice-Chairman Woerner seconded. The motion carried unanimously.

Chairman Deardorff motioned to accept the only bid received from Diesel Direct Mid-Atlantic, dba Talley Petroleum, 10046 Allentown Blvd, Grantville, PA for per gallon \$3.0439 plus Harrisburg Con rave AVG OPIS

plus \$1.3900 for unleaded gas and \$3.9455 plus Harrisburg Con Rave AVG OPIS \$1.3500 for on road diesel, contingent upon winter additives, delivery and fees, and township is only obligated to purchase what is needed. Supervisor Gordon seconded. The motion carried unanimously.

Bid opened for Heating Oil and Propane from Suburban Propane, 5961 Exchange Drive Ste 112, Eldersburg, MD for per gallon Heating Oil \$ 4.5350 FOB = \$ 5.0350 priced over OPIS Daily Race, Harrisburg, Pa and per gallon Propane \$ 1.8315 FOB = \$2.1815 Priced over BPN Newsletter Selkirk, NY. Tabled for further discussion and Board review.

Discussion tabled for 914 Mt. Hope Road update.

65 Penn Lane – Davidson – Stormwater agreement – see public comment.

Supervisor Gordon motioned to approve advertising for Line Painting Bid with Fairfield Borough. Vice-Chairman Woerner seconded. The motion carried unanimously.

Discussion of vacancies of Planning & Zoning Commission and Zoning Hearing Board alternate with applications from Charles Christianson, Jeff Hardman and Russell Ryan. Chairman Deardorff motioned to appoint Russell Ryan, who previously served, to the Planning & Zoning Commission for fill vacancy with term expiring 2024. Vice-Chairman Woerner seconded. The motion carried unanimously. Decision tabled for alternate for Zoning Hearing Board for further discussion.

Vice-Chairman Woerner motioned to approve CPR and First Aid training for all staff or supervisors on May 16, 2022 at Liberty Township with AREMS training at a cost of \$20 per person. Supervisor Gordon seconded. The motion carried unanimously.

Vice-Chairman Woerner motioned to approve Resolution 2022-05 Intermunicipal Agreement with Liberty Township and to authorize Chairman Deardorff to sign agreement. Supervisor Martin seconded. The motion carried unanimously.

**Planning Commission Report:** None.

**Zoning Officer's Report and Code Enforcement Officer's Report:** Supervisor Gordon reported Zoning Officer responded to twelve zoning inquiries and issued four permits. Code Officer issued two violation letters to property owners for junk cars. Vice-Chairman Woerner motioned to approve the Zoning Officer and Code Officer's reports. Chairman Martin seconded. The motion carried unanimously.

Secretary Garretson reported 35 Whippoorwill Lane is working with Zoning Officer to come into compliance.

A Cease-and-Desist order has been issued to 3910 Bullfrog Road.

235 Franklin Street – see solicitors report.

**Joint Parks and Recreation Commission Report:** Secretary Garretson reported that the Community VBS notified they will not have a bounce house at the Park. Kite Day is on April 23, 2022 from 10am to 2pm.

**FEMA Report:** Supervisor Martin said next meeting April 18.

**Fire Company Reports:** Supervisor Gordon reported Cashtown Fire Department 25 calls with 3 in Township; Fountaindale Fire Department 22 calls with 1 in Township, also had Hazmat training and joint fundraiser with Fairfield Fire Department April 30; Fairfield Fire Department has 20 calls with 2 in Township.

**Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO):** Supervisor Gordon said COG hosted Pa One Call. ACATO doing secretaries lunch and November conference; discussion of flagger training.

**York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC):**  
Supervisor Gordon said YATB and ACTCC minutes shared with Board.

**Pennsylvania State Police Report.** No March report.

**Special Notices:** None

**Public Comment:** None.

**Township Meeting Dates:** All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door.

- Parks and Recreation Commission – April 12, 2022
- Board of Supervisors Meeting – April 19, 2022
- Planning Commission – April 26, 2022

**Adjournment:** Vice-Chairman Woerner motioned to adjourn at 8:32 PM. Seconded by Supervisor Martin. The motion carried unanimously.

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Nina Garretson  
Secretary/Treasurer

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J. Edward Deardorff  
Chairman