

Hamiltonban Township Board of Supervisors

23 Carrolls Tract Road, Fairfield, PA 17320

Monthly Meeting Minutes

August 2, 2016

At 7:00 PM Chairman Gordon called the meeting to order and welcomed the public. The Pledge of Allegiance was recited. It was noted that the meeting is being recorded for the sole purpose as a review aid in compiling the written minutes.

Supervisors Present: Robert L. Gordon, Douglas Woerner, Coleen N. Reamer, LuAnn M. Dille, and J. Edward Deardorff.

Staff Present: Solicitor Matthew Battersby, and Secretary/Treasurer Deborah K. Feiler.

Public Present: Dave Mickley; Don Wills, Jr.; Gene Starbuck; Tami Trocha; Cliff and Sherry Frost; Amy Kaufman of GMS Funding Solutions; Bob Sharrah of Sharrah Design Group, Inc.; Dave Sites; Danielle Ryan of the *Emmitsburg News Journal*; and John Messeder of the *Gettysburg Times*.

Approval of Agenda: The Board unanimously approved the Agenda.

Approval of Minutes: Vice-chairman Woerner motioned to approve the minutes of the July 5, 2016 Board of Supervisors Meeting. Supervisor Dille seconded. The motion carried. Chairman Gordon abstained as he was excused from the meeting. Supervisor Dille motioned to approve the July 28, 2016 Board of Supervisors Workshop. Vice-chairman Woerner seconded. The motion carried. Supervisor Deardorff abstained as he was excused from the Workshop. There was an Executive Session on July 12, 2016 to discuss a personnel matter.

Solicitor's Report: Solicitor Battersby stated that he received and will review the reimbursement agreement for the Iron Springs Plaza Project. That agreement will be ready for approval at the September Board meeting. He advised the Board to go ahead with the motions needed this evening to continue moving forward with the Iron Springs Plaza Project. Vice-chairman Woerner motioned to accept the Solicitor's Report. Supervisor Deardorff seconded. The motion carried unanimously.

Old/New Business: Supervisor Reamer motioned to appoint Tamara Trocha as an Elected Auditor with a term ending December 2021. Supervisor Dille seconded. The motion carried unanimously. Mrs. Trocha left the meeting at 7:09 PM.

Ms. Kauffman updated the Board of the status of the Iron Springs Plaza Project and explained the need for the following motions. All expenditures for this project will be reimbursed to the Township by the Developer.

Supervisor Deardorff motioned to accept and execute the Commonwealth Financing Authority Multimodal Transportation Fund (CFA MTF) Grant and appendix in the amount of \$550,000 for the Iron Springs Plaza Project. Vice-chairman Woerner seconded. The motion carried unanimously.

Supervisor Deardorff motioned to adopt Resolution 2016-12: A Resolution Authorizing the Execution of the PennDOT Transportation Infrastructure and Investment Fund (TIIF) Grant Reimbursement Agreement, granting \$700,000 for use for transportation infrastructure associated with the Iron Springs Plaza Project. Vice-chairman Woerner seconded. The motion carried unanimously.

Supervisor Deardorff motioned to execute three separate administrative letters addressed to PennDOT with regard to the TIIF Grant Agreement concerning bidding, utility clearance, and right-of-way clearance. Supervisor Reamer seconded. The motion carried unanimously.

Supervisor Deardorff motioned to execute the PennDOT Highway Occupancy Permit (HPO) Transfer Request, transferring the HOP from Dave Sites, Sites-Bittinger, LP to Hamiltonban Township. Supervisor Reamer seconded. The motion carried unanimously.

Ms. Kauffman, Mr. Sites, Mr. Sharrah and Solicitor Battersby left the meeting at 7:17 PM.

Public Comment: Mrs. Frost brought to the attention of the Board that there was a Public Notice in the *Gettysburg Times* stating that New Enterprise Stone and Lime Co., Inc, d/b/a Valley Quarries has an application in to the Department of Environmental Protection (DEP) to renew their existing NPDES Permit at the Fairfield Quarry. She asked the Board what they knew on this subject and why was there not a public hearing as this is a matter of public knowledge. The Board responded that this is a renewal of an existing permit with no changes and it is standard operating procedure to place a public notice in the newspaper. Any questions should be directed to DEP. DEP has the responsibility to make sure the quarry is operating under the regulations put in place by the Commonwealth of Pennsylvania.

Old/New Business Cont'd.: Supervisor Deardorff motioned to appoint Joshua Donaldson to the Agricultural Security Council with a term ending December 2017. Vice-chairman Woerner seconded. The motion carried unanimously.

