

Hamiltonban Township Board of Supervisors
23 Carrolls Tract Road, Fairfield, PA 17320
Reorganization and Regular Monthly Meeting Minutes
January 5, 2009

Supervisors Present: Robert L. Gordon, James E. Grinder, Coleen N. Reamer, James E. Benner, and Dale J. Premo

Planning Commission Members Present: Secretary Doreen Premo and Pamela Wiehagen

Staff: Solicitor Matthew Battersby, Secretary/Treasurer LuAnn Dille, Road Master John Harbaugh, Fred Heerbrandt from William F. Hills, Inc., Police Officer Juanita Larmer, Elected Auditor Barbara Nicks, Zoning Officer Milton Nicks, EMA Deputy Coordinator Larry Schneider, and EMA Coordinator Donald Wills, Jr.

Public: Chuck Reid Executive Director of Strawberry Hill, Harry and Marilee Rood, and Douglas Woerner

At 7:30 PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. Those present recited the Pledge of Allegiance.

Chairman Gordon stated that Hamiltonban Township is a township of the second class and by State regulations must reorganize tonight. Hamiltonban Township's Board of Supervisors will hold the reorganization meeting and the regular monthly meeting tonight, January 5, 2009.

This meeting is being recorded for the sole purpose of transcribing the minutes.

Supervisor Premo made a motion to appoint Robert L. Gordon as temporary chairman, seconded by Supervisor Benner. The Board unanimously approved this motion.

Supervisor Benner made a motion to appoint LuAnn M. Dille as temporary secretary, seconded by Supervisor Premo. The Board unanimously approved this motion.

Supervisor Premo made a motion to reappoint Robert L. Gordon as Hamiltonban Township's Board of Supervisors Chairman, seconded by Supervisor Benner. The Board unanimously approved this motion.

Supervisor Benner made a motion to reappoint LuAnn M. Dille as the Secretary/Treasurer at an hourly rate of \$14.10 with a treasurer's bond of \$250,000, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

Supervisor Premo made a motion to reappoint James E. Grinder as the Vice-chairman, seconded by Supervisor Benner. The Board unanimously approved this motion.

Supervisor Benner made a motion to reappoint Coleen N. Reamer as the Police Coordinator, seconded by Supervisor Premo. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to reappoint James E. Grinder as the CDL Drug and Alcohol Coordinator, seconded by Supervisor Premo. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to reappoint Matthew R. Battersby, of Battersby Law Office, as Hamiltonban Township's Solicitor and Hamiltonban Township's Municipal Authority Attorney at an hourly rate of \$100, seconded by Supervisor Premo. The Board unanimously approved this motion.

Vice-chairman Grinder made a motion to reappoint John Harbaugh, Jr. as the Road Master at an hourly rate of \$17.00, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Supervisor Benner made a motion to reappoint Jason Kuykendall as road crew full-time employee at an hourly rate of \$12.44, David Mickley as an as-needed part-time road crew employee at an hourly rate of \$11.67, William Shriner as an as-needed part-time employee at an hourly rate of \$11.33, Donald Wills, Jr. as needed part-time employee at an hourly rate of \$11.33, and Harold Kessel as the Orrtanna Treatment Plant sewer operator at an hourly rate of \$16.88, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

Chairman Gordon made a motion to suggest to the Hamiltonban Township's Elected Auditors that a working supervisor remain at the same hourly rate of \$11.33, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Vice-chairman Grinder made a motion to reappoint Milton Nicks as Hamiltonban Township's Zoning Officer at an hourly rate of \$13.79, seconded by Supervisor Benner. Zoning Officer Nicks stated that he was resigning as of tonight as Hamiltonban Township's Zoning Officer because he thought this would be best for the Township. Supervisor Benner stated that he would prefer not to accept Mr. Nicks' resignation. Zoning Officer Nicks stated that the Zoning Officer's 2008 Files are in order. There are two outstanding nuisance violations. He will return the zoning officer's equipment to Secretary/Treasurer Dille tomorrow. Chairman Gordon called for a vote on the motion to reappoint Mr. Nicks as the Zoning Officer. Supervisor Benner voted yea. Chairman Gordon, Vice-chairman Grinder, Police Coordinator Reamer, and Supervisor Premo voted nay. The motion to reappoint Mr. Nicks as Hamiltonban Township's Zoning Officer failed. Chairman Gordon thanked Mr. Nicks for his many years of service to the Township and regrets his resignation.

