

**Hamiltonban Township Board of Supervisors**  
23 Carrolls Tract Road, Fairfield, PA 17320  
Regular Board of Supervisors Meeting Minutes  
August 4, 2009

**Supervisors Present:** Chairman Robert L. Gordon, Police Coordinator Coleen N. Reamer, Supervisor Dale J. Premo and Supervisor Harry Rood.

**Staff Present:** Solicitor Matthew Battersby, Secretary/Treasurer Deborah K. Feiler, Roadmaster John Harbaugh, Jr., EMA Deputy Coordinator Larry Schneider and EMA Coordinator Donald Wills, Jr.

**Public Present:** Brenda Rigby, Dave Donaldson, Matthew Inskip, Marilee Rood, and Rick Fulton from the Gettysburg Times.

At 7:30 PM Chairman Gordon called the meeting to order and welcomed the public to the meeting. The Pledge of Allegiance was recited.

**Approval of the Agenda:** Supervisor Premo motioned to approve the Agenda, Supervisor Rood seconded. The motion carried.

**Public Comment:** Brenda Rigby wanted to let the Board know that she and her neighbors had been contacted by Dee Anderson from Stone Brook & Co. of Lancaster, PA regarding the Berkshire Shopping Center (Fairfield Market). Stone Brook & Company wanted to “have a mutual agreement with the neighbors” before they purchase Mr. Sites’s property across the street. Solicitor Battersby stated that there is no Township-approved plan to develop the property. The Board told Ms. Rigby that no development of the property can be done until a new sewer plant is completed. Before leaving, Ms. Rigby left copies of the papers that Stone Brook & Company had sent her and her neighbors to sign. The paperwork was not signed by anyone.

Dave Donaldson and Matthew Inskip asked the Board for clarification or verification regarding Mr. Donaldson’s property. The property has been approved for subdivision by the Township, but the subdivision plan has never been filed with the County. There is a buyer who is interested in purchasing the property as an undivided, 54 acre tract of land. The land will not be subdivided. The concern is, can they build a single-family house on the 54 acres, and possibly later build another house and use the first house as a guest house. The Board indicated to Mr. Donaldson & Mr. Inskip that they should not have any problems with their plans provided that they meet all the requirements for constructing a house on a single lot. If another house is constructed, neither can be used as a rental house and one must remain as a guest house. It was reminded that they should check with our Zoning Officer.

The Public left at 7:55 PM.

**Approval of the Minutes:** Supervisor Rood made a motion to approve the July 7, 2009 Board of Supervisors regular meeting minutes, seconded by Police Coordinator Reamer. The motion

carried. Supervisor Premo made a motion to approve the July 30, 2009 Board of Supervisors workshop meeting minutes, seconded by Supervisor Rood. The motion carried. Police Coordinator Reamer abstained as she was not present for the workshop meeting.

**New Business:** Police Coordinator Reamer made the motion to adopt Revenue Sharing Resolution 2009-17, Supervisor Premo seconded. The motion carried. This resolution is to support the Local Fiscal Assistance Act.

Supervisor Rood made the motion to adopt Ordinance 2009-03, to join the Adams County Council of Governments. He also added that the representative for the Township will be Chairman Gordon with the first alternate to be Police Coordinator Reamer and the second alternate to be Supervisor Rood. Supervisor Premo seconded. The motion carried.

Police Coordinator Reamer motioned to approve the 90 day extension for the Township Campus Plans. Supervisor Rood seconded. The motion carried. This was based on the Planning Commission's recommendation.

Supervisor Premo motioned to continue dealing with our current fuel and propane providers and award the fuel and propane bids to McDannell Oil and Ferrell Gas, respectively. Police Coordinator Reamer seconded. The motion carried. Solicitor Battersby stated for the record that these providers were the lowest responsible bidders.

The Township is still waiting for an agreement with Adams County Land Conservancy and Strawberry Hill in conjunction with Hamiltonban Township that will split any appraisal billings or cost of purchasing the easement for Strawberry Hill to be shared three ways. In absence of the agreement, Police Coordinator Reamer motioned to move ahead and pay the 1/3 fee for the title search of \$500. Supervisor Premo seconded. The motion carried. Two meetings are in the process of being scheduled with all parties involved to discuss the agreement.

Supervisor Rood motioned to approve that Planning Commission Chairman Pam Wiehagen and Planning Commission Secretary Doreen Premo attend the PSATS seminar on Open Records intended for Planning Commissions and Zoning Hearing Boards. The total cost of the course is \$150. Police Coordinator Reamer seconded. The motion carried.

