

Hamiltonban Township and Fairfield Borough, Adams County, PA
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday, December 10, 2024

Regular Meeting:

Attending in person: John Strahler JPRC Chair, Terry Scripture Vice Chair, Pat Pileggi JPRC member of Fairfield Boro and Coleen Reamer; Township Supervisor and Liaison to Park Commission.

1. Call to order time: 7:06 pm by John Strahler

2. Approval of Agenda: 1st Terry 2nd Pat motion passed.

3. Approval of Minutes from November 10, 2024. Terry 1st, Pat 2nd motion passed.

4. Public Comment: No comment/public present.

5. Treasurer's Report: Parks & Recreation General Fund Balance \$5,133.74 Terry 1st Pat 2nd motion passed and report approved. Donations have been promised by Fairfield Lions for \$500 and \$500 from the Fairfield Amvets.

6. Old Business:

a. Christmas tree lighting recap

1. Team decided that the lighting should be 15 minutes sooner
2. Hot Chocolate – 2 urns (120 cups) - Smaller cups.
3. What worked: Jar lights looked wonderful, candy cane was beautiful.
4. What to change:
 - a. Sign for hot dogs and cookies
 - b. No music during silent night.
 - c. Need spotlight or some lighting during lighting.
 - d. Measure before lighting to make it easier - Ladder

b. Donation of \$2500 received from Hamiltonban Township – Need thank you note to supervisors.

c. Chesapeake Bay Alliance (CBA) Tree planning – At this time the commission has decided to wait and not order any trees. We want to have space to accept tree donations from community members. John will contact the CBA and inform them of our decision. John sent an email and it was acknowledged by the CBA.

d. Grant approval

1. 2024 Grant – Approved. We need to order the fountain. At the end of January we need to request the 2025 donation from Hamiltonban Township. Need to find out what leeway is required. There is a pre-request form in the grant booklet. Balance up at the end.
2. DCNR – Coleen is finalizing the paperwork.

7. New Business:

- a. **New Tree Donation Request** – Need a list of trees and update cost. Should be \$250 to include plaque. Need plaque for Dave Thomas tree – need exact wording.
- b. **Park Maintenance for end of season** – Completed when tree was decorated.

c. **Lion's Club donation** - A donation of \$500 was sent to the township. A thank you letter needs to be written and mailed.

d. 2025 Activities

1. Statement of the park for 2025 – John will work on a draft plan.
2. Work on a 5 year plan – wishes/wants
3. Take out horseshoe pits
4. Pile of TSA that could be put on the path. Ask supervisors if Ray can move and roll it.
5. Concrete cornhole
6. Music pavilion
7. Dog park
8. Replace heavenly bamboo that is dead.
9. Additional land – Need a direct letter for New Enterprise Stone and Lime. NESL – Sean Lundgren 717-267-5968.

8. Good For the Cause:

a. Dave Thomas suggestion - Lilac Arts Festival for the spring.

1. plant lilacs along the path – different varieties
2. Food vendors
3. Art/crafts
4. Need to invite Dave to next meeting to discuss ideas – Terry has called Dave with the date of the next meeting and invited him.

b. Music in the park – Discussing only doing in June/July

9. Township Meetings: The following upcoming meetings will be held at the Township Office at 23 Carroll's Tract Road at the local prevailing time of 7:00 PM unless otherwise noted. Cancellations are posted at the Township Office. Meeting dates or changes in schedule are advertised in local newspaper.

*Board of Supervisors Meeting- December 17, 2024

*Planning Commission- December 26, 2024 (Due to holiday)

*Board of Supervisors Meeting- January 7, 2025

*Parks and Recreation Commission- January 14, 2025

10. Adjourn Time: 8:25 PM. Terry ^{1st}, ^{2nd} John motion passed.