Supervisor Premo made a motion to appoint Juanita Larmer as Hamiltonban Township's Police Officer per contract at an hourly rate of \$15.70, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to reappoint Carol Mattingly as the police department clerical staff with an hourly rate of \$10.30, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to reappoint Donald Wills, Jr. as Hamiltonban Township's Emergency Management Coordinator and Larry Schneider as Hamiltonban Township's Emergency Management Deputy Coordinator with an hourly rate of \$14.60, seconded by Supervisor Premo. The Board unanimously approved this motion.

Chairman Gordon made a motion to reappoint Amy Harbaugh as the Planning Commission's Recording Secretary with a rate of \$30 per meeting, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Vice-chairman Grinder made a motion to reappoint LuAnn Dille as Hamiltonban Township's Open Record Officer and Hamiltonban Township's Police Department Open Records Officer per the new State law requirements, seconded by Supervisor Benner. The Board unanimously approved this motion.

Supervisor's monthly salary is \$150 per month per State allowance per Hamiltonban Township's population.

The following is a complete list of paid holidays for Hamiltonban Township's full-time hourly employees: New Year's Day, Good Friday, Spring Election Day, Memorial Day, July 4th, Labor Day, Fall Election Day, Thanksgiving Day, and Christmas Day.

The 2009 Annual Elected Auditor's meeting by State law must meet on the first Tuesday in January as long as it is not January 1; therefore, Hamiltonban Township's Annual Elected Auditors will meet January 6, 2009, starting at 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA 17320. The Elected Auditor's will reorganize at the January 6, 2009 meeting.

The 2009 monthly Hamiltonban Township's Board of Supervisor meetings will be held on the first Tuesday of each month except in November when the meeting will be held on November 4, at the prevailing time of 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320.

The 2009 monthly Hamiltonban Township's Board of Supervisors workshop meetings will be on the last Thursday of each month, except in November and December when the meetings will be held November 19 and December 17, at the prevailing time of 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320.

The 2009 monthly Hamiltonban Township's Planning Commission meetings will be held the fourth Tuesday of each month, except December when it will be December 29, at the prevailing time of 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320. The Hamiltonban Township's Planning Commission will reorganize at the January 27, 2009 meeting.

The 2009 monthly Hamiltonban Township's Recreation and Parks Commission meetings will be held the second Wednesday of each month starting in February, prevailing time of 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320. The Hamiltonban Township's Recreation and Parks Commission will reorganize at the February 11, 2009 meeting.

The 2009 Hamiltonban Township's Municipal Authority semi-annual meetings will be held on the third Wednesday in April and October, therefore, April 15, 2009 and October 21, 2009 are the meeting dates, at the prevailing time of 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320. The Hamiltonban Township's Municipal Authority will reorganize at the April 15, 2009 meeting.

Police Coordinator Reamer made a motion to follow the Federal Mileage Allowance; currently the mileage rate is \$.55 per mile, seconded by Supervisor Premo. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to appoint Chairman Gordon as the Hamiltonban Township's Voting Delegate to the Pennsylvania State Conference, seconded by Vice-chairman Grinder. The Board unanimously approved this motion. Police Coordinator Reamer and Road Master Harbaugh will also be attending the Pennsylvania State Conference.

Supervisor Premo made a motion to reappoint York Adams Tax Bureau as the firm to collect the earned income tax, to reappoint Supervisor Benner as Hamiltonban Township's representative, and to reappoint Chairman Gordon as the Alternate Representative, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Chairman Gordon made a motion to appoint Russell Ryan to Hamiltonban Township's Planning Commission for a four-year term of office, replacing Curtis Musselman, seconded by Police Coordinator Reamer. The Board approved this motion with Vice-chairman Grinder voting nay.

