

Hamiltonban Township
23 Carrolls Tract Road, Fairfield, PA 17320
Board of Supervisors Regular Meeting Minutes
November 19, 2024

Per Resolution 2018-08: Hamiltonban Township Public Comment Policy; Persons may use audio, stenographic recorders, or video recorders to record all or any portion of the meeting. Any person using such recording equipment at the public meeting shall make a general announcement, prior to the operation of recording equipment, that the meeting shall be so recorded.

Call to Order: The meeting was called to order by Chairman J. Edward Deardorff at 7:00 PM on November 19, 2024 in the Hamiltonban Township Meeting Room. The Pledge of Allegiance was recited by all.

Announcements:

Approval of Agenda: A motion to approve the agenda as stated was made by Supervisor Woerner, Second by Supervisor Picarelli. Motion passed unanimously.

Attendance: A quorum was achieved with Chairman Deardorff, Supervisor Picarelli, Supervisor Reamer, Supervisor Woerner. Supervisor Spence joined the meeting via telephone.

Public Comment: None

Approval of Minutes: Motion to approve the minutes of November 6, 2024 by Supervisor Woerner, second by Supervisor Picarelli. Motion passed unanimously.

Also Attending: Roadmaster Herr & Secretary Noel.

Solicitors Report:

Solicitor Battersby spoke about the township's wish to abandon the roads on Rye Trail & Devils Den in the BB section formerly Charnita. He showed the board a map of that area to pinpoint which roads the township would like to abandon and asked the township to contact the engineer to survey the area and mark the area. The board agreed to the decision to abandon these roads. A motion was made for the abandonment of Rye Trail and Devils Den by Supervisor Woerner, Second by Supervisor Reamer. Motion passed unanimously.

In regard to the Orchard Ordinance the solicitor is going to construct a letter to Barry Fitz about his abandoned orchard and send it so that he is aware of what must be done with his orchard which is in the final stages of subdivision.

Old/New Business:

- Solar Ordinance, Motion to approve the Solar Ordinance made by Supervisor Woerner. Second by Supervisor Picarelli. Motion passed unanimously.
- South Mountain, Review of Municipal Box Card changes and signatures for the county. The board decided to leave the box cards as they are and schedule a meeting with AREMS, Buchanan Valley Fire Department and Mt. Alto to discuss coverage of South Mountain before changing the box cards again.

- Proposed Budget- A motion to approve and publish the 2025 Municipal Budget, 2025 State Liquid Fuels Budget and the 2025 Capital Reserve Plan made by Supervisor Woerner. Second by Supervisor Deardorff. Motion passed unanimously.
- DEP Meeting in Harrisburg on 12/4/2024 in regard to Gettysburg National Golf Course was discussed. Supervisor Reamer and Supervisor Deardorff plan to attend.
- Township compliance meeting with Gettysburg National on December 18th at 11:00 in the township office was discussed. Supervisor Reamer and Supervisor Deardorff plan to attend.

Roadmaster's Report:

- 300 tons of Antiskid needs to be ordered from SGI and delivered.
- BB Section Paving is complete but no lines have been painted on 600 feet.
- Work Updates: Mowing back roads for the final time, weed eating guard rails and bridges, cleaning and repairing signs. All the truck are ready for Friday morning as we are expecting snow.
- Items that the Road master needs to order: Sign posts, anchors and bolts because we are out of them due to repairs that have been needed. Supervisor Woerner made a motion for the roadmaster to order these items. Second by Supervisor Reamer. Motion passed unanimously.
- An electrician is needed to get the office sign fixed and fueling station light is burned out. Ketterman electric never came back to do these things. Supervisor Deardorff suggested that the roadmaster call Crouse electric for the service needed.
- Call from a former employee who resigned but wanted to know if the township needed help plowing this winter. The board indicated that they were not interested.
- While mowing, one of the tractor tires was leaking and the rim was split from the counterweight needed on that side. The roadmaster said he didn't feel comfortable trying to get it welded as it would be weaker and could possibly happen again so he would like to order a new rim. Motion to approve the purchase of a new rim made by Supervisor Woerner. Second by Supervisor Picarelli. Motion passed unanimously.
- The Roadmaster said there is a grant from the DCED which is an equipment grant. A lot of townships don't know about this grant. You put in a grant request for any kind of equipment you need. The Roadmaster asked for permission to apply for the grant to get a mini excavator. He stated that there is no cost to the township and minimal paperwork. Supervisor Reamer said that she would help him with the paperwork as she is a good grant writer. Supervisor Deardorff asked if this is covered 100 percent and the roadmaster said yes. Supervisor Reamer said with any grant you will need letters of support and that you might as well throw in a pick-up truck while you are at it. Supervisor Deardorff said even it would be free is it really worth getting it. The roadmaster said that we rent one of these several times of year and that they are very handy to get in small spaces. Supervisor Deardorff asked how you were going to transport the machine and the roadmaster said with one of the trailers the township already has. Supervisor Reamer said lets just get the application and see what all is involved with applying. Supervisor Deardorff said that if we got the grant the Roadmaster could sell the oldest F-550. Supervisor Picarelli asked that we go over the application prior to anything being submitted.

