

**Hamiltonban Township and Fairfield Borough
Joint Parks and Recreation Commission (JPRC)
Minutes of Tuesday, November 12, 2019**

Call to Order by Chairman Terry Scripture at 7:00 PM

Attending: Terry Scripture, Chairman; Dean Thomas, Vice-Chairman, Robert Olyphant, John Strahler, Bob Gordon, Hamiltonban Township Board of Supervisors (BOS) Liaison, and Coleen Reamer, Community Grant Volunteer. Matt Inskip, Treasurer; was absent

Public: Steve Zimmerman, Gettysburg Green Gathering and John Messeder, reporter for the Gettysburg Times

Approval of Agenda with Additions: 1st motion by Dean Thomas; second by Robert Olyphant. Motion approved.

Approval of Minutes from October 8, 2019: 1st motion by Terry Scripture; second by Dean Thomas. Motion approved.

Treasurer's Report: Fund Balance as of 10/31/2019 was \$5,709.24. There was a replacement check in the amount of 172.79 issued to Coleen Reamer previously issued in July. It did not affect October Report

Public Comment: Steve Zimmerman, Gettysburg Green Gathering. The organization provides 1" caliber trees to community parks and green spaces for a 100\$ donation or 300\$ donation for 12 x 12 engraved plaque (Hanover Architectural). This includes the tree, mulch and planting - they will bring a bobcat. 1st motion by John Strahler; second by Rob Olyphant to fundraise for trees. The Parks and Recs Commission will collect the money so we ensure the trees donated will go to our park (Current application for green gathering does not designate where trees will be planted). We will cut off fundraising at 11FEB2020. Green Gathering must be notified by 24FEB2019. Coleen has agreed to send Steve the trees we requested and locations from the Tree Vitalize Grant. Trees will be planted on March 28 with a rain date of April 4th. The team will work on flyers that can be shared on social media and with businesses.

Old/New Business:

- A. **Interpretive Panels** - Two of panels were installed by (Matt, John, Rob, Bob and Terry on 26OCT2019). Work day is scheduled for 16NOV2019 at 9am- J. Edward Deardorff will be drilling the holes and the last 3 panels will be installed. Matt will be providing concrete.
- B. **Grant updates:** Tree Vitalize grant was denied. Bare root grant is available but not due until January. Team will assess how fundraising is going for Green Gathering before applying. Final DCNR walk through for current grant cannot be completed until all interpretive panels are installed and bike rack is put together. At that point KPI will view the park and update the plans.
- C. **Boy Scouts** - Evan Collins is working on plan and approval by boy scout committees. He plans to bring the layout and proposed plant list to a meeting during the winter months
- D. **Bike Rack:** John will look at the rack tomorrow to see what is involved. We will try to put it out in the park during workday scheduled for 16NOV2019.
- E. **Bridge Discussion** - John will take the plans to Lowes to get an idea of the cost of the parts. Terry will bring John's copy to the workday on Saturday.
- F. **Logo sign** - New sign has been provided by Ski Liberty. Nina please create a Thank you letter for Ski Liberty. The new and old signs have been placed in the township office backroom by the file cabinet.
- G. **Kite Fly** - Scheduled for April 25th

Meeting was adjourned at 8:04 PM. 1st motion by Terry Scripture; second by John Strahler. Motion approved.

Respectfully Submitted by Terry Scripture, Chairperson