Police Coordinator Reamer made a motion to reappoint Stephen Jacobs for a four-year term of office to Hamiltonban Township's Planning Commission, seconded by Supervisor Benner. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to reappoint Thomas Brown for a three-year term of office to Hamiltonban Township's Zoning Hearing Board, seconded by Supervisor Premo. The Board unanimously approved this motion.

Chairman Gordon made a motion to reappoint Cynthia McNulty as an alternate for a three-year term of office to Hamiltonban Township's Zoning Hearing Board, seconded by Supervisor Benner. The Board unanimously approved this motion.

Chairman Gordon made a motion to appoint Doreen Premo to the Southwestern Regional Comprehensive Steering Committee, replacing Pamela Wiehagen, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

The Hamiltonban Township's Tax Collector position will be on the 2009 ballot for, a four-year term of office. Pamela Wiehagen is the currently elected Tax Collector completing Amy Harbaugh's elected term of office. Virginia Haines has been appointed in between to serve for one year until an election could be held.

Police Coordinator Reamer made a motion to reappoint Jay McDannell for a five-year term of office to Hamiltonban Township's Municipal Authority Board, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

There are two positions on the Hamiltonban Township's Recreation and Parks Commission with original term expirations of 2008 and 2009 that remain open.

The Agriculture Security Council members are auto-renewable. Therefore Guy Donaldson was reappointed for a seven-year term of office to Hamiltonban Township's Agriculture Security Council.

There are no appointments necessary at this time for a Hamiltonban Township Elected Auditor, but someone will need to run in 2009 for a six-year term of office.

Chairman Gordon made a motion to reappoint Milton Nicks as the Chairman of the Vacancy Board, seconded by Supervisor Premo. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to retain Adams County National Bank and Pennsylvania Local Government Investment Trust (PLGIT) as Hamiltonban Township's depositors, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to reappoint Lockwood Business Support Services, LLC. to audit all of Hamiltonban Township's accounts, Resolution 2009-01 and to reappoint Musselman and Creager to audit the Orrtanna Treatment Plant loan, Resolution 2009-02, seconded by Supervisor Premo. The Board unanimously approved this motion.

Chairman Gordon made a motion to reappoint Walton Davis as the Zoning Hearing Board's Attorney at an hourly rate of \$120, seconded by Supervisor Premo. The Board unanimously approved this motion.

Supervisor Benner made a motion to reappoint Martin and Martin, Inc. as Hamiltonban Township's engineering firm at an hourly rate of \$88, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to reappoint Natural Land Trust as a planning consultant at an hourly rate of \$125, seconded by Supervisor Premo. The Board unanimously approved this motion.

Supervisor Premo made a motion to reappoint TransAssociates as Hamiltonban Township's traffic engineering firm at an hourly rate of \$165, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to reappoint William F. Hill, Inc as the Orrtanna Treatment Plant engineering firm at an hourly rate of \$88.50, seconded by Supervisor Benner. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to reappoint KPI, Inc. as Hamiltonban Township's sewer enforcement firm at an hourly rate of \$86, seconded by Chairman Gordon. The Board unanimously approved this motion.

Police Coordinator Reamer made a motion to adopt Resolution 2009-03, Professional Fee Schedule for plan reviews, seconded by Supervisor Premo. The Board unanimously approved this motion.

Land and Sea Services, LLC will continue to complete the Uniform Construction Code Inspections per contract which is renewable in April 2009.

Police Coordinator Reamer made a motion to reappoint Hockley and O'Donnell as the insurance carrier for Hamiltonban Township, seconded by Supervisor Benner. The Board unanimously approved this motion.

Supervisor Premo made a motion to reappoint Capital Blue Cross as Hamiltonban Township's health insurance carrier, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Supervisor Benner made a motion to adopt Resolution 2009-07, providing for Hamiltonban Township to join the Pennsylvania State Association of Township Supervisors (PSATS) CDL Testing Program, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

Approval of the Minutes

Police Coordinator Reamer made a motion to approve the December 2, 2009 Board of Supervisors Meeting Minutes and the Board of Supervisors December 18, 2009 Workshop Meeting Minutes, seconded by Supervisor Benner. The Board unanimously approved this motion.