A motion to approve the roadmaster report made by Supervisor Woerner. Second by Supervisor Spence. Motion passed unanimously.

Secretary/Treasurer Report:

- Financial Reports were provided to the board for their review.
- 2023 Audit update: The secretary was told by RKL that it is complete and being reviewed and that we should have it soon.
- Vacuum Cleaner: The office vacuum cleaner overheats and needs to be replaced. Secretary Noel indicated that she can get a new one on Amazon for \$100 or less. A motion was made by Supervisor Reamer to replace the vacuum for \$100 or less. Second by Supervisor Woerner. Motion passed unanimously.
- Septic Pumping Update: 40 residents still have not pumped their septic for District III. It was decided that a final letter be sent to them and then after that it will be turned over to Solicitor Battersby for legal action.

Motion to approve the Secretary / Treasurer's report made by Supervisor Woerner. Second by Supervisor Picarelli. Motion passed unanimously.

Planning Commission Items: None

Code Officer:

- Review of Activity was discussed. It was discussed that Mr. Mcauslin was billing the township for mileage to the office and time in order to drop off paperwork. It was decided that he would be told by the secretary that this would no longer be authorized as the office assistant is doing his mailings and such as a courtesy and that he should only drop off paperwork when he is already patrolling the township.
- Citation Books: The code officer is in need of citations as he used to get them from the magistrate or court house but they no longer provide them. The secretary found custom citations at a fee of \$120 but is still looking for cheaper ones. The board approved the expense of ordering them. A motion was made to approve the purchase of citations by Supervisor Woerner. Second by Supervisor Reamer. Motion passed unanimously.

Zoning/Building/UCC (PMCA): None

Parks and Recreation:

- Astronomy Night was a huge success.
- Christmas Tree Lighting scheduled for 12/8/2024 from 5-7pm providing cookies and hot chocolate.

FREMA: None

Fire Company Reports:

Burn Ban in effect 11/4/2024

Fairfield Fire & Ems report indicated they ran 7 calls in Hamiltonban in the month of October.

ACCOG and ACATO: November 20th dinner that will be held at SAVES. Supervisor Picarelli & Supervisor Spence are unable to attend although tickets were already purchased so Solicitor Battersby and his wife will go in their place.

YATB: No report

PA State Police: Secretary Noel went over the report and gave the following information on calls that were executed in Hamiltonban for the month of October.

Disabled Motorist-1, Motor Vehicle Non-Reportable-2, Road Hazard Animal-2, See Officer-4, Indecent Assault-2, Cancel by complaintant-2, Motor Vehicle accident with injury-1, Domestic Security check/ school-4. 911 hang up calls-2, Harassment/ Stalking-1 and suspicious person-1.

Discussion Items:

Special Notices:

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via *The Gettysburg Times*. Cancellations will be posted via a notice on the office door:

Parks & Recreation Meeting-November 12, 2024
Board of Supervisors Meeting -November 19, 2024
Planning Commission Meeting – November 26, 2024
Board of Supervisors Meeting-December 3, 2024

Motion to adjourn the meeting at 8:26 pm by Supervisor Woerner. Second by Supervisor Picarelli. Motion passed unanimously.

J. Edward Deardorff / Chairman

Lynda Noel / Secretary