

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Regular Monthly Meeting Minutes
August 2, 2011

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. The Pledge of Allegiance was recited. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Coleen N. Reamer, James E. Grinder, Harry Rood and Douglas Woerner.

Staff: Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John A. Harbaugh, Jr., EMA Coordinator Donald Wills, and EMA Deputy Coordinator Herbert Milligan.

Public: Carl Fellows, and Rick Fulton of the *Gettysburg Times*.

Approval of the Agenda: The Board of Supervisors unanimously approved the Agenda.

Approval of the Minutes: Supervisor Woerner motioned to approve the July 5, 2011 Board of Supervisors Meeting Minutes and the July 28, 2011 Board of Supervisors Workshop Minutes. Supervisor Rood seconded. The motion carried unanimously.

Public Comment: Chairman Gordon read aloud the Cashtown Community Fire Department monthly Fire Chief's Report that was submitted prior to the meeting for the month of July 2011.

Mr. Fellows expressed to the Board his concerns with the stormwater and debris that runs down Cold Springs Road and collects in a pond on his property. Chairman Gordon responded by stating that the Township has engaged the services of the Township engineer who will proceed with a culvert restoration analysis and once that analysis is completed he will inform Mr. Fellows of the outcome of that study.

Solicitor's Report: Solicitor Battersby submitted his formal report at the meeting. He stated that the illegal business on Cold Springs Road has ceased. Though in order to permanently settle the matter, Solicitor Battersby sent a Permanent Injunction Agreement to the resident for his signature. Supervisor Woerner motioned to accept the Solicitor's Report. Supervisor Grinder seconded. The motion carried unanimously.

New Business: Bids for the Hamiltonban Township Educational Campus – Phase 1 which includes a maintenance garage and two bay salt shed were opened and tabulated at C.S. Davidson, Inc. on July 28, 2011. Chairman Gordon read aloud the bid tabulation. Supervisor Rood motioned to award the bid for contract no. 1 to Palmer Construction for \$369,000, contract no. 2 to SSM Industries, Inc. for \$109,400, contract no. 3 to ASCOM, Inc. for \$153,620 and contract no. 4 to SSM Industries, Inc. for \$84,400. Supervisor Woerner seconded. The motion carried unanimously. All bids are bonded and construction will begin within the month.

Supervisor Rood motioned to accept the proposal for Material Testing and Special Inspection Services from C.S. Davidson, Inc. for the Educational Campus – Phase 1. Supervisor Grinder seconded. The motion carried unanimously. This is required by the International Building Code.

Vice-chairman Reamer motioned to hire McNees Wallace & Nurick LLC to pursue any offers from Aqua Pennsylvania, Inc. with the understanding that the Township is splitting the cost of the fees with Franklin Township and their Municipal Authority per their agreement letter. Supervisor Grinder seconded. The motion carried unanimously. A discussion followed.

Vice-chairman Reamer motioned to approve Resolution number 2011-15; a resolution entering into a joint agreement as a participating municipality to apply for a grant from the Pennsylvania Department of Conservation and Natural Resources and if the grant is approved to conduct a Peer-to-Peer Feasibility Study on cooperation for municipal parks and community recreation programs and to create a joint study committee for that study. Supervisor Woerner seconded. The motion carried unanimously. Maximum cost to the Township for this study is not to exceed \$350.

Vice-chairman Reamer motioned to reject the one bid received from Carl E. Frantz, Inc. for \$14,270 for the ADA office restroom renovation. Supervisor Woerner seconded. The motion carried unanimously. The bid was opened and tabulated on July 14, 2011 at C.S. Davidson, Inc.

Supervisor Woerner motioned to direct the Adams County Office of Planning and Development to reallocate the Community Development Block Grant funds that were awarded to Hamiltonban Township to another county project. Supervisor Rood seconded. The motion carried unanimously. A discussion followed regarding grant standards and prevailing wage.

Chairman Gordon motioned to allow the Borough of Carroll Valley to postpone their 2010 and 2011 portions of their workers compensation payment for Fountaindale Fire Company until 2012. Vice-chairman Reamer seconded. The motion carried unanimously. Vice-chairman Reamer explained the reason for this motion.

Bids were read aloud for the hauling of 400 tons of #8 stone from Valley Quarries in Gettysburg to the Hamiltonban Township maintenance facility. Vice-chairman Reamer motioned to award the bid to Carl Woerner Hauling for \$2.75 per ton. Supervisor Grinder seconded. The motion carried. Supervisor Woerner abstained. This bid was not advertised as the project does not exceed the required amount to be advertised.

Supervisor Rood motioned to approve a customary home occupation application for a tutoring business on 239 Fairfield Station Road. Supervisor Woerner seconded. The motion carried unanimously.