Public Comments

Mr. Reid, the new Executive Director of Strawberry Hill, introduced himself and gave a brief summary of Strawberry Hill. He proposed that Hamiltonban Township Board of Supervisors support a conservation/recreation easement with Strawberry Hill. There are some matching grants available such as the Keystone Grant, Growing Greener Grants, and the recent Adams County approved bond. Approximately 6,000 students participate in a variety of educational programs offered at Strawberry Hill. Strawberry Hill has 10 miles of walking trails that are open to the public. Strawberry Hill is important to the protection of the area's water supply including Swamp Creek and Middle Creek. Mr. Reid invited the Board of Supervisors and the public to attend a meeting on Saturday, January 10, 2009 at 1:00 PM at Strawberry Hill on Mount Hope Road, Fairfield. Police Coordinator Reamer pointed out that the trail map and watershed guide that Mr. Reid presented to each board member is the finished product of a grant that Hamiltonban Township participated in with Strawberry Hill.

Planning Commission

Chairman Gordon made a motion to grant a 90-day extension until April 4, 2009 for the Liberty Worship Center Land Development Plan, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Planning Commission Secretary Premo stated that the Board of Supervisors via Chairman Gordon and Planning Commission thanked Curtis Musselman for his many years of service to the Hamiltonban Township's Planning Commission. She also stated that Todd Reamer's Land Addition Plan will require action by the Board of Supervisors at the March 2, 2009 meeting, and therefore, the Planning Commission will need to make a recommendation at their February 24, 2009 meeting.

Solicitor Battersby's Report

Solicitor Battersby stated that the Floodplain Ordinance is not ready for advertising at this time. Mr. Kick of Martin and Martin, Inc. needs to draft a couple of changes so that ordinance will be ready for adoption at the February 3, 2009 Board of Supervisors meeting. The Greater Orrtanna Investment Group needs to make a few changes to the Homeowners' Association agreement before Solicitor Battersby would recommend that the Board of Supervisors approve the agreement.

Zoning Officer's Report

Zoning Officer Nicks gave the following December 2008 Zoning Officer's Report. He issued two permits. One permit was issued for a garage, one permit was issued for a shed, and three Use and Occupancy Permits were issued. Zoning Officer Nicks gave Land and Sea Services, LLC. a list of Use and Occupation Permits have not been completed to date. Edward Richardson from Liberty Towers had a meeting with Zoning Officer Nicks to discuss a possible location for another cell tower in the Mount Hope Road area. Zoning Officer Nicks attended the Board of Supervisors and the Planning Commission public meetings. He attended two meetings on the proposed sign ordinance, and also had a meeting with a resident. He worked 23.25 hours, traveled 86 miles, had 23 telephone calls, and had long distance charges of \$12.49.

Zoning Officer Nicks reviewed the 2008 Year-end Zoning Officer's Report. This is the first time in fourteen years that the zoning department had more expenses than income funding. Zoning Officer Nicks believes that this is because of the time spent documenting the current signs in the Township, and verifying the private road classifications. Supervisor Premo made a motion to approve the December 2008 Zoning Officer's Report and the 2008 Yearly Zoning Officer's Report, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

Road Report

- Road Master Harbaugh gave the following December 2009 Road Report:
1. The road crew used the Bobcat with the grader blade attachment on Rum Trail and used millings to fill in washouts. The edges were pulled in with the grader blade on Sloe Gin Trail as well.
 2. The road crew did some cold patching on Cold Springs Road.
 3. The road crew cleared several ditches where water was coming out onto the roadway. Some areas had to have salt put down due to excessive ice.
 4. The road crew put down ice melters on icy areas during cold snap.
 5. Road Master Harbaugh got called in on 12-29-08 for a tree on the roadway on the 900 block of Mount Hope Road.
 6. The road crew received a call on 12-31-08 from Adams County Control for a tree down on Zoo Road with phone wires down and a broken pole. Zoo Road was closed from around 4:00PM to almost 8:00PM until the pole was replaced and the line reattached.
 7. On 12-31-08 the road crew removed a limb reported in a tree in Orrtanna. We had several verbals from drivers on other trees down on roadways and removed those as well.