Supervisor Deardorff motioned to accept with regret the resignation from John Harbaugh, Jr. effective July 22, 2016. Vice-chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer motioned to approve a \$500 donation to the Adams County Office for the Aging; a \$300 to the Adams County Transit Authority; a \$100 to the Adams County Rescue Mission; and a \$100 to Adams County Community Media as budgeted. Vice-chairman Woerner seconded. The motion carried unanimously.

Supervisor Reamer motioned to order 3,000 copies of the Septic System Pumping and Inspection Manifest in triplicate as presented and to distributed the Manifest to the area haulers. Supervisor Deardorff seconded. The motion carried unanimously.

Supervisor Reamer motioned to send the letter as presented to State Representative Dan Moul opposing House Bill (HB) 782 regarding Construction Code Officials. Vice-chairman Woerner seconded. The motion carried unanimously. HB 782 would mandate Townships to make available no less than two separate UCC Inspection Companies available to Township residents. The reason for the opposition is that like other Township consultants there is only one and that should be the same for Construction Code Official.

Treasurer's Report and Formal Approval of all Expenditures for the Month: Secretary/Treasurer Feiler submitted her report prior to the meeting along with the July 2016 Check Detail report. As there were no comments or questions for Secretary/Treasurer Feiler, Vice-chairman Woerner motioned to accept the Treasurer's Report and approve all the expenditures for the month of July. Supervisor Dille seconded. The motion carried unanimously.

Secretary's Report: Secretary/Treasurer Feiler submitted her report along with the August calendar prior to the meeting. The Board reviewed her report and calendar. It was noted that the 2015 audit was completed by Musselman & Creager, LLP. Vice-chairman Woerner motioned to accept the Secretary's Report. Supervisor Dille seconded. The motion carried unanimously.

Road/Sewer Report: Secretary/Treasurer Feiler submitted the Road/Sewer Report prior to the meeting. Road Coordinator Deardorff summarized the upcoming road work and the work that has been completed. Vice-chairman Woerner motioned to accept the Road/Sewer Report. Supervisor Dille seconded. The motion carried unanimously.

Supervisor Deardorff motioned to paint double yellow lines on all of Cold Springs, Mount Hope and Bull Frog Roads, and in the BB Section; and double yellow and single white fog lines on Old Waynesboro Road from the Township line to Route 16. Vice-chairman Woerner seconded. The motion carried unanimously.

Planning Commission Report: Draft Planning Commission meeting minutes for July were distributed to the Board prior to the Board meeting. No action was needed.

Parks and Recreation Commission Report (PRC): Draft PRC meeting minutes for July were distributed to the Board prior to the Board meeting. No action was needed.

EMA Report: No report was submitted.

Fire Company Reports: No reports were submitted.

Zoning Officer's and Code Enforcement Officer's Reports: Mr. Wilbur Slothour submitted his report for the month of July prior to the meeting. Two building permits were issued at 412 Fairfield Road and at 320A Zoo Road; and one well permit was issued at 2535 Iron Springs Road.

Mr. Tim McCauslin submitted his report for the month of July prior to the meeting. He continues to check on a tall grass nuisance violation on Orrtanna Road.

Vice-chairman Woerner motioned to accept the Zoning Officer's and Code Enforcement Officer's Reports. Supervisor Dille seconded. The motion carried unanimously.

Adams County Council of Governments (COG)/Adams County Association of Township Officials Reports (ACATO): The COG has reinstated its Emergency Services Committee and Bob Gordon has accepted the position of Chair of the Legislative Committee. No report was given for ACATO.

York Adams Tax Bureau (YATB)/Adams County Tax Collection Committee Reports (ACTCC): Supervisor Dille motioned to continue using YATB as the Township's Earned Income and Per Capita Tax collection agency with an automatic five year renewal. Supervisor Reamer seconded. The motion carried unanimously.

Special Notices: None.

Old/New Business Cont'd.: The Board discussed extending the time to accept resumes for the Roadmaster position to August 15th. Supervisor Deardorff motioned to re-advertise the Roadmaster position for another two weeks in additional surrounding newspapers. Supervisor Dille seconded. The motion carried unanimously.

Township Meeting Dates: All public meetings are held at the local prevailing time of 7:00 PM at 23 Carrolls Tract Road, Fairfield, PA. Rescheduled changes of date or time will be advertised via the *Gettysburg Times*. Notice of cancellations will be posted on the office door.

- Parks and Recreation Commission - August 10, 2016.
- Joint Zoning Ordinance Workshop with BOS & PC - August 22, 2016.
- Planning Commission - August 23, 2016.
- Board of Supervisors Workshop - August 25, 2016.
- Board of Supervisors - September 6, 2016.

Adjournment: At 8:07 PM, Vice-chairman Woerner motioned to adjourn the meeting. Supervisor Deardorff seconded. The motion carried unanimously.

Deborah K. Feiler
Secretary/Treasurer

Robert L. Gordon
Chairman