

**Hamiltonban Township**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Board of Supervisors Workshop  
July 31, 2014

At 7:00 PM Chairman Gordon called the meeting to order. He announced that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

**Supervisors Present:** Chairman Robert L. Gordon, Vice-chairman Coleen N. Reamer, Doug Woerner, J. Edward Deardorff and LuAnn M. Dille.

**Staff Present:** Secretary/Treasurer Deborah K. Feiler.

**Public Present:** None.

**Township Business:** Supervisor Dille stated that she would be attending the York Adams Tax Bureau Open House on Tuesday, August 12<sup>th</sup> at 1:00 in Gettysburg and suggested that Secretary/Treasurer Feiler also attend. The Open House is being held to discuss the Bureau's operations and explain the Act 32 Report.

Supervisor Deardorff stated that there was an accident involving the JCB Skid Steer. One of the road crew was backing up in the JCB on Gum Springs Road at Mt. Hope Road on July 31<sup>st</sup> when a vehicle rear-ended the skid steer. No one was hurt in the accident. Roadmaster Harbaugh will submit an incident report to Secretary/Treasurer Feiler who will notify the insurance company.

The Board reviewed the eight applications received for the Part-time Flagger Position and took Roadmaster Harbaugh's recommendations into consideration. Roadmaster Harbaugh submitted his recommendations to the Board prior to the Workshop. Action will be taken on this matter at the August Board of Supervisors meeting.

Supervisor Deardorff updated the Board on the summer road projects timeline, paving will begin the second week of August followed by chipping. He also mentioned that stabilization work was completed on Cold Springs Road and is compliant with the Adams County Conservation District's standards.

Recently there have been questions from property owners regarding the procedure for issuing a Driveway Permit. As a result, the Board discussed adding a disclaimer to the Permit stating that it is up to the property owner to know their property boundary lines.

Prior to the Workshop Roadmaster Harbaugh requested a new computer. This matter will be looked into with the 2015 Budget.

The Board discussed the placement of the Township seal on the backhoe and the skid steer.

Uses for the old police shed that will be moved over to the Maintenance Facility were discussed. One thought was to use the shed for storage of fuels and flammable solvents.

Prior to the Workshop, Roadmaster Harbaugh alerted the Board to the fact that there has been a Highland Township resident trespassing on the sewer plant property. The Board will contact the Highland Township Board of Supervisors and send a letter to the resident.

It was noted that PennDot will be eliminating the passing zones on Route 116 and Carrolls Tract Road. The Board discussed having the new Township Traffic Engineer look at the Cold Springs and Carrolls Tract Roads intersection to make suggestions for improving the safety of the intersection.

Chairman Gordon mentioned that Larry Freeman has resigned as Chief of the South Mountain Fire Department. He summarized for the Board the quarterly Fairfield Fire & EMS meeting with the area municipalities that he and Vice-chairman Reamer attended. He also summarized the ALS/BLS meeting that he attended.

Chairman Gordon reminded the Board to review the proposed Zoning Districts documents that was emailed to the Board from Rob Thaeler on July 18<sup>th</sup>. The Planning Commission is currently working on updating the Township Zoning Ordinance.

Musselman & Creager, LLP has completed the 2013 Audit. There were no findings. The Audit is available to the public at the Township Office and on the Township website.

Miscellaneous Planning Commission items were discussed. Items included the Multi-Modal Grants that were submitted for the Iron Springs Plaza Project that were rejected as projects on State Roads are not eligible, the meeting attendance of Commission members, and the status of the old Empire Homes property on Water Street that is currently up for sale.

Chairman Gordon went over the pending items list and the items that will be on the August Board of Supervisors meeting agenda.

At 8:02 PM the Board of Supervisors unanimously approved to adjourn the workshop.

The next Board of Supervisors meeting is August 5, 2014 at the local prevailing time of 7:00 PM.

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Deborah K. Feiler, Secretary/Treasurer

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Robert L. Gordon, Chairman