

Hamiltonban Township Board of Supervisors
Regular Meeting
23 Carrolls Tract Road, Fairfield, Pa 17320
September 6, 2005

Supervisors Present: Stephen W. Jacobs Chairman, William E. Eckert, Sr. Vice-chairman, Jay Edward Deardorff Road Master, James E. Benner, and Barbara A. Nicks

Others Present: Solicitor Henry O. Heiser, III, Zoning Officer Milton Nicks, Planning Commission Secretary Pamela Wiehagen, and Secretary/Treasurer LuAnn Dille

Public Attendees: Karen Deighton, Robert Gordon, Joe and Barbara Molloy, Joe Pinto, Barbara Prophet, Coleen Reamer, Liliane Verlinden, and Douglas Woerner

Approval of the Minutes

Vice-chairman Eckert made a motion to approve the August 2, 2005 Supervisor's Board meeting minutes with the correction on page two, paragraph two, the sixth sentence the word assessable to accessible, seconded by Supervisor Nicks. The Board unanimously approved this motion.

Public Comment

Road Master Deardorff made a motion to approve Joseph Pinto and Liliane Verlinden to operate a Bed and Breakfast at 100 Orchard Hill Drive, Orrtanna, with two suites with a maximum of four persons per suite, seconded by Vice-chairman Eckert. The Board unanimously approved this motion.

Chairman Jacobs stated that there will be a special meeting on September 8, 2005 at 8:00 PM, at 23 Carrolls Tract Road, Fairfield to discuss the land conservation district overlay concept, the proposed Hamiltonban Township's well ordinance, imposing traffic impact fees, and updating the Hamiltonban Township's comprehensive plan.

Planning Commission

Vice-chairman Eckert made a motion to approve waiving the 50 foot road frontage requirement for the El Vista's two lot subdivision in Orrtanna. This allows the use of the long term deeded right-of-way dating back to before 1915 to continue to be used as the access to the Roger Benner property. Road Master Deardorff seconded this motion. The Board approved this motion with Supervisor Benner abstaining.

Vice-chairman Eckert made a motion to approve preliminary plan for the El Vista's Subdivision in Orrtanna, seconded by Road Master Deardorff. The Board approved this motion with Supervisor Benner abstaining.

Vice-chairman Eckert made a motion to approve the preliminary/final two lot additions land development plan for El Vista on Mount Hope Road, Fairfield, seconded by Supervisor Nicks. The Board approved this motion with Supervisor Benner abstaining.

Solicitor's Report

Solicitor Heiser will have a pre-trial meeting on September 29, 2005 with Mr. and Mrs. George Nicholas concerning the Indian Trail Inn, at 1604 Iron Springs Road, Fairfield.

Mr. and Mrs. Francis Moore of 110 Water Street, Fairfield case is continuing with a court date on October 21, 2005.

Solicitor Heiser has prepared civil complaints against Mr. and Mrs. Carl Bower, Jr., and Sharon Hartlaub. The Bower's did not obtain the proper building permits and did not complete/submit a land development plan to the Township in the allowed time. These complaints carry \$500 fines plus reimbursement of court costs and attorney fees. The Bower's still have many separate issues to be resolved with the Uniform Construction Code. Supervisor Benner made a motion to proceed with a civil complaint against Mr. and Mrs. Carl Bower, Jr. seconded by Vice-chairman Eckert. The Board unanimously approved this motion. Chairman Jacobs signed the complaint and Zoning Officer Nicks will file this complaint with District Justice Beauchat.

Road Master Deardorff made a motion to proceed with a civil complaint against Sharon Hartlaub for the illegal trailer on Tapeworm Lane, Fairfield, seconded by Supervisor Nicks. The Board unanimously approved this motion. Chairman Jacobs signed the complaint and Zoning Officer Nicks will file this complaint with District Justice Beauchat.

Supervisor Benner made a motion to approve advertising the Regional Emergency Management Agency Ordinance for possible adoption at the October 4, 2005 Supervisors Board meeting, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Solicitor Heiser stated he has reviewed the proposed Hamiltonban Township's well ordinance. He believes this ordinance is very lengthy. Cumberland Township has a smaller ordinance which works well for their municipality. The Board members received a copy of this ordinance.

Treasurer's Report

Secretary/Treasurer Dille deposited the annual Commonwealth of PA reimbursement for the sewer enforcement officer's fees into the sewer account but this deposit of \$3,601.28 needs to be deposited into the general account. The September 2005 Financial Reports will reflect this deposit into the general account. Vice-chairman Eckert made a motion to approve the August 2005 Treasurer's Report as presented, seconded by Supervisor Nicks. The Board unanimously approved this motion.