8. On 12-31-08 part-time road crew workers Dave Mickley and Bill Shriner filled potholes on Newman Road with 2RC aggregate. They also received several verbal notifications on trees down and they removed them. They also checked roadways on their way back to the shop and removed several more.
9. The road crew filled potholes on Knox Road to the entrance at Old Orchard Farms with 2RC aggregate.
10. A light layer of 1B aggregate was put on Rum Trail, Gin Trail, Dry Gin Trail and Sloe Gin Trail after having to put down antiskid with salt heavy to melt ice.
11. The following intersections have been swept clear of antiskid: three Bullfrog Road intersections, Mount Hope Road and both Cold Springs Road intersections at Carrolls Tract Road, Newman Road at Cold Springs Road, Baker Road at Newman Road, Hickory Bridge Road at Orrtanna, Carrolls Tract Road at Orrtanna Road, the railroad crossing on Cold Springs Road and the office parking lot.
12. Road Master Harbaugh used his personal leaf vacuum to clean several cross pipes on Cold Springs and Moritz Roads.
13. The road crew put up new signs and posts for Five Forks Lane and Pete's Lane.
14. The road crew attended a bus route meeting at the school on 12-4-08.
15. The road crew and Supervisor Premo attended a salt brine meeting on 12-10-08.
16. Road Master Harbaugh took salt to Baker Road for an accident scene at Officer Larmer's request. He helped measure for the accident scene before salting area.
17. Road Master Harbaugh got called in to help secure a crime scene on Jacks Mountain Road by Officer Larmer.
18. Road Master Harbaugh replaced the fuel filter on the office furnace. Five gallons of kerosene were also added to the fuel tank to prevent gelling. The vent openings were insulated the next day.
19. Road Master Harbaugh got pole numbers for LuAnn to call in for guide wires that had pulled loose from the ground along Cold Springs Road.
20. The last time the premix antiskid bin was mixed, 50% Valley Quarry's (Fairfield) antiskid and 50% Valley Quarry's (Gettysburg) was used. \$3.25 per ton hauling rate is saved by using Fairfield's antiskid.
21. All fire extinguishers were serviced and certified.
22. The inventory list for the shop and sewer plant has been revised.
23. The road crew collected a total of 24 tires between Mount Hope Road and Gum Springs Road.
24. Road Master Harbaugh spoke with Trooper Klovenski on the 2006 Peterbilt to figure our new combination weight for use with the 20 ton trailer. I am currently working with Lockwood Business Support Services on this matter.
25. The 2006 Peterbilt had the plow hoist welded after it wore through.
26. The 1982 International had the dimmer switch replaced.
27. The 6-ton trailer had its annual inspection and had the jack replaced. The pintel hookup has been moved to accommodate the level of the upgraded pintel on the 2006 Peterbilt.
28. The Ford F350 spreader had the starter replaced and the pull top restrung. The spreader was taken off the truck, chain unjammed and the chain tension increased.

- Locking nuts were added to prevent adjusters from backing off again. A loaded test will be done tomorrow morning to be sure it is fixed.
29. The 1993 John Deere Model 310D Backhoe had the transmission rebuilt. The 20-ton trailer was used to trailer it back to the shop.
 30. The Gravely Zero turn mower has been winterized.
 31. The 1997 Police Cruiser is lined up to have recall work done on 1-8-09.
 32. Road Master Harbaugh spoke with E.M. Kutz and found the 2005 Peterbilt has about ½ of the hydraulic work done. The front end is presently being beefed up to accommodate the snowplow and pump. After this gets done all light will be installed and the front springs will be replaced. The truck should be done late next week.

Following are upcoming projects:

1. Continue cutting dead trees along roadways.
2. Use the Bobcat with the grader blade attachment to do the ditch work along roadways.
3. Check culverts on Cold Springs Road.
4. Continue installing red delineators at crosspipes.
5. Contact CSX railroad to discuss options on remaining crossings.
6. Fill in sunken cross pipes on Mt. Hope Road when weather permits.
7. Fill potholes when weather permits.
8. Replace the “Village of Virginia Mills” signs when weather permits.
9. Change the oil and filters on the 2006 Peterbilt.
10. Change the oil and filters on the Bobcat and grease the fittings.