**Solicitor Battersby's Report:** Solicitor Battersby scheduled an executive session/workshop on August 13, 2009 at 1:00 PM to review the legalities of the proposed sign ordinance. He also reviewed an agreement that was given to him by the Township's tax collector regarding tax payments via credit card. Due to anticipated minimal usage, and details to be worked out with the County and School District, the Board and Solicitor Battersby decided that the request was not viable. Roadmaster Harbaugh asked Solicitor Battersby his thoughts on a request that he received regarding installation of a shared driveway pipe. Does a shared pipe constitute a shared driveway? Solicitor Battersby will need more information before commenting. Roadmaster Harbaugh will request additional information from the landowners for delivery to our Solicitor before we can issue the permit. Supervisor Rood motioned to approve the Solicitor's report. Supervisor Premo seconded. The motion carried. Solicitor Battersby left at 8:30 PM.

**Planning Commission Report:** Planning Commission Secretary Premo submitted her formal report prior to the meeting. Supervisor Rood motioned to approve the Planning Commission report. Supervisor Premo seconded. The motion carried.

**Zoning Officer's Report:** Mr. Wilbur Slothour did not submit his formal report. Secretary/Treasurer Feiler will call his secretary in the morning to get a copy.

**Code Enforcement Officer's Report:** Mr. Dale Gettel submitted his formal report prior to the meeting. Supervisor Premo motioned to approve the report. Police Coordinator Reamer seconded. The motion carried.

**Road Report:** Roadmaster Harbaugh submitted his formal report at the meeting. He verbally added that he wanted to acknowledge Officer Larmer's quick response to an incident that happened while the road workers were flagging on Bullfrog Road. All agreed that Officer Larmer's quick response to the situation was an excellent performance of duty. Supervisor Premo complimented the Township's newest employee, James Shaffer on representing the Township well and doing a great job in the absence of the Roadmaster who was on vacation. Police Coordinator Reamer made a motion to approve the Roadmaster's Report, seconded by Supervisor Rood. The motion carried.

**Sewer Report:** Roadmaster Harbaugh submitted his formal report at the meeting. He verbally added to the report that Vice Chairman Grinder had mowed the spray field. Also added was that the locks have been changed at the maintenance facility, and there was a discussion about setting up surveillance cameras. Supervisor Rood made a motion to approve the Sewer Report, seconded by Supervisor Premo. The motion carried.

**Treasurer's Report and Formal Approval of all Expenditures for the Month:** Secretary/Treasurer Feiler submitted her formal report prior to the meeting along with the July 2009 Check Detail report. Police Coordinator Reamer made a motion to approve the Treasurer's Report and expenditures for the month, seconded by Supervisor Premo. The motion carried. Financials are available upon request.

**Secretary's Report:** Supervisor Rood made a motion to approve the Secretary's Report, seconded by Supervisor Premo. The motion carried.

**Police Report:** Officer Larmer was not present at the meeting due to attending Pennsylvania's National Night Out event in Carroll Valley. She submitted her formal Police Report prior to the meeting. She had 46 service calls and 7 investigations. She traveled 1,041 miles and used 100.5 gallons of fuel. Supervisor Premo made a motion to approve the Police Report, seconded by Supervisor Rood. The motion carried.

**EMA Report:** EMA Coordinator Wills submitted his formal report to the Board. He noted that the Township needs to schedule an EMA workshop for the new employees. Police Coordinator Reamer made a motion to approve the EMA Report, seconded by Supervisor Rood. The motion carried.

**Township Meeting Dates:** All public meetings are held at the prevailing time of 7:30 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via The Gettysburg Times. Cancellations will be via a notice on the office door.

- Recreation and Parks Commission meeting is scheduled for August 12, 2009.
- Planning Commission meeting is scheduled for August 25, 2009.
- Board of Supervisors Workshop meeting is scheduled for August 27, 2009.
- Board of Supervisors meeting is scheduled for September 1, 2009.

**Special Notices:**

- The next Adams County Comprehensive Plan Steering Committee meeting will be August 6, 2009 at 7 PM. at Fairfield Borough Hall, Fairfield, PA.
- There will be a Cell Phone Consortium meeting October 14, 2009.

**Adjournment:** At 9:00 PM Supervisor Premo made a motion to adjourn the meeting, seconded by Supervisor Rood. The Board unanimously approved this motion.

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Deborah K. Feiler  
Secretary/Treasurer

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Robert L. Gordon  
Chairman