October 2005	Income	Expenses	Transfers	Balance
General Account				
ACNB Checking	\$78,538.55	\$75,054.88		\$24,650.84
ACNB Savings	14.29			21,291.98
ACNB CD				51,264.71
PLGIT	666.94			<u>257,576.29</u>
Total Current Assets				\$354,783.82

	Income	Expenses	Transfer	Balance
Sewer Account				
ACNB Checking	\$ 470.00	\$ 6,081.30	\$ 5,200	\$ 378.01
ACNB Savings	6.09			9,082.70
ACNB CDBG				145.53
PLGIT	75.67		5,200	<u>23,466.20</u>
Total Current Assets				\$ 33,072.24
State Liquid Fuels				
PLGIT	184.09	67,239.24		\$ 2,382.11
PLGIT Emergency Fund	12.41			<u>4,700.17</u>
Total Current Assets				\$ 7,082.28

Approval of Expenditure

Supervisor Benner made a motion to approve the expenditures for August 2005, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Secretary's Report

Willow Pond Farm approved to be included in the Hamiltonban Township Agriculture Security Area (ASA)

Supervisor Nicks made a motion to allow the 32 acre Willow Pond Farm at 145 Tract Road, Fairfield, PA owned by Thomas and Madeline Wajda to be integrated into Hamiltonban Township's current Agriculture Security Area, seconded by Supervisor Benner. The Board unanimously approved this motion. The Wajda's submitted the proposal by certified mail on February 7, 2005, the Board of Supervisors took no formal action at the March 1, 2005 Board meeting, after waiting 180 days the Wajda property is eligible to be included to the Hamiltonban Township's current Agriculture Security Area. The proper documentation will need to be filed at the Adams County Courthouse.

Vice-chairman Eckert made a motion to approve a correspondence from Strawberry Hill stating that Hamiltonban Township supports them in trying to make Strawberry Hill handicap accessible, seconded by Supervisor Nicks. The Board unanimously approved this motion.

Today a resident from the South Mountain area praised Officer Larmer for her quick response to an accident over the weekend.

Police Report

Officer Larmer purchased a new digital camera for \$199 instead of repairing the old digital camera for a minimum repair cost of \$250. The Nicks' allowed the Police Department to use their camera for a situation on Iron Springs Road, Fairfield. Officer Larmer will be attending a C-Net course on October 14 and 15, 2005. On November 11, 12, 13, and 20 she will be attending an instructor course. There is a Pa One meeting on September 19, 2005 that Office Larmer and the Road Crew will be attending. On Mount Hope Road there were two incidents where vehicles spun their tires on the new motor paved section of the road and caused damage. Officer Larmer will follow-up on these incidents with charges. This past weekend there was a large disturbance in South Mountain. Officer Larmer called for back up and multiple police departments responded. A new universal crime codes system was implemented on January 2005. This system has

been installed on the Hamiltonban Township's Police Department computer with the assistance of Police Chief Gary Lanious. A monthly report needs to be transmitted along with a yearly summary. There is an electrical problem with the 1997 Ford, Crown Victoria. Next month the Road Crew will winterize the police vehicles. For the 2006 Budget the 2000 Ford, Crown Victoria will need four new tires.

Supervisor Benner made a motion to approve the August 2005 Police Report, seconded by Road Master Deardorff. The Board unanimously approved this motion. Officer Larmer had 22 complaint calls, two arrests, seven investigations, four traffic citations, two criminal citations, and gave seven warnings. She traveled 1,325 miles, used 116.5 gallons of fuel for 11.37 miles per gallon fuel consumption.

EMS Report

EMA Director Eckert and Lieutenant Wills are certified on the National Incident Management System (NIMS). Any personnel that may be involved with an emergency situation should attend this class in the future. It may become mandatory for all police departments.

Road Report

Road Master Deardorff made the following August 2005 Road Report.

1. Mowing had been done according to growth.
2. The one-ton dump truck has been three quarter repaired. The hubs and cab corners will be replaced in the next couple of weeks.
3. Around September 16, 2005 the 2006 Peterbilt Dump Truck will be returned to Pocono Peterbilt for a few repairs.
4. A drainage problem on Baker Road involving a driveway pipe was repaired on September 6, 2005.
5. Several traffic and street signs have been damaged, stolen, missed placed in the last six weeks in the South Mountain area. They are always replaced in a timely matter.

The 2005 Mount Hope Road motor paving project has been completed. The shoulder work will begin next week. It costs the Township approximately \$33,500 per mile. Approximately 15,000 gallons of oil and 12,000 tons of 2B stones per mile were used. The Township motor paved approximately 1.4 miles of Mount Hope Road, .6 mile of Lower Gum Springs Road, and .28 miles on Zoo Road. Moritz Road .6 mile still needs to be motor paved and funded. At the present time in the general fund account 310.10 Real Estate Transfer Taxes is over budget by \$7,700 and 310.21 is over budget by approximately \$17,000 for a total of \$24,700. These funds could be used to repair Moritz Road. Supervisor Benner made a motion to approve motor paving .6 of a mile of Moritz Road, using funds from the general fund, seconded by Supervisor Nicks. The Board unanimously approved this motion.

Sewer Report

Road Master Deardorff stated there was a problem at the Orrtanna Treatment Plant when there was three and one half inch of rainfall. An effluent pump shut off causing water to back up, flooding an electrical module, which runs the muffin monster. This module was replaced a year ago. Ketterman Electric will relocate the new module

to the above ground building to prevent future problems. The sewer plant is functioning properly with no shut off module for the muffin monster.

Supervisor Nicks made a motion to purchase a baffle for Lagoon Two at a cost of \$700, seconded by Road Master Deardorff. The Board unanimously approved this motion. Lagoon Two is scheduled to be pumped the week of October 10, 2005.

The sewer lines will be video taped when the ground water level is high.

Zoning Officer Report

Zoning Officer Nicks issued 12 permits for the month of August 2005. Two permits were issued for new homes. Five accessory building permits were issued. Two permits for home additions. One permits for a cabin. Two Use and Occupancy permits were issued. He attended three meeting: supervisor's public, Fellowship Baptist Church for building future plans, and a meeting with Alexander's' Wells for the well ordinance information. Zoning Officer Nicks made two inspections: one for Sharon Hartlaub's illegal trailer on Tapeworm Lane, Fairfield and the Fairfield House of Studies Phase II addition for proper set-backs. He had 52 telephone calls, \$13.07 in long distance charges, traveled 151 miles and worked 36.5 hours.

There may be a problem on Mount Hope Road with a travel camper being used as a dwelling unit or it may just be a sleeping area. He will file the civil complaints as Solicitor Heiser directed him earlier tonight. At 4336 Fairfield Road, Fairfield there may be an illegal sign and an illegal business selling goats. Zoning Officer Nicks and Police Officer Larmer will inspected this property in the near future.

There may be a problem on Deist Lane, Orrtanna at the Peter Deardorff's property with a trailer that is installing running water but has no septic system. In the State of Pennsylvania if a dwelling has running water it must have a septic system. Supervisor Benner made Zoning Officer Nicks aware of the problem. Chairman Jacobs is aware of the problem also. Secretary/Treasurer will e-mail Hamiltonban Township's Sewer Enforcement Officer Gilbert Picarelli of KPI, Inc. tomorrow concerning this issue. Vice-Chairman Eckert made a motion to accept Zoning Officer Nicks' August 2005 Report, seconded by Supervisor Benner. The Board unanimously approved this motion.

New Business

Supervisor Nicks made a motion to approve 2005 MMO for the uniform pension plan as zero and non-uniform pension plan as \$15,452, seconded by Road Master Deardorff. The Board unanimously approved this motion.

Vice-chairman Eckert made a motion to proceed with the Southwest Group Municipal Waste Collection/disposal and recycling Contract bidding process, seconded by Road Master Deardorff. The Board unanimously approved this motion. The municipalities involved in the Southwest group are Hamiltonban, Freedom, Highland, Liberty Townships, Carroll Valley and Fairfield Boroughs.

The Board agreed to hold the first budget meeting on September 22, 2005 at 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA.

Old Business None at this time

Next Meetings

On September 8, 2005 at 8:00 PM there will be a special meeting between the Hamiltonban Township Board of Supervisors and Planning Commission to discuss the infrastructures of the Township. The well ordinance, impact fees and the land conservation overlay will be on the agenda.

The next regular Board of Supervisors meting will be October 4, 2005 at 7:30 PM, at 23 Carrolls Tract Road, Fairfield, PA 17320.

Adjournment

At 8:42 PM Road Master Deardorff made a motion to adjourn the meeting, seconded by Supervisor Benner. The Board unanimously approved this motion.

LuAnn M. Dille
Secretary/Treasurer

Stephen W. Jacobs
Chairman