Supervisor Premo made a motion to approve the December 2008 Road Master’s Report, seconded by Vice-chairman Grinder. The Board unanimously approved this motion. Police Officer Larmer thanked Road Master Harbaugh, Road Crew Kuykendall and Road Crew David Mickley for their assistance in keeping the roadways cleared of debris during the recent wind storms.

Sewer Report

- Road Master Harbaugh gave the following December 2008 Sewer Report:
1. The road crew cleaned the majority of the spray heads in the spray fields.
 2. The road crew pulled well samples from the spray fields and delivered to the school for pickup.
 3. Road Master Harbaugh got called in for a high level alarm on 12-11-08 in the effluent wet well.
 4. Road Master Harbaugh and Sewer Plant Operator Kessel reinstalled the effluent float after the plunger hardware was retapped by John Harbaugh Sr.
 5. The auto-dialer outgoing message was fixed on 12-17-08 by Ketterman Electric.
 6. The road crew will need to finish cleaning the spray heads in the spray fields when weather permits.
 7. The road crew will be changing the oil in the generator soon.
 8. The brush and vines are still being removed from the fence as weather permits.
 9. One of the one way valves on the #1 effluent pump is leaking. A new gasket will be purchased from L.B Waters when taking 1997 Police Cruiser for the recall work.

Police Coordinator Reamer asked about the auto-dialer notifications. Road Master Harbaugh stated that now there are two separate messages, one message for high levels and one message when the generator has started. Vice-chairman Grinder made a motion to approve the December 2008 Sewer Report, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Treasurer's Report

Supervisor Benner made a motion to adopt Resolution 2009-08 for the Procurement Card from PLGIT, seconded by Supervisor Premo. The Board unanimously approved this motion. The Township will discontinue using the Capital One credit card.

Police Coordinator Reamer made a motion to renew the two \$98,000 PLGIT Certificates of Deposit that are coming due on February 2, 2009 and March 9, 2009 for 90-days, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

Vice-chairman Grinder made a motion to approve the December 2008 Treasurer's Report, seconded by Supervisor Benner. The Board unanimously approved this motion.

	Income	Expenses	Transfers	Balances
General Account				
ACNB Checking	74,038.97	53,137.90	20,000	8,201.17
ACNB Saving	3.21	35.00		20,947.75
PLGIT General			20,000	214,058.35
PLGIT CD				98,000.00
PLGIT CD Capital Reserve Fund				98,000.00
Total Current Assets				<u>20,020.08</u>
				459,227.35
Sewer Account				
ACNB Checking	13,114.56	1,079.27	11,000	1,137.27
ACNB Saving	0.96			6,257.26
PLGIT Total Current Assets			11,000	<u>15,045.93</u>
				22,440.46
State Liquid Fuels				
PLGIT			5,368	21,435.48
PLGIT Emergency Total Current Assets	2.07		5,368	<u>None</u>
				21,435.48

Approval of Expenditures

Supervisor Benner made a motion to approve the December 2008 Expenditure Report, seconded by Supervisor Premo. The Board unanimously approved this motion.

Secretary Report

Secretary/Treasurer Dille stated that Hamiltonban Township's new toll free telephone number is: 866-956-8509.

Chairman Gordon made a motion to close Hamiltonban Township's PLGIT Emergency Fund account and transfer all the funds into Hamiltonban Township's PLGIT State Liquid Fund account, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Chairman Gordon made a motion to approve the December 2008 Secretary's Report, seconded by Supervisor Premo. The Board unanimously approved this motion.

Police Report

Police Officer Larmer gave the following December 2008 Police Report. She had 52 service calls, three arrests, seven investigations, seven criminal arrests, and four traffic arrests. There will be more arrests because of a December 31, 2008 incident. She used 112.5 gallons of fuel and traveled 1,217 miles.