Secretary/Treasurer Feiler read aloud a letter from Chairman Gordon to the Board of Supervisors declaring his resignation as Road Coordinator. Chairman Gordon motioned to accept his resignation as Road Coordinator. Supervisor Woerner seconded. Chairman Gordon called for a vote. Supervisor Grinder responded No, Supervisor Rood responded No, Supervisor Woerner responded No, and Vice-chairman Reamer responded No. The motion did not carry. Chairman Gordon stated his reasoning for his action and asked to have an executive session in the near future to discuss the matter.

Solicitor Battersby left the meeting at 8:05 PM.

Road Report: Roadmaster Harbaugh submitted his formal report prior to the meeting. He added he has scheduled the upgrade of the guide rail on Old Waynesboro Road and that Hammaker East will begin spot seal coating the Township roads. The Board discussed the road report and reviewed Road Department budget items. Supervisor Woerner motioned to accept the Road Report. Supervisor Rood seconded. The motion carried unanimously.

Sewer Report: Roadmaster Harbaugh submitted his formal sewer report prior to the meeting. He added that NazzTech Services, LLC will begin maintenance on the manholes in Orrtanna on Thursday, August 4th. The Board discussed with Roadmaster Harbaugh the sewer report. Vice-chairman Reamer motioned to accept the Sewer Report. Supervisor Woerner seconded. The motion carried unanimously.

EMA Report: No report was submitted.

Planning Commission Report: Secretary Premo submitted her formal report prior to the meeting. The commission members continue to review the revised Subdivision and Land Development Ordinances and have authorized the Rob Thaeler of the Adams County Office of Planning and Development to begin rewriting the Zoning Ordinance. Supervisor Rood motioned to accept the Planning Commission report. Supervisor Grinder seconded. The motion carried unanimously.

Recreation and Parks Commission (RPC) Report: Secretary Premo submitted her formal report prior to the meeting. Chairman Gordon read aloud the report. Supervisor Woerner motioned to accept the RPC report. Vice-chairman Reamer seconded. The motion carried unanimously.

Tax Collection Committee (TCC) Report: Voting Delegate Premo submitted her formal report prior to the meeting. The Board received information regarding Act 32 that they need to review and advise the TCC delegates for their next TCC meeting. Supervisor Rood motioned to accept the TCC report. Supervisor Grinder seconded. The motion carried unanimously.

Stormwater Planning Advisory Committee (SPAC): Vice-chairman Reamer quickly updated the Board on where the SPAC is on the model stormwater management ordinance for the county.

Adams County Council of Governments (COG): Chairman Gordon quickly updated the Board with regard to happenings of the COG.

Southwest Adams Comprehensive Plan Steering Committee (Steering Committee): Chairman Gordon updated the Board with the happenings of the Steering Committee.

Zoning Officer's Report: Mr. Wilbur Slothour submitted his formal report prior to the meeting. The Board reviewed and discussed his report. Supervisor Grinder motioned to accept the Zoning Officer's Report. Supervisor Woerner seconded. The motion carried unanimously.

Code Enforcement Officer's Report: No report was submitted.

Treasurer's Report and Formal Approval of all Expenditures for the Month:

Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the July 2011 Check Detail report. The Board reviewed the July financial statements. Vice-chairman Reamer motioned to approve all expenditures for the month of July and to accept the Treasurer's Report. Supervisor Woerner seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her formal report prior to the meeting. The Board reviewed the report. Supervisor Woerner motioned to accept the Secretary's Report. Supervisor Rood seconded. The motion carried unanimously.

Police Report: Officer Larmer submitted her formal report prior to the meeting. Officer Larmer, along with Doreen Premo is taking part in the National Night Out event tonight in Carroll Valley. Police Coordinator James Grinder stated that for the month of July 2011 there were 46 complaints or service calls, 4 arrest and 8 investigations. She traveled 1,002 miles and used 114.7 gallons of fuel. Supervisor Woerner motioned to accept the Police Report. Supervisor Rood seconded. The motion carried unanimously.

New Business: Chairman Gordon motioned to recommend Coleen Reamer to serve on the Solid Waste Advisory Committee. Supervisor Woerner seconded. The motion carried unanimously. This committee will work on revising the Adams County Solid Waste Plan.

Old Business: none.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission – August 10, 2011.
- Planning Commission – August 23, 2011.
- Board of Supervisors Workshop – August 25, 2011.
- Board of Supervisors – September 6, 2011.

Special Notices: None.

Public Comment: The Board thanked Mr. Fulton, who has covered the Township meetings for many years, for his fair reporting and wished him the best with his retirement.

Adjournment: At 8:43 PM Supervisor Woerner motioned to adjourn the meeting. Supervisor Rood seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman