

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
**Board of Supervisors Workshop**  
July 25, 2019

At 7:00 PM Chairman Deardorff called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Chairman J. Edward Deardorff, Douglas Woerner, David B. Martin, LuAnn M. Dille, and Robert L. Gordon.

**Staff Present:** Roadmaster Ray Herr and Secretary/Treasurer Nina Garretson.

**Public Present:** Chad Farace, and John Messeder of the *Gettysburg Times*.

Agenda Approval. Agenda approved by general consensus.

**Public Comment:** Chad Farace, 301 Lost Limb Lane, Fairfield said he has been contacted by the Zoning Officer about violation. Stated he has contacted an attorney and paperwork will be submitted to the Township as soon as possible. He left the meeting at 7:47 PM.

**Township Business:** The following Township business was discussed:

Roadmaster Herr stated the paving of Hickory Bridge and Carrolls Tract Roads has been completed. Berms and shoulders to be fixed in about a week. He said that materials will come in under bid about ten percent, about \$83,000 plus trucking cost. He said that AAA Paving did a good job. Seal coating to be finished tomorrow. Line painting to be done in August. Supervisor Dille thanked the road department for their good work. Chairman Deardorff pointed out that they have a good work environment and work well together. Supervisor Gordon asked about the Dirt & Gravel Grant, which Roadmaster replied he hopes to get to paperwork next week. Roadmaster said Moritz Road will need banks and pipes, Gum Springs nothing needed at this time, backside of Newman Road needs work, but nothing will qualify for Dirt & Gravel Grants. Mt. Hope Road traffic count is to high. Stipulations constantly change and since many municipalities apply it will not benefit the township to apply at this time.

Chairman Deardorff reported no action has been done as yet regarding swale progression at 31 Carrolls Tract Road but Township will work with Liberty Worship Center.

Roadmaster Herr gave an estimate for barricades with flashing lights for \$1,130.88 from D.E. Gemmill. Chairman Deardorff said that they are needed. Supervisor Dille said it is a safety issue.

Roadmaster Herr and Supervisor Gordon have discussed the box culvert on Mt. Hope Road at Mountain Lane rather than pipes. Supervisor Gordon said the Township Engineer would need to start working on now for next year. Roadmaster said that the Township should purchase the box culvert and bid out the installation work. Supervisor Gordon said an outside bridge engineer may be needed to work on the project.

Chairman Deardorff said the signs for all remaining zone replacements should be added to the 2020 budget to get this project completed. Supervisor Gordon said the Roadmaster needs to pull together cost estimates of projects for the budgets. An August budget workshop may be necessary. Supervisor Gordon said Roadmaster needs to find out the value of the 2005 Ford Explorer to put up for sale. It was suggested a minimum bid of \$1,750.00. Roadmaster said he will need to clean 05 Ford Explorer up and get cost of replacement; get estimates on what other equipment and supplies, such as tires, will be needed to include in the 2020 budget by August. Chairman Deardorff said further discussion needed about tilt trailer.

Chairman Deardorff suggested that spots should be consider for paving at Barry's hill (Cold Springs Road), Three Springs to High Rock Road and Mt. Carmel to Whippoorwill Lane, which would cost about \$60,000.00 and complete these roads. Supervisor Gordon said Roadmaster needs to come up with cost estimates, including Gum Springs by the August budget workshop. Supervisor Gordon said a PIB loan may be needed. Roadmaster said that he will be going to Liberty Township tomorrow to view reclaiming by ReCon and he wants to watch and see the process which is different from milling. Roadmaster said base road repair is needed at SGI plant. Supervisor Martin said SGI has not cleaned parking lot or installed lighting that is needed. Roadmaster Herr said first phase of new road at Charmian has started. Chairman Deardorff said a meeting will need to made with SGI regarding the repairs needed and report back to the Board.

Roadmaster said he had to replace his cell phone which was dropped during work. Supervisor Dille said for the Township to pay for Roadmaster's phone but he can keep his personal plan. Supervisor Martin said that road department employees provided with Township cell phone must carry phone at all times. Supervisor Martin suggested that a stipend be given to the Roadmaster for the use of his personal cell phone. Chairman Deardorff said road employee Eyler must have his Township phone at all times. Added to August agenda.

Secretary Garretson said a property owner on Mountain Lane no longer wants to coordinate putting up signs with his neighbors for private lanes. Supervisor Gordon is requesting the Board consider and the Road Department install signs at the following private lanes where there is an off-shoot lane: Suncrest/Cherry Hill Lane; Mountain/Wilderness; Five Forks/French Lane; Trinity Acres/Sunshine Lane. Supervisor Dille stated it would be needed also at Haines Lane, and she suggest the name for off-shoot as Forrest Lane, with Board approval. Supervisor Gordon questioned whether it will be needed for Cold Springs and Wildlife Lane. Chairman Deardorff asked if needed for Dug Lane and if any branches off of Naugle Lane.

Secretary Garretson reported that PLGIT has been contacted and they have split the general fund into half in class and half in prime, which increased the townships interest received. She reported F&M Bank has increased interest on the current accounts ICS and money market 2.25 from 1.15 to the end of 2019. Regarding the Sewer Funds the auditor (Rotz & Stonesifer) said the monies can stay in accounts and just change the name and order new checks. Supervisor Gordon asked if the Board wanted to designate all of these funds into Capital Reserve for Road Department. Supervisor Dille would like to see this go into Capital Reserve as savings. Chairman Deardorff said it should stay in as general so the Township may use where needed. Supervisor Woerner said to keep accounts at F&M Bank. Supervisor Gordon said that a new truck should be considered for purchase outright.

Supervisor Martin said he is still getting complaints on camper and tall grass at 2985 Old Waynesboro Rd and wants follow up by Code Officer. Secretary Garretson reported noise

complaints to the Board. Supervisor Martin also said the Zoning Officer needs to follow up on sign permit application 2498 Iron Springs Road-Jansen and Wendy Wagner on Five Forks.

Reminder Conditional Use Hearing continued for the Hermits of Our Lady of Mt. Carmel on July 30, 2019 at 7PM at the Township Office. Supervisor Dille will take the minutes.

Chairman Deardorff said items for the August meeting will include approval of Ordinance 2019-3 Mandatory Sewer Connection, Sour Mash-Higgins Agreement, consideration of Home Occupation Application 28 Fairfield Station Ln-Johnson; and consideration of extension request for Mt. Hope Road – Baker Subdivision plans submitted by Lee Royer.

At 8:24 PM Vice-Chairman Woerner motioned to adjourn, seconded by Supervisor Gordon, the Board of Supervisors unanimously approved.

The next Board of Supervisors meeting is August 6, 2019 at the local prevailing time of 7:00 PM.

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Nina Garretson, Secretary/Treasurer

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J. Edward Deardorff, Chairman