Police Officer Larmer gave her 2008 Year-end Report. She handled 680 complaint/service calls, had 119 traffic/non-traffic citations, 60 criminal complaints/arrests. Total fuel used in 2008 was 1,186.5 gallons and she traveled 13,621 miles. She reviewed the fines and penalties payments for 2009. She gave the Board a copy of Hamiltonban Township's Police Department's Inventory. Officer Larmer stated that in 2007 there were 585 complaints/service calls, in 2008 there were 680 for an increase of 17 percent. Traffic/non-traffic arrests remained about the same. There were 120 in 2007 and 119 in 2008. Criminal arrests in 2007 were 10 and in 2008 there were 60 for a 500 percent increase. Officer Larmer thanked the Board of Supervisors for their support. Officer Larmer also thanked Road Master Harbaugh, Jason Kuykendall, Carol Mattingly, Zoning Officer Nicks, and Secretary/Treasurer Dille for their assistance this past year.

Police Coordinator Reamer made a motion to approve the December 2008 and the 2008 Year-end Police Officer's Reports, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

EMA Report

EMA Coordinator Wills gave the following December 2008 EMA Report. He attended Hazardous Material Refresher training, and passed the test at the County Emergency Operation Center (EOC) on December 6, 2008. EMA Coordinator Wills and EMA Deputy Coordinator Schneider attended training on radiation and nuclear power plants on December 10, 2008 at the County EOC. The course was presented by David Ralicki from the Pennsylvania Department of Environment Protection. EMA Coordinator Wills and EMA Deputy Coordinator Schneider had a meeting with Carroll Valley Mayor Ronald Harris concerning FREMA. This is on hold. There will be another Hamiltonban Township EMA Committee meeting on January 19, 2009 at 1:00 PM at 23 Carrolls Tract Road, Fairfield. Supervisor Benner made a motion to approve the

December 2008 EMA Report, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

Old Business

Supervisor Premo and Police Coordinator Reamer will be attending the Adams County Borough Association Meeting on January 19, 2009 at the Pike Restaurant, Gettysburg, PA 17235.

Jay Edward Deardorff has signed and returned the lease agreement for farming a portion of the property at 4020 Bullfrog Road. He has paid the yearly rental fee.

The Open House for the new proposed Township facility is January 12, 2009 from 5:00 PM to 8:00 PM, at the Fairfield Fire and EMS facility at 106 Steelman Street, Fairfield, PA 17320.

New Business

Supervisor Benner made a motion to adopt Resolution 2009-05, Community Development Block Grant and Resolution 2009-06, Robert C. Hoffman Charitable Endowment Grant, seconded by Supervisor Premo. The Board unanimously approved this motion.

Supervisor Premo made a motion to appoint Chairman Gordon to represent Hamiltonban Township at the Adams County Council of Governments Steering Committee, seconded by Police Coordinator Reamer. The Board unanimously approved this motion.

Chairman Gordon and Planning Commission Secretary Premo stated that Fairfield Municipal Authority has requested a correspondence in the form of a letter from the Township asking for input about the impact of the Fairfield Municipal Authority sewer plant expansion plan on the Township and on Hamiltonban Township's Comprehensive Plan. Planning Commission Secretary Premo will correspond with the Fairfield Municipal Authority.

Meeting Dates

Open House for the Proposed Maintenance Facility will be Monday, January 12, 2009, from 5:00 PM to 8:00 PM, at the Fairfield Fire and EMS Building, 106 Steelman Street, Fairfield, PA 17320

The Annual Hamiltonban Township's Elected Auditors meeting will be January 6, 2009, at prevailing time 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320.

The next regular Hamiltonban Township's Recreation and Parks Commission meeting will be February 11, 2009, at the prevailing time of 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA 17320

The next regular Planning Commission meeting will be January 27, 2009 at the prevailing time of 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320

The next regular Board of Supervisors Workshop meeting will be January 29, 2009 at the prevailing time of 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320.

The next regular scheduled Board of Supervisors meeting will be on February 3, 2009, at the prevailing time of 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320

Adjournment

At 9:31 PM Supervisor Benner made a motion to adjourn this meeting and go into an Executive Session to discuss a personnel issue, seconded by Vice-chairman Grinder. The Board unanimously approved this motion.

LuAnn M. Dille
Secretary/Treasurer

Robert L. Gordon
Chairman